

Use and Finance Bi-Annual Reporting Form

Reporting Period (check one): January 1, 2017 through June 30, 2017
 July 1, 2017 through December 31, 2017

University/College: Delta College

Number of Projects to Report: 1

Estimated Impact on Tuition and Fee Rates:¹ \$72.24

	Project Description	Project Timeline	Project Costs			Funding Sources
1.	<p>Science Laboratory Fume Hood Controls and Ventilation Upgrades</p> <hr/> <p>This proposed project includes the upgrade of the 20 year old Science laboratory facilities to maintain the focus on laboratory safety and containment while conserving energy. The proposed work is part of our ongoing life cycle repair and replacement of campus infrastructure and equipment.</p>	<p>Start Date: 9/1/2017</p> <p>Completion: 8/15/2018</p>	Demolition	\$50,211		Tuition \$ _____
			Finishes Ceiling work, painting , hoods and refurbishing	\$340,554		Millage \$ _____
			Heating, Ventilating and Air Conditioning	\$83,448		Bond Proceeds \$ _____
			Commissioning HVAC.	\$10,068		Donations \$ _____
			Instrumentation and Control for HVAC	\$465,311		Federal \$ _____
			HVAC Air Distribution	\$130,758		Other (specify) \$1,545,000
			Mechanical GC Oversight	\$52,900		Total: \$1,545,000
			Electrical	\$7,656		Funds for the project have been reserved in the College's Facilities Renovation and Equipment Replacement – Plant Fund
			Taxes (Materials Only)	\$50,929		

¹ This amount shall be calculated by dividing the amount of tuition revenue that is annually budgeted for the institution's share of a project's cost by the most recent fiscal year equated student count for the institution.

	Project Description	Project Timeline	Project Costs		Funding Sources	
	<p>These upgrades will cover the refurbishing of 44 fume hoods which includes the replacement of the analog electronic fume hood airflow controls with digital fume hood airflow controls, updating and maintenance of the automatic sash positioning systems, modifications to the existing fume hoods for easier service and maintenance, integration of the laboratory airflow and sash positioning system into the campus building automation system for easier adjustability and alarm monitoring and lastly modifications to the manifold exhaust fan system in the mezzanine.</p> <p>Based on how the systems are operating today, these upgrades to the laboratories will save approximately \$70,000 per year in operating costs due to the improved control and closed sashes on the fume hoods</p>		Total Hooker Dejong Summary of Probable Construction Cost		\$1,191,835	
			Engineering Fees Hooker DeJong, Inc.		\$113,100	
			Construction Administration		\$25,000	
			Project and Construction Contingency (18%) Includes Escalation		\$215,065	
			Total Project Budget		\$1,545,000	

Instructions:

1. Projects shall be reported on this standard form and submitted to the Joint Capital Outlay Subcommittee, the fiscal agencies, and the State Budget Office **on or before June 30 and December 31 of each year**. Submission to the above parties shall be accomplished by posting the reports on the institution's website under the "Budget and Performance Transparency Reporting" section. If an institution has no projects to report for a six-month period, enter "None" next to "Number of Projects to Report" located on the top of the form.
2. Reports shall include all contracts entered into for new construction of **self-funded projects costing in excess of \$1,000,000.00**. Projects funded by State capital outlay appropriations are not to be included in these reports. Once submitted, a project does not have to be listed in any subsequent report, unless a change in project cost has occurred. In such case, the subsequent use and finance report shall clearly state that the project cost has changed, listing the dollar amount of the change, and including reasons for the cost change.
3. New construction includes land or property acquisition, remodeling and additions, maintenance projects, roads, landscaping, equipment, telecommunications, utilities, and parking lots and structures.
4. Project Description should include a basic overview of the project including the purpose and justification for the project.
5. Reports shall detail by amount the funding sources that are supporting a project (e.g. tuition, fees, bond funds, millage, donations, etc.).
6. **Penalties:** Statutory language in the appropriation act for Universities and Community Colleges provides that institutions shall comply with the current use and finance requirements of the Joint Capital Outlay Subcommittee and provides for a 1.0% reduction in State appropriations for each violation.

Statutory References

Management and Budget Act, 1984 PA 431, Section 238, MCL 18.1238

State School Aid Act, 1979 PA 94, Section 208, MCL 388.1808

State School Aid Act, 1979 PA 94, Section 275a, MCL 388.1875a