



Business Confirmation

Math and Science Manufacturing Experience (MSME)

(www.delta.edu/science/msme)

Summer 2018

Thank you for participating in the Math and Science Manufacturing Experience (MSME) Program. Please complete Parts 1 and 2 below and return to msme@delta.edu to help us match your company with a participating teacher (intern).

PART 1 – Business Information:

Business Name:		Work Phone:	
Business Representative:		Cell Phone:	
Street Address:		Email Address:	
City / Zip Code:			

Start Date of 64 hour Internship: (Identify Start Date no earlier than June 15 & no later than July 29)		Daily Start Time:	
End Date of 64 hour Internship (Identify End Date no later than Aug 6):		Daily End Time:	
Reporting Location:			

Would you like to be identified as a participating employer on the MSME website? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please send a copy of your logo to msme@delta.edu
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PART 2 - Please check off the sector(s) that best describes your business.

<input type="checkbox"/> Aerospace	<input type="checkbox"/> Healthcare & Medical Devices
<input type="checkbox"/> Agriscience	<input type="checkbox"/> Innovation & Design
<input type="checkbox"/> Building & Construction	<input type="checkbox"/> Manufacturing
<input type="checkbox"/> Coding	<input type="checkbox"/> Materials
<input type="checkbox"/> Electronics	<input type="checkbox"/> Pressure Vessels
<input type="checkbox"/> Energy & Utilities	<input type="checkbox"/> Services
<input type="checkbox"/> Engineering	<input type="checkbox"/> Transport
<input type="checkbox"/> Food & Drink	<input type="checkbox"/> Other: Please Identify:

As soon as we identify the intern for your company, we will provide you with the teacher's contact information. Please note it will be a few weeks prior to your Start Date identified above to allow you time to communicate with the intern regarding Reporting Location, Dress code, etc.

PART 3: Teacher's (Intern) Information (Completed by Delta College)

Name:		Cell Phone:	
Email:		Home Phone:	
School:			

PART 4: (Completed by Business during/at end of internship.)

During the two week (64 hour) period, please check the items that apply to this intern's experience. Discussion, insights to, exposure to, and/or hands-on experience with the subject matter warrant a check. This Summer Program is designed

for middle school teachers to learn more about the modern manufacturing work environment through observation and experience. Please complete, sign and return via email to msme@delta.edu at the end of the internship.

<input type="checkbox"/>	Accessibility	<input type="checkbox"/>	Medical Device Standards
<input type="checkbox"/>	Biometrics	<input type="checkbox"/>	Packaging Standards/Methods
<input type="checkbox"/>	Business Continuity	<input type="checkbox"/>	Process Improvement
<input type="checkbox"/>	CE Marking Directives	<input type="checkbox"/>	Recordkeeping
<input type="checkbox"/>	Corporate Social Responsibility (CSR) and Governance	<input type="checkbox"/>	Quality Control
<input type="checkbox"/>	Customer Service	<input type="checkbox"/>	Standard Operating Procedures
<input type="checkbox"/>	Data Protection	<input type="checkbox"/>	Standardized Results
<input type="checkbox"/>	Design & Product Specifications	<input type="checkbox"/>	Supply Chain & Logistics
<input type="checkbox"/>	Environmental Management	<input type="checkbox"/>	Sustainability
<input type="checkbox"/>	Equipment Specifications	<input type="checkbox"/>	Testing & Sampling
<input type="checkbox"/>	Eurocodes	<input type="checkbox"/>	Waste Disposal
<input type="checkbox"/>	Fire Safety/Standards	<input type="checkbox"/>	Welding / Fabrication
<input type="checkbox"/>	Green Initiatives (Buildings, IT, etc.)	<input type="checkbox"/>	General Manufacturing Understanding
<input type="checkbox"/>	Health & Safety Standards/Practices	<input type="checkbox"/>	Education Level & Skill Sets Needed in Your Business
<input type="checkbox"/>	Information Technology	<input type="checkbox"/>	Career Opportunities in Your Business
<input type="checkbox"/>	Inventory Standards/Methods	<input type="checkbox"/>	General Wage/Salary for Different Careers in Your Business
<input type="checkbox"/>	Lab Practices	<input type="checkbox"/>	Projected Changes – Manufacturing Employment Opportunities for Your Business Sector in the next 5 – 10 Years
<input type="checkbox"/>	Labeling Requirements	<input type="checkbox"/>	Other:

Additional information:

PART 5: Signatures of Business and Intern at end of internship.

As the Business Representative, my signature below signifies that the intern named above has been introduced to the items checked above and has successfully fulfilled the two week commitment with our Business.

Print Name/Signature/Date
As the intern, my signature below verifies my completion of the internship as outlined above.
Intern's Signature/Date

Please complete and return via email to msme@delta.edu at the end of the internship. **THANK YOU FOR YOUR EFFORTS AND SUPPORT OF THIS PROGRAM!**