

DELTA COLLEGE  
PARKING APPEAL BOARD  
UNIVERSITY CENTER, MI 48710

**REQUEST FOR APPEAL TO THE PARKING APPEAL BOARD**

A lost ticket, parking only for a short period, parking in a nearly empty lot, not knowing the regulations and/or not seeing the sign(s) are *UNACCEPTABLE GROUNDS FOR APPEAL*. Clarity should be the deciding factor in your appeal. You will be notified, by copy of this appeal, of the hearing decision.

(Please *print* with a pen)

College ID # : \_\_\_\_\_ Telephone # : \_\_\_\_\_  
Name : \_\_\_\_\_ Date Appeal Filed : \_\_\_\_\_  
Street Address : \_\_\_\_\_ Date of Ticket : \_\_\_\_\_  
City/State/Zip : \_\_\_\_\_ **Ticket #** : \_\_\_\_\_

I wish to request relief from the indicated parking ticket for the following reason(s) : \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

For additional space continue on the back or use another sheet. Diagrams are strongly recommended.

**ATTENTION APPELLANT: DO NOT FILL OUT BELOW THIS LINE**

COMMITTEE DECISION :	DISMISS	SUSTAIN
FACULTY	_____	_____
ADMINISTRATOR	_____	_____
STUDENT	_____	_____

TO : \_\_\_\_\_ TICKET # : \_\_\_\_\_ DATE OF DECISION : \_\_\_\_\_

\_\_\_\_\_ The charge is dismissed. No fine is due.

\_\_\_\_\_ The charge is sustained. A fine of \$ \_\_\_\_\_ is due for the violation. *IF NOT PAID WITHIN 21 DAYS, THE FINE WILL DOUBLE AND A \$ 2.00 SURCHARGE WILL BE ADDED.*

**NOTE :** Fines should be paid in person, by check, or by money order.

COMMENTS : \_\_\_\_\_