

Delta College
Board of Trustees Regular Meeting
Delta College Board Room B-151
Tuesday, January 13, 2026
7:00 p.m.

BOARD PRESENT	A. Baldwin, S. Gannon, B. Handley-Miller, D. Middleton, M. Nash, M. Wood
BOARD ABSENT	A. Clark, M. Rowley, A. Thomas
OTHERS PRESENT	R. Battinkoff, T. Brown, S. Burkett, W. Childs, P. Clark, R. Curry, C. DeEulis, J. Foco, L. Govitz, S. Hill, D. Hopkins, K. Kiste-Toner, G. Luczak, A. Martinez, J. Perry, S. Raube, K. Schuler, T. Shea, A. Ursuy, S. VanderLaan, R. Young
PRESS PRESENT	None
CALL TO ORDER	Board Chair Gannon called the meeting to order at 7:00 p.m.
APPROVAL OF THE AGENDA	Board Chair Gannon asked for a motion to approve the agenda. M. Wood made a motion to approve the agenda. A. Baldwin seconded the motion. Motion to approve the agenda passed unanimously.
PUBLIC COMMENT	Board Chair Gannon called for public comment.
TREASURER'S REPORT	J. Foco said that the Board has received the financial statements for the month ended December 31, 2025. He did not have any significant variances to report. He said that the Budget Cabinet will be meeting at the end of January to begin working on the tuition and fee recommendation which will be brought to the March Board Meeting for approval. Trustee Handley-Miller asked if the Broadcasting fund was down from prior years. J. Foco said that we have been getting donations but our overall revenue is down from prior year.
CONSENT AGENDA	Board Chair Gannon called for approval of the consent agenda. A. Baldwin made a motion to approve the consent agenda. B. Handley-Miller seconded the motion. The Board voted to unanimously approve the consent agenda resulting in: A. Acceptance of Minutes: 1. Board Special Meeting, November 25, 2025 2. Board Dinner Meeting, December 9, 2025 3. Board Regular Meeting, December 9, 2025

B. Acceptance of Closed Meeting Minutes:

1. December 9, 2025, Regular Board Meeting

APPROVAL OF THE BOARD OF TRUSTEES 2026 REGULAR MEETING CALENDAR (BA5652)	<p>It is the recommendation of the administration that the Board of Trustees approve the 2026 regular meeting calendar as presented.</p> <p>A. Baldwin made a motion to approve the recommendation. M. Nash seconded the motion.</p> <p>Motion passed unanimously.</p>
APPROVAL OF REVISIONS TO ATTENDANCE POLICY FOR ADMINISTRATIVE / PROFESSIONAL AND SUPPORT STAFF (BA5653)	<p>It is the recommendation of the administration that the Board of Trustees approve the proposed revisions to the Administrative/Professional and Support Staff Attendance Policy.</p> <p>M. Wood made a motion to approve the recommendation. A. Baldwin seconded the motion.</p> <p>Motion passed unanimously.</p>
APPROVAL OF REVISIONS TO BOARD POLICY 8.009 SEXUAL MISCONDUCT AND GENDER DISCRIMINATION (BA5654)	<p>It is the recommendation of the Administration that the Board of Trustees approve the revisions to Board Policy 8.009 Sexual Misconduct & Gender Discrimination and allow for updates to the President's contact information as needed.</p> <p>A. Baldwin made a motion to approve the recommendation. B. Handley-Miller seconded the motion.</p> <p>Motion passed unanimously.</p>
APPROVAL OF REVISIONS TO BOARD POLICY 8.010 TITLE IX – SEXUAL HARASSMENT POLICY (BA5655)	<p>It is the recommendation of the administration that the Board of Trustees approve the revision to Board Policy 8.010 Title IX-Sexual Harassment Policy and allow for updates to the President's contact information as needed.</p> <p>A. Baldwin made a motion to approve the recommendation. B. Handley-Miller seconded the motion.</p> <p>Motion passed unanimously.</p>
APPROVAL OF RENEWAL OF COLLEGE'S LEARNING MANAGEMENT SYSTEM, D2L (BA5656)	<p>It is the recommendation of the Administration that the Board of Trustees approve a five-year agreement for D2L of Kitchener, Ontario Canada, for the College's Learning Management System at a cost of \$1,122,821.</p> <p>A. Baldwin made a motion to approve the recommendation. M. Wood seconded the motion.</p>

B. Handley-Miller asked if the faculty were surveyed about the D2L. G. Luczak responded that we have an eLearning Committee. D. Hopkins, Dean of Transfer Programs and Online Learning, said that we did conduct a faculty survey and they overwhelmingly supported staying with D2L.

D. Middleton questioned the accessibility features that are included in the package. G. Luczak answered that the content posted by our instructors has to be accessible to students and iterations of the LMS system have greatly improved the ability to help our content be more accessible.

Motion passed unanimously.

**APPROVAL OF
WATER TOWER
PUMP
AUTOMATION
PROJECT FROM
JOHNSON & WOOD
(BA5657)**

It is the recommendation of the Administration that the Board of Trustees approve the purchase order with Johnson & Wood in the amount of \$94,200 and authorize a total project budget of \$103,720 to ensure comprehensive project completion of the Water Tower Pump Automation Project.

D. Middleton made a motion to approve the recommendation. A. Baldwin seconded the motion.

B. Handley-Miller asked about the range of bids and what accounts for that. R. Young responded that he thought things were slowing down and the difference is the contractors with work and the contractors without work.

M. Nash asked if \$100,000 was still the right threshold amount for the Board to approve. J. Foco said yes, based on surveys and information he has seen from other community colleges across Michigan.

Motion passed unanimously.

**PRESIDENT'S
REPORT**

Enrollment Report

The Winter Semester began on January 10. As of today, 8,633 students are registered (2689FT, 5944PT).

We projected 76,999 contact hours for the winter semester and are currently at 112% (86,090 contact hours) of projection. Official count date is January 20.

Personnel Report

- Welcome to Dr. Ski VanderLaan, Dean of Occupational Programs and Workforce Strategies. Dr. VanderLaan has taught as a full-time faculty member in Accounting at Delta for over 20 years. Her past leadership included: President, Delta College Faculty Association; Director of eLearning; Coordinator of the Faculty Center for Teaching Excellence; and Faculty Executive Committee Chair. She will oversee the associate deans, faculty, and staff of the Division of Business and Technology and the Division of Health and

Wellness, as well as the director and staff of the Workforce Strategies Department.

- A complete report of hires, promotions, and separations for the month of December can be found in Board packets this evening.

Information Sharing

- Congratulations to Phi Theta Kappa on earning five-star status again.
 - Five-star status was first obtained under leadership of Crystal Starkey – maintained by Mark Brown and now continued under Maggie Zimmerman
 - This is an indication of the excellent faculty leadership of PTK, Presidential Honors, and Honors Program
 - It is estimated that approximately 150-160 new members will be inducted this year
 - More information about PTK will be presented at the February Board Meeting
- Congratulations to **Darrin Johnson**, Associate Director of Recruitment and Employee Development
 - 2026 recipient of the College's Spirit of Dr. Martin Luther King, Jr. Award
 - Sponsored by Delta's Black Faculty and Staff Association
 - Award will be presented at the 30th annual Unity Luncheon event on **Monday, January 19**.
 - The keynote speaker for this year's celebration is Reverend Andr'e Spivey, Executive Minister of Oak Grove AME Church, Detroit.
 - Theme – "Mission Impossible: Protecting Freedom, Justice, and Democracy in the Spirit of Nonviolence"
- **Upcoming Events**
 - The Great Lakes Bay Regional Dr. Martin Luther King Jr. Celebration
 - SVSU - Thursday, January 22 - Dinner at 5:00 PM - Program at 7:00 PM
 - The keynote speaker is Cynthia "Cynt" Marshall, President & CEO of Marshalling Resources, a consulting firm specializing in leadership development, culture transformation, and optimization of people resources.
 - Possible Dream Program – Induction Ceremony
 - Thursday, January 29, 6:30 PM – 8:00 PM - Pioneer Gymnasium
 - Please let Kay know if you would like to attend
 - Faculty and staff winter learning day – Mark your calendar
 - Friday, February 13, from 8:00 AM – 4:00 PM
- Please complete the Annual Conflict of Interest Disclosure Form and give it to Talisa.

- Next Board Meeting, Tuesday, February 3
- Happy Birthday to Mike Nash – January 10

TRUSTEE COMMENTS M. Wood welcomed Ski VanderLaan to her new position as Dean. He also thanked Trustees that reached out to him with support on the passing of his mother-in-law last week. He said he agrees with Jon Foco on the \$100k threshold for board approvals.

D. Middleton congratulated Ski VanderLaan. She recognized recent retirees Michele Whitaker in Criminal Justice and Tina Gwizdala in the Library who worked a combined total of 58 years.

A. Baldwin wished everyone a Happy New Year and thanked everyone for all the work they do. She was happy to learn that one student she knew was on the dean's list. She encouraged everyone to take care of themselves as she recently lost a good friend. You're no good to others if you don't take care of you.

B. Handley-Miller also congratulated Ski VanderLaan and said it was great to see faculty members want to apply for the position. The number of students is wonderful and we need to continue this good work.

M. Nash echoed fellow Trustees' comments and congratulated Andrea Ursuy on her first board meeting as Interim President. He is looking forward to a dual graduation.

CHAIR COMMENTS Chair Gannon asked everyone to look at all of the dates for different College events and she looks forward to Winter Learning Day.

She shared that she arrived early for the meeting this evening and could hear staff gathering nearby to share dinner before the meeting and compared the loudness to the sound of family at Christmas time. To her, that was a sign of a strong culture and a strong college. We have good camaraderie and truly enjoy each other.

S. Gannon also complimented A. Ursuy on the first message she sent to the College that reinforced our commitment to the strategic plan and also expressed gratitude to faculty and staff for their focus on student success.

She thanked her fellow Trustees for doing an outstanding job, having good dialogue, respecting each other, and said they were a pleasure to work with. We should focus on work, have fun doing it, and also take care of ourselves and each other.

ADJOURNMENT There being no further business, Board Chair Gannon adjourned the meeting at 7:27 p.m.

Kay Schuler, Assistant Board Secretary Pro Tem

Talisa Brown, Board Secretary Pro Tem