Dean of Students
Student & Educational Services
Academic Suspension Appeal Form

In the space provided below, detail the circumstances which caused your current academic status. Any supporting documentation, such as official forms, records, or letters from your healthcare provider, lawyer or instructor, must be attached.

- Please note that you are responsible for completing this form yourself. A Delta College faculty or staff member should not do so on your behalf.
- Appeals must be received no later than one month before the semester begins. Appeals received after that time will be considered to be appeals for the following semester.
- Your appeal will be reviewed by Dean of Students, or designee, and you will be notified of the Dean’s decision in writing.

Name ___________________________________________ Student number __________

Address ________________________________________________________________

City, State, Zip __________________________________________________________

Phone # ______________________________

Semester for which appeal is being considered: Fall ☐ Winter ☐ Spring ☐

1. Mitigating circumstances are documented conditions beyond the reasonable control of the student that will have a long-term effect. There are situations that were unpreventable and out of your control. Students considering an appeal must first consult with their Counselor/Academic Advisor.

What mitigating circumstances do you believe caused you to be unable to meet the conditions of your AIP and improve your GPA? Please provide supporting documentation of your circumstances. Attach additional pages if necessary.
2. What changes have you made to ensure future successful academic performances? What is your plan to accomplish your goals?


Attach a copy of your Academic Improvement Plan (AIP) and a copy of your e-Advising plan. This appeal will not be considered if these are not attached.

Signature

Date

RETURN THIS FORM WITH YOUR SUPPORTING DOCUMENTATION TO:
Delta College
Registrar’s Office
1961 Delta Road
University Center, MI 48710 www.delta.edu

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