

# Sponsorship Request Form

Requests for Delta College logo merchandise or advertising related support may be granted.

The following factors will affect Delta College's decision for requests:

- Budget availability
- Timing - Please make request several weeks prior to the event. Requests will be reviewed on a first come, first served basis
- Whether events are supportive of the College's mission, vision and values

Delta College has limited budget resources annually and will in no instance provide monetary donations to an outside organization.

**Priority will be given to requests from:**

- Community organizations that serve youth (especially 9th-12th grade youth)
- Activities that benefit and directly impact Delta College's current students
- Activities that are regional (cover Delta's district)
- Groups or events that have a learning and exploration

To request a donation, please complete the information below, in its entirety, and submit. You will be notified regarding whether or not your request is approved.

## Group/Event Information

Name of event, club or organization requesting donation:

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**Type of Group**

- Registered student club or organization
- Community group or non-Delta event

Description of event and the impact it will have on students or the community:

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In general, who is your audience or attendees, and from what geographic area(s)?

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Number of attendees: \_\_\_\_\_

**How will the sponsorship be used?**

- Raffle/door prize
- Sponsorship with name recognition
- Auction
- Advertising in event publication
- Other

If you chose other, please describe:

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Date item is required: \_\_\_\_\_

## Contact Information

First name: \_\_\_\_\_

Last name: \_\_\_\_\_

Phone: \_\_\_\_\_



Please send this filled out form via inter-office mail to Leanne Govitz (B155). You may also use this form as an outline and email the information to [leannegovitz@delta.edu](mailto:leannegovitz@delta.edu).