Use and Finance Bi-Annual Reporting Form 2025

Reporting Period (check one): ■ **January 1, 2025, through June 30, 2025**

☐ **July 1, 2025, through December 31, 2025**

University/College: Delta College

Number of Projects to Report: 1

Estimated Impact on Tuition and Fee Rates:[1] $38.32

	Project Description	Project Timeline	Project Costs		Funding Sources	
1.	In January 2024, Delta College received Planning Authorization from the State of Michigan for the Information Technology and Computer Science – K Wing Addition and Renovation project, submitted in October 2022 via the Capital Outlay Process. The State Building Authority authorized $2,423,195 (42.5%) of the projected cost of $5,701,635 with Delta College funding any remaining costs. Construction is underway on the Information Technology and Computer Science – K Wing located on the main campus. The current facilities were constructed in 1961, with only minor	Start Date: 12/2024 Completion: 08/2025	Property Acquisition Remodeling Additions Landscaping/Roads Equipment Other (specify) Total:	$_____ $4,872,874 $1,853,026 $ _____ $ _____ $_____ $6,725,900	Tuition Millage Bond Proceeds Donations Federal Other (specify) Total:	$_____ $_____ $2,423,195 $_____ $_____ $4,302,705 $6,725,900

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[1] This amount shall be calculated by dividing the amount of tuition revenue that is annually budgeted for the institution's share of a project's cost by the most recent fiscal year equated student count for the institution.

	Project Description	Project Timeline	Project Costs	Funding Sources
	updates since. The area under renovation is approximately 12,420 square feet, located on the east side of the main campus building. When upgraded and revitalized, the area will provide state-of-the-art computer lab and classroom spaces for multiple computer and business courses. Along with the upgrades, 4,723 square feet of new space has been programmed to be added on to the building including an expanded cyber security classroom, multiple shared computer science classroom and lab spaces, along with needed storage, and support spaces.			

Instructions:

1. Projects shall be reported on this standard form and submitted to the Joint Capital Outlay Subcommittee, the fiscal agencies, and the State Budget Office **on or before June 30 and December 31 of each year**. Submission to the above parties shall be accomplished by posting the reports on the institution's website under the "Budget and Performance Transparency Reporting" section. If an institution has no projects to report for a six-month period, enter "None" next to "Number of Projects to Report" located on the top of the form.

2. Reports shall include all contracts entered into for new construction of **self-funded projects costing in excess of $1,000,000.00**. Projects funded by State capital outlay appropriations are not to be included in these reports. Once submitted, a project does not have to be listed in any subsequent report, unless a change in project cost has occurred. In such case, the subsequent use and finance report shall clearly state that the project cost has changed, listing the dollar amount of the change, and including reasons for the cost change.

3. New construction includes land or property acquisition, remodeling and additions, maintenance projects, roads, landscaping, equipment, telecommunications, utilities, and parking lots and structures.

4. Project Description should include a basic overview of the project including the purpose and justification for the project.

5. Reports shall detail by amount the funding sources that are supporting a project (e.g. tuition, fees, bond funds, millage, donations, etc.).

6. **Penalties:** Statutory language in the appropriation act for Universities and Community Colleges provides that institutions shall comply with the current use and finance requirements of the Joint Capital Outlay Subcommittee and provides for a 1.0% reduction in State appropriations for each violation.

Statutory References

Management and Budget Act, 1984 PA 431, Section 238, MCL 18.1238

State School Aid Act, 1979 PA 94, Section 208, MCL 388.1808

State School Aid Act, 1979 PA 94, Section 275a, MCL 388.1875a