

D R A F T  
Delta College  
Board of Trustees Regular Meeting  
Delta College Board Room B-151  
Tuesday, June 10, 2025  
7:00 p.m.

<b>BOARD PRESENT</b>	A. Baldwin, S. Gannon, B. Handley-Miller, D. Middleton, M. Nash, M. Rowley, A. Thomas, M. Wood
<b>BOARD ABSENT</b>	A. Clark
<b>OTHERS PRESENT</b>	R. Battinkoff, T. Brown, W. Childs, P. Clark, R. Curry, J. DuFresne, J. Foco, M. Gavin, A. Goebel, L. Govitz, D. Harris, D. Hopkins, T. Johnroe, A. Kirn, K. Kiste-Toner, D. McQuiston, E. Merkle, J. Mulders, J. Perry, K. Reynolds, K. Schuler, C. Socia, A. Ursuy, R. Young
<b>PRESS PRESENT</b>	None
<b>CALL TO ORDER</b>	Board Chair Gannon called the meeting to order at 7:02 p.m.
<b>APPROVAL OF THE AGENDA</b>	<p>Board Chair Gannon asked for a motion to approve the agenda.</p> <p>M. Rowley made a motion to approve the agenda. A. Baldwin seconded the motion.</p> <p>Motion to approve the agenda passed unanimously.</p>
<b>PUBLIC COMMENT</b>	Board Chair Gannon called for public comment.
<b>TREASURER’S REPORT</b>	<p>J. Foco said that the Board has received the financial statements for the month ended May 31, 2025.</p> <p>The College will finish in a net positive position overall. He said that is due to enrollment being up by about 20,000 contact hours. He thanked all departments for their good work.</p> <p>The restricted funds are showing a deficit because of the timing of the draw down of Pell funds for the Spring semester.</p> <p>Auxiliaries are down due to the purchase of the production copiers.</p> <p>Auditors will be on campus during August and September. Audit results will be presented to the Board in November.</p>
<b>CONSENT AGENDA</b>	<p>Board Chair Gannon called for approval of the consent agenda.</p> <p>M. Wood made a motion to approve the consent agenda. A. Baldwin seconded the motion. The Board voted 7 in favor to approve the consent agenda resulting in:</p> <p>A. Acceptance of Minutes:</p> <ol style="list-style-type: none"><li>1. Board Special Meeting, Evaluation and Compensation Committee, May 9, 2025</li><li>2. Board Regular Meeting, May 13, 2025</li></ol> <p>B. Acceptance of Closed Meeting Minutes:</p>

D R A F T

1. May 13, 2025, Regular Meeting – pursuant to section 8(c) of the Open Meetings Act – AFSCME Contract
2. May 13, 2025, Regular Meeting – pursuant to section 8(c) of the Open Meetings Act – Faculty Collective Bargaining Agreement

B. Handley-Miller abstained from voting.

**2025-2026 BUDGET  
AND TAX LEVY  
RESOLUTION  
(BA5616)**

It is the recommendation of the administration that the Board of Trustees approve the 2025-2026 Budget and Tax Levy Resolution.

**RESOLUTION OF JUNE 10, 2025**

WHEREAS, the Board of Trustees has carefully examined the financial circumstances of the College District for the 2025-2026 fiscal year, including the following:

- (a) Estimated General Fund expenditures: \$84,537,145
- (b) Estimated General Fund revenue from Tuition & Fees: \$33,734,450
- (c) Estimated General Fund revenue from State Appropriation: \$19,534,584
- (c) Estimated General Fund revenue from Property Taxes: \$29,617,412
- (d) Estimated General Fund revenue from Other: \$2,141,472
- (e) Estimated Total General Fund Revenue: \$85,027,918

A total levy of 2.0559 mills, consisting of 1.5561 charter mills, and .4863 + .0135 extra voted mills on the taxable value of all taxable property within the district necessary for the sound management and operation of the College District for such fiscal year; and

WHEREAS, the Board of Trustees has complete authority to direct a 2025 tax levy of 2.0559 mills for operating purposes for fiscal year 2025-2026 from within its authorized millage rate in order to raise approximately \$29,617,412 by taxation;

NOW, THEREFORE, BE IT RESOLVED THAT:

For the year 2025, the sum of \$29,617,412 be raised by taxation which shall require a total millage rate of 2.0559 mills to be levied against the taxable value of all taxable property located within the College District for community college purposes, that appropriate notification of such tax levy be sent to all taxing authorities within the College District with instructions that the taxes so collected should be turned over to the College Treasurer as required by law and

FURTHERMORE, THAT:

The 2025-2026 operating budget be adopted for the entire College in the amount of \$128,922,650 which includes the General Fund budget of \$84,537,145 as contained in the attached budget document.

BE IT FURTHER RESOLVED that the administration be authorized to effect modifications and additions to the budgets where such modifications and/or additions are in keeping with sound business and fiscal practices.

## DRAFT

M. Nash made a motion to approve the recommendation. A. Baldwin seconded the motion.

Motion passed unanimously.

### APPROVAL OF PRESIDENT'S COMPENSATION (BA5617)

D. Middleton, Chair of the Evaluation and Compensation Committee, said that the Board has concluded a robust evaluation process for Dr. Gavin.

On behalf of the Board of Trustees, D. Middleton said:

"Dr. Gavin's commitment to success at all levels is admirable. To summarize, this past year's goals included:

- Using data to reimagine approaches and equitable access to enrollment, retention, and completion
- Aligning resources to further the strategic plan and goals
- Optimizing transfer strategies for the top 10 enrolled programs
- Optimizing accommodations for adult/part-time/time-constrained students
- Engaging faculty to address barriers in curriculum that impede completion
- Aligning all efforts with the strategic plan goals

The Board of Trustees reports improvement along each goal's metrics. Additionally, Delta College continues its innovative leadership in addressing the holistic needs of the students. Dr. Gavin has led administration, faculty, and staff to keep a laser focus on goals at every level, resulting in increased access, recruitment, retention, and completion. The results exceed Board expectations.

Delta College continues to offer an inclusive and supportive environment, creating pathways for underrepresented groups and a place where everyone truly belongs. Dr. Gavin is a stellar role model both within and outside Michigan's borders for community college Presidents. His unique approach to developing and implementing strategy and pursuing goals continues to positively transform Delta College administration, faculty, staff, and students.

We commend Dr. Gavin for his commitment to securing Delta's success as an institution, and most of all, his unwavering dedication to ensuring unparalleled education for our diverse student population."

D. Middleton said that it is the recommendation of the Evaluation and Compensation Committee that effective July 1, 2025, the Board approve an increase to the President's annual base salary by 3.5% percent, an increase of \$6,000 to the annual employer non-elective contribution to a tax-sheltered annuity, an increase of \$1,000 to his annual auto allowance, and an increase of \$2,000 to his Community Support Allowance. Life insurance will continue with the terms established in 2023.

A. Baldwin made a motion to approve the recommendation. B. Handley-Miller seconded the motion.

B. Handley-Miller thanked Dr. Gavin for his excellent leadership. She said "that the College is blessed to have you as a leader here."

## DRAFT

M. Rowley said that the compensation recommendation is very reasonable in light of the excellent work that Dr. Gavin does.

Motion passed unanimously.

### **STUDENT SUCCESS – FROM CLASSROOM TO COMPASSION: DELTA COLLEGE CERTIFIED NURSING ASSISTANT PROGRAM**

An administrative report on student success featured “From Classroom to Compassion: Delta College Certified Nursing Assistant Program” presented by Daisy McQuiston, Nursing Professor, and Katti Reynolds, Nursing Instructor and CNA Program Coordinator. Student speakers were Cassidy Socia and DaeLynn Harris. In the last five years, 332 students have completed the program with about 50% of them using it as a pathway to Delta’s Nursing Program.

### **PRESIDENT’S REPORT**

Dr. Gavin started by thanking the board for being supportive of his work and to the staff across campus who continue to work on our strategic plan and goals.

#### **Enrollment Report**

The Spring/Summer 2025 semester began on May 5. As of today, 4,255 students are enrolled. We projected 22,677 contact hours for the spring term, and we are at 116% of budgeted projection (26,311 contact hours). We projected 4,860 contact hours for the summer term, and we are at 107% of budgeted projection (5,191 contact hours). The official count date for the spring semester was May 15, 2025.

Registration has begun for Fall 2025. Currently, 5,718 students have registered. We projected 81,659 contact hours for the fall semester, and we are at 69% of budgeted projection (56,100 contact hours).

#### **Information Sharing**

- Bay Community Foundation – Bay Commitment Ceremony, held May 20, 2025. Over 50 of the 100 scholarships awarded were for Delta College, with the rest of the students choosing to attend SVSU.

#### **Upcoming events**

- Graduation Ceremony for Prison Education Program – Friday, June 13, at the Saginaw Correctional Facility in Freeland – Nine students will be graduating.
- MCCA summer conference - July 30 – August 1, which will be held at Mission Point Resort on Mackinac Island
- Next board meeting - August 12, Downtown Bay City Center. No July meeting.

### **TRUSTEE COMMENTS**

M. Wood said that he appreciates the presentation on the CNA program. He thanked J. Foco for his work on the budget presentation.

A. Thomas thanked all involved in the CNA presentation. She said that she enjoyed the student success presentation. She thanked Dr. Gavin and team for their great work. She thanked J. Foco for his budget presentation and said that great things are happening at Delta College.

M. Rowley said thanks to the students for their presentation.

## DRAFT

D. Middleton thanked the Board for participating in the evaluation process. It is the most important task of the Board. She congratulated Dr. Gavin on an excellent evaluation.

D. Middleton congratulated “Kelli, Sue and Deb” on 57 years of combined service to the College.

She said that she understands the angst associated with the potential cuts to PBS and Pell first-hand. She told a personal story about how Pell positively impacted her and her siblings.

B. Handley-Miller said she is hopeful that changes to the Pell are dropped in the Senate. She said she called Senator Cassidy’s office to share her thoughts. B. Handley-Miller thanked J. Foco and the budget team. She said she loved the presentation on the CNA program.

M. Nash thanked D. Middleton and the evaluation and compensation committee. He also thanked T. Brown for her work. M. Nash thanked Dr. Gavin for his excellent leadership. He thanked the presenters for the CNA presentation. He closed by saying he likes the pace of the transfer agreements we are developing.

A. Baldwin said that the student success presentations “just don’t miss.” She thanked J. Foco for his budget presentation, and D. Middleton for her leadership through the evaluation and compensation process. She said that Dr. Gavin is a great president. We are blessed to have him in this region.

### CHAIR COMMENTS

S. Gannon echoed the comments of her fellow trustees. She said the College is fortunate to have the team that we have. Dr. Gavin takes responsibility and shares credit for his successes. His humbleness is welcome.

She thanked J. Foco for his budget presentation and told everyone to enjoy the summer. There are some choppy waters ahead, but we will navigate them because we are a great organization with great leadership.

### ADJOURNMENT

There being no further business, Board Chair Gannon adjourned the meeting at 8:14 p.m.

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Andrea Ursuy, Board Secretary