

**Delta College**  
**English 111A: College Composition I.**  
**Winter 2012**  
**3 Credit Hours**

Instructor: Mrs. Janet Alexander  
Office: S205  
Office Hours: T: 11-12; W: 12-2; 8-9 at S.C. Johnson; TH: 11-12; and by appointment  
Phone: 686-9399  
Email: [jmalexan@delta.edu](mailto:jmalexan@delta.edu) (I will return your message within 48 hours on weekdays)

**Required Texts and Materials**

- ◆ Kirszner and Mandell, *The Pocket Wadsworth Handbook, 2009 MLA*
- ◆ Rosa and Eschholz, *Models for Writers 10<sup>th</sup> ed*
- ◆ Computer use
- ◆ Flash drive with all work from 111 saved to it for back-up purposes
- ◆ Pocket folder for turning in the all parts of assignments on due dates
- ◆ Collegiate quality dictionary
- ◆ Collegiate quality thesaurus

**Outcomes and Objectives**

**According to the standards set by Delta's English Division, a successful student in this class should be able to master the following outcomes and objectives:**

Outcome: Write a formal college composition for a specific audience and purpose.

- Objectives:
1. Use writing processes to generate and organize ideas, including where appropriate, revision.
  2. Include clear articulation of the important ideas.
  3. Select, organize, and present details to support a main idea.
  4. Demonstrate the ability to move between generalization and detail.
  5. Write effective introductions and conclusions.
  6. Employ the conventions of standard written English.

Outcome: Use writing tasks that involve both reading and writing.

- Objectives:
1. Demonstrate the ability to derive meaning from a piece of writing.
  2. Demonstrate the ability to distinguish between the meaning one makes of a text and the author's intended meaning.
  3. Paraphrase and summarize accurately.
  4. Develop critical thinking skills.

Outcome: Assess progress.  
Objective: Assess the progress revealed in a body of work.

### Grading Scale

95-100=A	80-82=B-	67-69=D+
90-94=A-	77-79=C+	60-66=D
87-89=B+	73-76=C	59&below=F
83-86=B	70-72=C-	

### Course Grade Calculation

**55% (550 points) Formal Writings:** You will have three major writing assignments: **narration 15%**; **creative/nonfiction or formal oral presentation 15%**; and **I-search 25%**. You are not just graded on the final product; you are graded on all the steps of the process that are imperative for writing a fine product. To break it down in specifics for you, your pre-writings are worth 5%, your rough drafts(s) are worth 5%, your conferences with me and fellow students are worth 15%, and your final draft is worth 75%.

You will receive specifics on each assignment. You will also receive a specific sheet that breaks down exactly how the 75% product will be evaluated for each writing assignment.

**20% (200 points) Out of Class Writings:** This will be your opportunity to practice your writing skills outside of class.

**15% (150 points) In Class Writings:** There will be a prompt in some form, and you will respond, without stopping, for ten minutes. You will only be graded on if you do or do not do the writing. Grammar, spelling, and punctuation will not be graded on these. This is considered journal writing, not revised writing.

**10% (100 points) Grammar Journal:** This is your designated area to work on your own personal weak areas with grammar, punctuation, spelling, sentence form, or any of those other editing type errors. Anytime that you make an editing mistake in an out of class writing assignment, through the first ten weeks, and the first two formal papers, you will write about that mistake in this journal. You will write what type of error you made, how it should be fixed, and where you found that information (in your handbook, your dictionary, or yourself). In this way, you are working on your own personal flaws instead of flaws that others have that you have already mastered. Hopefully, by doing this journal, you will diminish the amount of mistakes that you make on future assignments.

### Academic Dishonesty

Plagiarism (misrepresenting the work of others as your own) is a serious offense and will result in an F for the project and possibly for the course. For more information

about Delta's policies, refer to the "Integrity of Academic Work" section in the "[Students' Rights, Responsibilities, and Conduct](#)" section of the *Delta College Catalog* or the English Division home page (<http://www.delta.edu/english/plagiarism.html>). If in doubt about plagiarism, please ask me for clarification. Note that I consider the submission of papers that you have previously written for another course to be plagiarism. Also note that taking any ideas or words from any source (including Internet sources) without proper citation is also plagiarism; to check for this, I use various Internet-based tools, including [Turnitin.com](#). In this class, we will use MLA citation methods.

## **Disabilities**

If you have a documented disability which affects your academic performance, and need an academic accommodation, please contact the Office of Disability Services in D102. The telephone number is 686-9322.

## **Late Work**

Not accepted. If you **must** miss a class in which an assignment is due, then turn it in advance, send it to me via a WORD or RTF email attachment, or have a roommate, spouse, parent, etc. get it to my office by 9 a.m. the day the work is due!

## **Format**

The final version of each assignment must be word-processed, double-spaced on 8 ½ by 11 inch typing paper. All other drafts can be handwritten. However, I do suggest doing every stage on a computer. It makes for easy revising without having to rewrite or retype every time.

## **Attendance**

Since much of the process of writing will take place in class and cannot be made up, you must attend class regularly. Also, the in-class writings occur in class, and those cannot be made up. Additionally, more than **four** absences before withdrawal time will result in a withdrawal for the student.

## Instructor Initiated Drop for Lack of Attendance

Your English Division instructor will drop you from this course if you miss, for any reason, in excess of 2/15 of your classes for this course. For this particular course this semester (or term) that means in excess of four class periods. This is an English Division policy.

## Early Alert

In an effort to ensure you have the supports necessary to be successful, Delta College has an Early Alert Referral Program. If I feel you could benefit from additional support outside of the classroom, I may make a referral.

## Other Important Information

- Please be on time, unless you have an emergency. It is disruptive to other students for you to show up late.
- Please turn off all cell phones, unless you are expecting an emergency phone call. In that case, please inform me, at the start of class, that you might receive an important call.
- We will have a fifteen minute break every class. This will start sometime around 10:45, just depending on our agenda for the day.

## Class Agenda

**Note: This schedule may change due to teacher or student needs**

<u>Week</u>	<u>Date</u>	<u>Class Content/Readings/Homework</u>
01	1/9	Intro to Class
01	1/11	Intro to syllabus, Desire2Learn, summary writing
02	1/16	Prewriting Essay #1
02	1/18	Working on draft of essay #1
03	1/23	Working on draft of essay #1
03	1/25	Read Aloud Day – extra credit
04	1/30	Revising essay #1
04	2/1	Conferencing essay #1/WRIT Center visit
05	2/6	Conferencing essay #1/WRIT Center visit
05	2/8	<b>Essay #1 Due</b> ; Prewriting essay #2 or speech
06	2/13	Working on draft of essay #2 or speech
06	2/15	Working on draft of essay #2 or speech
07	2/20	Read Aloud Day – extra credit
07	2/22	Revising essay #2
08	2/27	Conferencing essay #2 or speech/WRIT or speaker help desk visit
08	2/29	Conferencing essay #2 or speech/WRIT or speaker help desk visit

09	3/5	<b>No Class; Mid-Semester Break</b>
09	3/7	<b>No Class; Mid-Semester Break</b>
10	3/12	<b>Essay #2 Due</b> /speech due; mid-term results
10	3/14	Prewriting essay #3
11	3/19	Working on draft of essay #3
11	3/21	Working on draft of essay #3
12	3/26	Working on draft of essay #3
12	3/28	Working on draft of essay #3
13	4/2	Read Aloud Day – extra credit; <b>Grammar Journal Due</b>
13	4/4	Revising essay #3
14	4/9	Conferencing essay #3/WRIT Center visit
14	4/11	Conferencing essay #3/WRIT Center visit
15	4/16	<b>Essay #3 Due; <i>Freedom Writers</i></b>
15	4/18	Wrap Up; Extra Credit Opportunities
16	4/23	Final Conferences
16	4/25	Final Conferences