

## Use and Finance Bi-Annual Reporting Form

Reporting Period (check one):  January 1, 2018 through June 30, 2018  
 July 1, 2018 through December 31, 2018

University/College: Delta College

Number of Projects to Report: 1

Estimated Impact on Tuition and Fee Rates:<sup>1</sup> \$72.24

	Project Description	Project Timeline	Project Costs	Funding Sources																								
1.	<p><b>West Campus Site Upgrade</b>                      This project is a component of Delta College's existing Landscape/Site Master Plan, completed in 2003, updated in 2014 and 2017. It will address the deteriorating Northwest Parking Area, which was constructed in 1990. In addition to the basic pavement replacement, this project will also include site upgrades including sidewalks, recreational/athletic fields and trails, concessions/restrooms/storage building observatory hill, landscaping, etc.</p>	<p>Start Date: 3/2018                      Completion: 12/2019</p>	<p style="text-align: center;"><b>West Campus Site Upgrades - Phase 1A and 1B - Grass BB</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center;">Phase 1A</th> </tr> </thead> <tbody> <tr> <td style="width: 80%;">Northwest Parking Lot Upgrades</td> <td style="text-align: right;">\$868,750</td> </tr> <tr> <td>West-Southwest Parking Lot</td> <td style="text-align: right;">\$319,000</td> </tr> <tr> <td>Baseball Field, natural grass</td> <td style="text-align: right;">\$561,200</td> </tr> <tr> <td>Soccer Field Upgrades</td> <td style="text-align: right;">\$60,000</td> </tr> <tr> <td>Softball Upgrades</td> <td style="text-align: right;">\$29,000</td> </tr> <tr> <th colspan="2" style="text-align: center;">Phase 1B</th> </tr> <tr> <td>Observatory Hill</td> <td style="text-align: right;">\$161,900</td> </tr> <tr> <td>Multi-Use Athletic Facility</td> <td style="text-align: right;">\$511,200</td> </tr> <tr> <td>Recreational Trail System</td> <td style="text-align: right;">\$475,425</td> </tr> <tr> <td>Delta Walk/Plaza</td> <td style="text-align: right;">\$113,825</td> </tr> <tr> <td style="text-align: right;"><b>Subtotal November 2017 cost estimate</b></td> <td style="text-align: right;"><b>\$3,100,300</b></td> </tr> </tbody> </table>	Phase 1A		Northwest Parking Lot Upgrades	\$868,750	West-Southwest Parking Lot	\$319,000	Baseball Field, natural grass	\$561,200	Soccer Field Upgrades	\$60,000	Softball Upgrades	\$29,000	Phase 1B		Observatory Hill	\$161,900	Multi-Use Athletic Facility	\$511,200	Recreational Trail System	\$475,425	Delta Walk/Plaza	\$113,825	<b>Subtotal November 2017 cost estimate</b>	<b>\$3,100,300</b>	<p>Tuition \$ _____                      Millage \$ _____                      Bond Proceeds \$ _____                      Donations \$ _____                      Federal \$ _____                      Other (specify) <u>\$4,492,335</u>                      Total: <u>\$4,492,335</u></p>
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<sup>1</sup> This amount shall be calculated by dividing the amount of tuition revenue that is annually budgeted for the institution's share of a project's cost by the most recent fiscal year equated student count for the institution.

	Project Description	Project Timeline	Project Costs		Funding Sources	
	<p><b>Goals for the West Campus Site Upgrades</b></p> <p>Create a campus environment which contributes to the mission of the College and provides places for academic programs, athletic participation, recreational community involvement, social interaction and celebration.</p>		Subtotal cost adjustment for inflation	\$3,255,315	Funds for the project have been reserved in the College's Plant Fund.	
			Design Contingency	\$488,297		
			<b>Total Probable Construction Cost</b>	<b>\$3,743,612</b>		
			Engineering Fees	\$262,053		
			Construction Observation/QC	\$112,308		
			Project and Construction Contingency	\$374,361		
			<b>Total Project Budget</b>	<b>\$4,492,335</b>		

### Instructions:

1. Projects shall be reported on this standard form and submitted to the Joint Capital Outlay Subcommittee, the fiscal agencies, and the State Budget Office **on or before June 30 and December 31 of each year**. Submission to the above parties shall be accomplished by posting the reports on the institution's website under the "Budget and Performance Transparency Reporting" section. If an institution has no projects to report for a six-month period, enter "None" next to "Number of Projects to Report" located on the top of the form.
2. Reports shall include all contracts entered into for new construction of **self-funded projects costing in excess of \$1,000,000.00**. Projects funded by State capital outlay appropriations are not to be included in these reports. Once submitted, a project does not have to be listed in any subsequent report, unless a change in project cost has occurred. In such case, the subsequent use and finance report shall clearly state that the project cost has changed, listing the dollar amount of the change, and including reasons for the cost change.
3. New construction includes land or property acquisition, remodeling and additions, maintenance projects, roads, landscaping, equipment, telecommunications, utilities, and parking lots and structures.
4. Project Description should include a basic overview of the project including the purpose and justification for the project.
5. Reports shall detail by amount the funding sources that are supporting a project (e.g. tuition, fees, bond funds, millage, donations, etc.).
6. **Penalties:** Statutory language in the appropriation act for Universities and Community Colleges provides that institutions shall comply with the current use and finance requirements of the Joint Capital Outlay Subcommittee and provides for a 1.0% reduction in State appropriations for each violation.

### Statutory References

Management and Budget Act, 1984 PA 431, Section 238, MCL 18.1238

State School Aid Act, 1979 PA 94, Section 208, MCL 388.1808

State School Aid Act, 1979 PA 94, Section 275a, MCL 388.1875a