

****Questionnaire Instructions****

The State Aid Act of 1979, § 209(5) and § 245(6) requires colleges and universities to submit data to the Center for Educational Performance and Information (CEPI) by November 15 of each year. This legislation pertains to “career and technical education or a tech prep articulated program of study” at a community college or university by outlining how students can earn credit and the unique institutional resources, which must be made available to those attending students.

CEPI created the attached spreadsheet containing the ‘Budget and Performance Transparency Icon Badge,’ which is meant to assist your institution in meeting these reporting requirements.

By November 15, 2017 institutions are required to:

- Complete the "Section 209 Spreadsheet" containing information from the 2016-2017 school year.
- Submit the spreadsheet to CEPI by emailing it to CEPI@Michigan.gov
 - o Email Subject Line: Postsecondary Reporting Requirements for § 209(5) or § 245(6)
- Post the spreadsheet on your website under your college ‘Budget and Performance Transparency Badge Reporting’ link.

The reporting format for this data has been provided by CEPI, which breaks down the dual enrollment data into 4 categories (columns):

- State Approved Career and Technical Education/Tech Prep Articulated Program of Study
- Direct College Credit or Concurrent Enrollment
- Dual Enrollment
- Early College/Middle College Program

