***The 2023 Endowed Teaching Chair***

***Application***

**DEADLINE:** Applications will be due by 4pm on Friday, March 18, 2023

**SUBMISSION:** Submit application to the Foundation Office at [foundation@delta.edu](mailto:foundation@delta.edu)

**Identifying information for your proposed project:**

1. For each person who will participate in the proposed ETC project, please provide: names and employment status/role at the College:

*TYPE HERE: Names and employment status/role*

1. Contact email and phone number for the individual/team members who will handle communication

with the College regarding this proposed ETC project:

*TYPE HERE: Contact information for communication lead*

1. Title of the proposed ETC project:

*TYPE HERE: Project title*

1. Provide a project abstract of 50 words or less:

*TYPE HERE: 50-word abstract for project*

**Explain your project’s relationship to ETC General Criteria, provide short answers to the following prompts:**

1a. Delta College is currently refreshing its strategic plan and will have revised, specific College Strategic Pillars, Initiatives or Action Projects, to be approved by Tuesday, March 14. In advance of that approval, ETC applicants are being asked to focus proposed projects to address Delta College’s newly revised [Mission, Vision and Values](https://www.delta.edu/about-us/mission-vision-values.html). In this section, provide a concise explanation of how your project will relate to the mission, vision, and values.

*TYPE HERE: In this section, provide a concise explanation of how your project will relate to the mission, vision, and values. Recommended length: 250 words or less.*

2. Briefly describe how your proposed ETC project will improve instruction, a process, or benefit students and/or the community

*TYPE HERE: Briefly describe how your proposed ETC project will improve instruction, a process, or benefit students and/or the community. Recommended length: 250 words or less.*

3. List the activities and anticipated outcomes from the proposed ETC project.

*TYPE HERE: List the activities and anticipated outcomes from the proposed ETC project.*

4. Provide an estimated date and/or schedule for completion of the proposed ETC project.

*TYPE HERE: end date or schedule for completion*

5a. If possible in this space, include a line-item budget that details the proposed use of funds for your project. NOTE: If the budget is too long to fit in this application OR if you prefer to provide an Excel sheet, attach a document with this application and send to Foundation Office.

*TYPE HERE: If possible in this space, include a line-item budget that details the proposed use of funds for your project.*

5b. If you are requesting a stipend payout as a line item in the budget (required in line 5a.), include a justification for the stipend.

*TYPE HERE: Justification for stipend, if applicable. Recommended length: 250 words or less.*

**Consider optional attachments to send with the completed application:**

* Optional: Submit a letter from a relevant supervisor that endorses the value of your proposed ETC project to the College mission, vision, and values.
* A more detailed line-item budget than the application space would allow

**Address career criteria for each team member who will participate in your proposed ETC project:**

*TYPE HERE*: *For each team member, provide a brief description of the individual’s overall contribution toward the achievement of the College mission, vision, and values as relates to his/her/their relevant productive activity and/or professional development*. *Recommended length per person: 150 words or less.*

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*ADDITIONAL SPACE for question above, related relevant productive activity and/or professional development*. *Recommended length per person: 150 words or less.*