

D R A F T
Delta College
Board of Trustees Regular Meeting
Delta College Board Room (B-151)
Tuesday, March 7, 2023
7:00 p.m.

BOARD PRESENT	A. Clark, B. Handley-Miller, D. Middleton, M. Nash, M. Rowley, M. Thomas, M. Wood
BOARD ABSENT	A. Baldwin, S. Gannon
OTHERS PRESENT	J. Berry, A. Brandt, L. Brown, T. Brown, J. Carroll, P. Clark, A. Cramer, R. Curry, S. DuFresne, J. Foco, J. Garn, M. Gavin, L. Govitz, S. Gregory, M. Haswell, J. Howard, A. Hunsinger, E. Lazzari, F. Marchlewski, K. Marchlewski, L. Marchlewski, W. Ramirez, S. Raube, S. Roche, P. Ross McClain, K. Schuler, A. Ursuy, J. VanDenBoom, J. Young
PRESS PRESENT	None
CALL TO ORDER	Board Chair Thomas called the meeting to order at 7:00 p.m.
APPROVAL OF THE AGENDA	<p>Board Chair Thomas asked for a motion to approve the agenda.</p> <p>M. Nash made a motion to approve the agenda. M. Wood seconded the motion.</p> <p>Motion passed unanimously.</p>
PUBLIC COMMENT	Board Chair Thomas called for public comment.
TREASURER'S REPORT	S. DuFresne said that the Treasurer's report presented is for the month ended February 28, 2023. She said she does not have any significant variances to report.
CONSENT AGENDA	<p>Board Chair Thomas called for approval of the consent agenda.</p> <p>B. Handley-Miller asked that the minutes of the February 14, 2023 Regular Board Meeting be removed from the consent agenda for discussion.</p> <p>Board Chair Thomas responded that the minutes would be removed from the consent agenda. The Board did not take action on the consent agenda as no items remained.</p>
APPROVAL OF MINUTES OF THE FEBRUARY 14, 2023 REGULAR BOARD MEETING	<p>M. Wood made a motion to approve the minutes of the February 14, 2023 Regular Board Meeting. A. Clark seconded the motion.</p> <p>B. Handley-Miller made a motion to amend the minutes to reflect additional discussion that occurred under the topic of "Planetarium Roof Replacement"</p>

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(BA5479)

regarding the possible use of solar. Specifically, she asked that the minutes reflect that S. Gregory said that, “solar could be considered if the College chose to cover the parking lot in the future.”

M. Wood seconded the motion to amend the minutes.

The Board voted unanimously to amend the minutes.

Board Chair Thomas called for motion to approve the amended minutes from the February 14, 2023 Regular Board Meeting. A. Clark made the motion. M. Wood seconded the motion.

Motion passed unanimously.

**APPROVAL OF
2023-2027 DELTA
COLLEGE
STRATEGIC PLAN
(BA5480)**

M. Gavin said that it is the recommendation of the Administration that the Board of Trustees approve the 2023-2027 Delta College Strategic Plan.

D. Middleton made a motion to approve the recommendation. A. Clark seconded the motion.

M. Rowley made a motion to amend the plan. He asked that the goals stated in the KPI’s at the conclusion of the plan include the words “at least” before the percentage increase goals.

D. Middleton seconded the motion.

The motion to amend the plan passed unanimously.

M. Wood asked if the strategic plan would be available to the public. A. Ursuy responded that it will be available on the public website.

Motion to approve the amended strategic plan passed unanimously.

**APPROVAL OF FY
2023-2024 TUITION
& FEE SCHEDULE
(BA5481)**

It is the recommendation of the Administration that the Board of Trustees approve the FY2023-2024 Tuition and Fee Schedule as presented. In addition, the Board instructs the Administration to reduce the in-district tuition rate by any amount necessary to maintain compliance, if the Michigan legislature includes the community college tuition constraint language within its approved 2023-2024 budget.

M. Wood made a motion to approve the recommendation. B. Handley-Miller seconded the motion. Motion passed unanimously.

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**APPROVAL OF
COMPUTER
PURCHASE FROM
DELL
CORPORATION
(BA5482)**

It is the recommendation of the administration that the Board of Trustees approve the purchase of 397 Dell computers for academic classrooms, computer labs, faculty, and staff as part of the college's lifecycle replacement at a cost of \$505,896.09 from Dell Corporation.

M. Wood made a motion to approve the recommendation. A. Clark seconded the motion.

M. Rowley asked if we are using solid state drives. If so, are we able to increase our lifecycle on the computers? J. Foco responded that we are using solid state drives with a move to more laptops to allow flexibility. The College is planning to increase the lifecycle replacement to 4-5 years (an increase of one year).

M. Wood asked what happens to the old computers that are cycled out. J. Foco said that since our licensing agreements require us to completely wipe the computers prior to disposal, the computers are recycled.

Motion passed unanimously.

**APPROVAL OF
ELLUCIAN
CONTRACT
RENEWAL
(BA5483)**

It is the recommendation of the administration that the Board of Trustees authorize the administration to enter into a contract renewal with Ellucian for the continuation of Information Technology Managed Services for the seven (7) year period beginning November 1, 2023 and ending October 31, 2030, for an annual amount of \$3,287,220.

D. Middleton made a motion to approve the recommendation. M. Wood seconded the motion.

B. Handley-Miller asked if faculty and staff were surveyed during this process. J. Foco said that faculty and staff were not surveyed but he did work closely with the Cabinet to make sure the needs of departments were addressed.

M. Rowley thanked the Administration for the detail that was provided in the Board packet regarding the renewal.

M. Nash commented that he was happy with the terms. He recalled that in the previous contract we had a CPI increase each year. Now there is one increase over the life of the contract.

J. Foco added that this contract includes enhanced incident management.

Motion passed unanimously.

**APPROVAL OF
CHILLER PLANT**

It is the recommendation of the administration that the Board of Trustees approve the proposal from Peter Basso Associates to provide Structural, Mechanical, and Electrical Engineering and Architectural services to update the Delta College Main

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RENOVATIONS AND UPGRADES (BA5484)

Campus Chilled Water Plant in the amount of \$224,000, plus an estimated \$6,800 in reimbursable expenses, for a total cost of \$230,800.

M. Rowley made a motion to approve the recommendation. A. Clark seconded the motion.

Motion passed unanimously.

PRESIDENT'S REPORT

Enrollment Report

We projected 67,211 contact hours for the winter semester and are currently at 103% of projection. Registration for spring semester is underway, and as of today 2,258 students are registered. We projected 18,636 contact hours for the spring semester and are currently at 87% of that goal.

Information Sharing

- Congratulations to Luke Goodrow, Graphic Designer in the Marketing Department. Luke won a silver ADDY award for his design for a new Planetarium logo. Delta is a member of the Great Lakes Bay American Advertising Federation and winning a local award (an ADDY) is the first step in a three-tiered national competition to celebrate creativity and excellence in advertising.
- **Capital Outlay Project – Information Technology and Computer Science (K-wing)**
Every October, public universities and community colleges must file a facility report with the state of Michigan. As part of the filing, you can also request funding to address a capital project on your campus.

This past fall, Delta College submitted its Information Technology and Computer Science area, which is housed in K-wing, for consideration. The state budget office analyzes all of the submissions and then ranks them for the Capital Outlay subcommittee to discuss. Twenty-two of the 28 community colleges in the state submitted a request. Delta College's project was ranked #2!

Our work begins in earnest now as we meet with legislators in our region – and from across the state – to convince them to place our project into an appropriations bill. We will be hosting our first tour of the K-wing with a few legislators next week.

- **League for Innovation Reaffirmation Process**

Delta College has been a charter member of the League for Innovation in the Community College organization since 1968. When an institution changes leadership, and a new president is hired, the League board puts the college through a reaffirmation process.

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Delta College had to submit a publication containing a sampling of our innovative projects, which was submitted in early January. Then I had to present briefly to the League board in early February. At the end of that phase 1 experience, we moved on to phase 2, which was a virtual site visit.

That visit included a smaller research team of 4 individuals who met virtually over a 5-hour time period on February 28. We had 16 Delta College faculty and staff members present information highlighting some of our most innovative projects. Even Don Carlyon joined us for a few minutes.

In the debrief meeting at the end, I was told that the League site visit team would be unanimously recommending to the full board that Delta College should continue to hold its board seat. That vote will be taken later this week and we are very grateful and proud to continue this great tradition.

- **Skills USA Region III Competitions**

The regional competitions, with 300 high school students and teachers from the eight surrounding counties, were held on main campus on Friday, March 3, from 7:30 am-3 pm. These regional competitions, mostly CTE programs, prepare students for the annual state and national competitions and include everything from extemporaneous speaking and quiz bowl to automotive service and welding.

Thanks to all faculty and staff who made this a wonderful event, including: Wendy Martin, Emily Clement, Sue Roche, Jim Miller, Jay Minard, JP Carroll, James Proctor, Brent Pashak, Keith Proctor, Terry Morse, Steve Gormley and the Facilities and Public Safety departments.

- **League for Innovation in the Community College Board Meeting and Innovations Conference**

Dr. Gavin and Dr. Curry will be attending this conference later this week along with our League Excellence Award Recipients: Brandell Adams, Second Chance Pell Coordinator/Student Success Advisor; Dr. Angela Guy-Lee, Assistant Professor, Sociology; and Anna Williams, Administrative Assistant to the VP of Student and Educational Services.

- **Successful Visits**

Michigan Department of Labor and Economic Opportunity recently held a meeting at the Planetarium and the accreditation bureau for our nursing program recently performed a site visit. Both of these visits went very well.

- **Upcoming Events**

- President's Speaker Series featuring John Quinones, ABC News Veteran, was rescheduled for Wednesday, March 29 beginning at 6 pm in the Pioneer Gym.

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- Student Graduate Awards will take place Tuesday, April 25, Lecture Theater, beginning at 4 pm.
- Commencement Ceremony is Friday, April 28 in the Pioneer Gym beginning at 6 pm.
- Next board meeting is Tuesday, April 11 at 7 pm.
- Happy birthday to Marcia Thomas on Friday, March 11.

TRUSTEE COMMENTS

A. Clark asked if live streaming the Board of Trustee meetings could be considered.

B. Handley-Miller highlighted the importance of the League for Innovation in the Community College. She also urged everyone to attend the upcoming President's Speakers Series event. She recently attended and found very useful the MCCA new trustees meeting and noted that, at this time Trustees cannot participate in virtual meetings but the public can participate virtually.

D. Middleton said she enjoyed representing Delta at the League reaffirmation site visit. She said she is pleased with how focused the new strategic plan is. D. Middleton recommended PBS Passport to everyone. She said she continues to enjoy reading scholarship essays. For many students, scholarships are an important component of paying for college.

M. Rowley said he is pleased to see that Delta is #2 on the capital outlay ranking for the K-Wing project. He encouraged his fellow trustees to contact him if they had anything the Board's Bylaws Committee should review at their upcoming meeting.

M. Nash said he is pleased to see Girls' Day Out is being held again this year. Next year the committee might want to consider scheduling around local K-12 spring breaks.

M. Wood said he enjoyed the strategic plan and tuition and fee recommendation presentations.

CHAIR COMMENTS

Chair Thomas congratulated Dr. Gavin on his PTK Paragon award. She said she is enjoying the staff profiles in the re-introduction emails that Chad Inabinet is sending.

Chair Thomas wished everyone a happy Women's History Month.

ADJOURNMENT

There being no further business, Chair Thomas adjourned the meeting at 7:49 p.m.

Andrea Ursuy, Board Secretary