

D R A F T
Delta College
Board of Trustees Regular Meeting
Delta College Board Room B-151
Tuesday, November 11, 2025
7:00 p.m.

BOARD PRESENT	A. Baldwin, A. Clark, S. Gannon, B. Handley-Miller, D. Middleton, M. Rowley, A. Thomas, M. Wood
BOARD ABSENT	M. Nash
OTHERS PRESENT	D. Arthur, R. Battinkoff, T. Brown, W. Burns, P. Clark, R. Curry, J. Delaney, J. Foco, M. Gavin, A. Goebel, L. Govitz, R. Gutierrez, D. Hopkins, K. Kiste-Toner, P. Larkowski, J. Mulders, S. Raube, K. Schuler, A. Ursuy, R. Young
PRESS PRESENT	None
CALL TO ORDER	Board Chair Gannon called the meeting to order at 7:00 p.m.
APPROVAL OF THE AGENDA	Board Chair Gannon asked for a motion to approve the agenda. M. Wood made a motion to approve the agenda. A. Baldwin seconded the motion. Motion to approve the agenda passed unanimously.
PUBLIC COMMENT	Board Chair Gannon called for public comment. The board heard public comment from David Arthur, Bay County Resident, and Vice President of Kawkawlin Roofing who spoke about the importance of Delta College using local vendors. Ray Gutierrez, Saginaw County resident and former staff member, also gave public comment. He spoke about Delta’s multi-cultural services, partnerships with universities and selecting the right person to be Delta’s next president.
TREASURER’S REPORT	J. Foco said that the Board has received the financial statements for the month ended October 31, 2025. At this time, there are no major variances to report. He thanked J. Mulders and team for their work on the audit.
CONSENT AGENDA	Board Chair Gannon called for approval of the consent agenda. A. Clark made a motion to approve the consent agenda. A. Baldwin seconded the motion. The Board voted to unanimously approve the consent agenda resulting in: A. Acceptance of Minutes:

D R A F T

1. Board Special Meeting, October 7, 2025
 2. Board Dinner Meeting, October 14, 2025
 3. Board Regular Meeting, October 14, 2025
- B. Acceptance of Closed Meeting Minutes
1. October 7, 2025, Special Board Meeting

**ACCEPTANCE OF
THE ANNUAL
FINANCIAL
STATEMENTS AND
AUDIT FOR FY 2024-
2025
(BA5639)**

M. Wood recommended that the Board accept the annual financial statements and audit FY 2024-2025 as presented by Andrews Hooper & Pavlik P.L.C.

A. Baldwin seconded the motion.

Motion passed unanimously.

**APPROVAL OF N
WING ROOF
REPLACEMENT
FROM A WYNN
ROOFING
(BA5640)**

It is the recommendation of the Administration that the Board of Trustees approve the purchase order with A Wynn Roofing in the amount of \$417,300 and authorize a total project budget of \$495,172 to ensure comprehensive project completion of the N Wing Roofing Replacement.

A. Baldwin made a motion to approve the recommendation. A. Thomas seconded the motion.

M. Rowley asked if it would be beneficial to have the free scan conducted. R. Young replied that if we conduct the scan we have to go back out to bid.

A. Clark said that he believes it is worth the \$8,800 to give the job to a local vendor. R. Young said, to put it in perspective, that we could replace lighting in three wings with that money.

M. Gavin said that we have a fair system that is used for each bid. We award bids consistently using that system. The difference this evening is that we have a vendor present.

R. Young said that if we build in a local factor, we drive other businesses and competition away. In the long run, cost will rise. If bid competition goes away it impacts the College's ability to do projects.

M. Rowley said that the Board has a fiduciary responsibility to the College. In addition, he doesn't want to destroy the integrity of the process.

B. Handley-Miller asked if we largely choose local. R. Young said that we choose the lowest qualifying bid.

M. Gavin said that he appreciates the conversation and suggested that the Board have a conversation about the process in the future to help with understanding of the parameters.

D R A F T

Motion passed unanimously with a vote of 7 in favor, 1 opposed. A. Clark voted in opposition to the motion.

**APPROVAL OF
S WING LIGHTING
UPGRADE PROJECT
FROM NELSON
ELECTRIC
(BA5641)**

It is the recommendation of the Administration that the Board of Trustees approve the purchase order with Nelson Electric in the amount of \$140,900 and authorize a total project budget of \$155,990 to ensure comprehensive project completion of the S Wing Lighting Upgrade.

M. Wood made a motion to approve the recommendation. A. Baldwin seconded the motion.

Motion passed unanimously.

**APPROVAL OF
INTERIM
PRESIDENTIAL
CONTRACT FOR
ANDREA URSUY
(BA5642)**

M. Wood made a motion to approve the interim presidential contract for Andrea Ursuy, effective January 1, 2026.

A. Baldwin seconded the motion.

Motion passed unanimously.

**APPROVAL OF THE
UPDATED
PRESIDENTIAL
SEARCH ADVISORY
COMMITTEE
(BA5643)**

Board Chair Gannon gave a brief update on the presidential search process.

She shared the updated membership of the Presidential Search Advisory Committee with the Board. Trustee Middleton will serve as Chair for this committee.

Delta College Board of Trustees

- Arshen Baldwin, Saginaw County Trustee and Board Vice Chair
- Diane Middleton, Bay County Trustee and Search Advisory Committee Chair
- Michael Wood, Midland County Trustee

Delta College Employees

- Wendy Burns, Faculty Member at Large and Associate Professor of Biology
- Will Carter, Acting AFSCME Facilities Management Union President and General Maintenance, Facilities Management
- Wendy Childs, Director of Human Resources
- Jill Delaney, Support Staff Executive Committee (SSEC) Chair and Administrative Office Professional, Arts and Letters Division
- Laura Dull, Delta College Faculty Association (DCFA) President and Professor of History
- JD Garn, Associate Dean, Arts and Letters Division
- David Hopkins, Dean of Transfer Programs and Online Learning
- Eric Merkle, Chair of Executive Committee for Administrative/Professional Staff (ECAPS) and Financial Aid Advisor, Student and Educational Services
- Christina Szilagyi, Adjunct Faculty Association of Delta College (AFADC) President and Adjunct Instructor of History

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Delta College Students

- Jason Pringle
- Ellen Rivet
- Abril Serrato

Delta College Foundation

- Paul Barbeau, Chair of Delta College Foundation Board of Directors, Midland County
- Octavia Walters Cabey, Member of Delta College Foundation Board of Directors, Midland County

Community Stakeholders

- Dr. Ramont Roberts, Superintendent of Saginaw Public Schools
- Megan Samyn, President and CEO of Bay Area Chamber of Commerce
- Chuck Sherwin, President of MyMichigan Medical Center Midland

Chair Gannon said that the Presidential Search Advisory Committee is not a decision-making committee. The committee's primary role is to recommend changes to the presidential profile for the Board's consideration and to review the applications and provide a report of strengths and weaknesses to the Board when applications come back in February.

D. Middleton said that the Board makes the decisions when it comes to the search. D. Middleton said she is looking forward to working with Dr. Harris from ACCT. She said that ACCT has led 750 successful searches to-date.

M. Rowley made a motion to approve the updated Presidential Search Advisory Committee. B. Handley-Miller seconded the motion.

Motion passed unanimously.

Chair Gannon said that regarding the timeline, they plan to post the presidential profile (job description) by December 1, with a target date for applications of February 9, 2026. An email has been established for more direct communication: presidentalsearch@delta.edu.

STUDENT SUCCESS – K WING TOURS

Jon Foco, Vice President of Business and Finance, discussed the newly renovated K Wing. Classes will be held in the \$6.7 million refurbished space beginning in Winter 2026 semester. (A tour was given after the dinner meeting, prior to the regular meeting.)

PRESIDENT'S REPORT

Enrollment Report

Winter 2026 registration is underway. As of today, 6,852 students are registered.

We projected 76,999 contact hours for the winter semester and are currently at 87% of projection. Winter semester begins on January 10, 2026.

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Information Sharing

- Congratulations to Delta College women's soccer team!
I am proud to announce that our women's soccer team has qualified for the national tournament for the ninth consecutive year!

Under the leadership of Coach Brad Amey, who has earned MCCA and Region XII Division III Coach of the Year honors for nine straight years, our nationally ranked No. 1 team is ready to compete for the championship title.

The team's first game was scheduled for today to face Bristol Community College, but it was postponed due to 8 inches of snow. It was rescheduled for Wednesday, November 12 at 11am. A win will advance them to the next round tentatively on Friday, November 14, at 11am with another victory leading to the finals tentatively on Sunday, November 16, at 4pm.

- Congratulations to Delta College women's volleyball team
The team had a great season, winning regionals; but lost in the district round.
- Thanks to Chair Gannon and Vice Chair Baldwin for attending the ACCT Leadership Congress, October 22-24, New Orleans, Louisiana
- *A Chocolate Affair* was another overwhelming success with a great turnout, including trustees Baldwin, Gannon, Handley-Miller, Middleton, Nash and Wood.

• Upcoming Events

- 35th District Senate Seat Candidates Forum, Tuesday, December 2, 6-8pm, Lecture Theater
- MCCA Governance Leadership Institute with ACCT, Thursday-Friday - December 4-5, Lansing
- Information Technology and Computer Science Facility (K Wing) Dedication / Ribbon Cutting Friday, December 5, 10am (Ribbon cutting at 10:15am)
- Regular Board Meeting, Tuesday, December 9, 7pm, Main Campus
- OADN Induction Ceremony (Organization for Associate Degree Nursing), Thursday, December 11, 3pm, Pioneer Gym
- RN Pinning Ceremony, Thursday, December 11, 5pm, Pioneer Gym
- Police Academy Graduation, Friday, December 12, 2pm, Lecture Theater

• Commencement Ceremonies

- 2026
 - *First ceremony:* Friday, May 1, 2026 – 6pm (for Health & Wellness and Business & Technology)
 - *Second ceremony:* Saturday, May 2, 2026 – 1pm (for Arts & Letters, Social Sciences, Science & Math, Dual Enrolled/Early Middle College)
- AY2026-2027

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- *Fall ceremony:* Friday, December 11, 2026 (for students graduating in the previous spring and current fall semesters)
- *Winter ceremony:* Friday, April 30, 2027 (for students graduating in the current winter semester)

- Happy Birthday to Mike Rowley (Monday, November 15)
- And Happy Thanksgiving!
- Next Board Meeting, Tuesday, December 9, Main Campus

Handout

- Latest issue of Delta Collegiate

TRUSTEE COMMENTS

- A. Clark says that the K-Wing looks amazing. He also said he is interested in more information on the bidding process – especially when bids are that close.
- B. Handley-Miller said that she had a sense of pride walking through the K-Wing. She congratulated our athletes – especially our volleyball and soccer teams. B. Handley-Miller said that it is a great idea to have two ceremonies for commencement. She noted that “we have big shoes to fill” for the presidential search.
- A. Thomas said congrats to the finance team on the audit. She said she is excited about the K-Wing. She gave the college community a blanket “thank you” for all they do.
- M. Rowley said that he acknowledges that it would be a slippery slope to adopt a local policy for bids. He also said that he has tickets for the one act play that the drama department is doing if anyone is interested.
- M. Wood said that the K-Wing is fantastic and said that he believes it will attract students for those programs. He gave the finance group kudos for the audit.
- D. Middleton said that the K-Wing is beautiful. She said she looks forward to the discussion on the methodology for bidding. She said she appreciated R. Young’s remarks to help with understanding all of the factors considered. She wished all our veterans a Happy Veterans Day. D. Middleton congratulated D. DeCoe on her retirement after 24.98 years of service.
- A. Baldwin thanked R. Gutierrez for sharing this evening. She thanked the finance department for their great work. She said she appreciated the bid discussion and the information that Dave Arthur and R. Young brought to the discussion. She said she is confident that we will find someone amazing to be our next president.

CHAIR COMMENTS

Chair Gannon said she would be flying to Syracuse on Friday to support the women’s soccer team (and see her son) as they compete for the national championship.

The December Dinner Meeting will be a celebration of Dr. Gavin.

D R A F T

Chair Gannon said that she enjoyed the tour of the K Wing this evening.

She thanked R. Gutierrez for his comments this evening and passed out letters that were received from Angel Gomez and from the Delta faculty regarding the presidential search. She said that we are early in the process. She acknowledged that we are grieving a little bit as we prepare for Dr. Gavin's departure. Chair Gannon said we need to trust each other and trust the process. We will find a great next president of Delta College.

ADJOURNMENT

There being no further business, Board Chair Gannon adjourned the meeting at 8:22 p.m.

Andrea Ursuy, Board Secretary