REGISTER FOR A CLASS

1. Visit Inside Delta and locate Tools in the upper right corner. Select Student Self Service. This brings you to your self service home page. Click Student Planning. To add and remove courses, select Go to Plan & Schedule.

2. Use the arrows to determine what semester you wish to register for. You can register for an entire academic year at one time. For example, in March you can register for Fall, Winter and Spring.

3. Using the search bar in the upper right, you can search courses you wish to take. Once found, courses can be added using the Add Course to Plan button. Be sure to select the semester you wish to add it to.

4. Once you have added all courses to your plan, click Back to Planning & Schedule. Ensure you are in the correct semester. Open View Other Sections located under each course to open available time options.

5. Click the course and Add Section one you find a section that works with your schedule. Keep in mind there can be multiple pages of options. After you have finalized all courses, select Register Now in the upper right corner to finish the registration process.

KEEP IN MIND
When you add courses to your plan, you are not registering. You need to click the Register Now button to finalize the registration process. All registered courses will show up in green and will say Registered under the course title.

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