

**D R A F T**

**Delta College**

**Board of Trustees Regular Meeting**

**Virtually via Zoom (1-929-205-6099 Webinar ID 892 2848 4901)**

**Held virtually in accordance with Public Act 254 of 2020 due to the COVID-19 Pandemic**

**(Due to declaration of a Local State of Emergency by the Bay County Executive on April 6, 2021, and the Bay County Board of Commissioners resolution No. 2021-59 on April 13, 2021, extending the Local Emergency Order for a three-month period to expire on July 13, 2021, and the Bay County Board of Commissioners resolution No. 2021-112 on July 13, 2021, further extending the Local State of Emergency for a three-month period to expire on October 13, 2021, this meeting was virtual.)**

**Tuesday, August 10, 2021**

**7:00 p.m.**

<b>BOARD PRESENT</b>	A. Baldwin, R. Emrich, S. Gannon, D. Middleton, M. Nash, M. Rowley, M. Thomas, M. Wood
<b>BOARD ABSENT</b>	M. Benecke
<b>OTHERS PRESENT</b>	D. Allen, N. Bovid, L. Brown, T. Brown, P. Clark, S. Clauss, E. Clement, M. Crawmer, R. Curley, R. Curry, C. Curtis, J. Dorcey, S. DuFresne, J. Foco, P. Fox, J. Garn, M. Gavin, J. Goodnow, M. Haswell, J. Hoerauf, S. Lewless, D. McQuiston, S. Raube, S. Roche, K. Schuler, S. Shinkel, A. Ursuy
<b>PRESS PRESENT</b>	None
<b>CALL TO ORDER</b>	Board Secretary, Andrea Ursuy, read a meeting overview at 7:00 p.m.

“The Board is authorized to hold this virtual meeting with participation through the Zoom platform in compliance with the Michigan Open Meetings Act as amended (Public Act 254 of 2020) which permits a public body to meet by electronic or telephonic means upon declaration of a local state of emergency if meeting in person would place at risk the personal health or safety of members of the public or members of the public body. On July 13, 2021, the Bay County Board of Commissioners issued resolution No. 2021-112, extending the Local Emergency Order for a three-month period to expire on October 13, 2021.

The Zoom platform allows participants to participate virtually via phone or computer and ensures that the public can participate in this meeting.

For those joining us today, we want to ensure everyone can hear the board meeting. To minimize audio feedback, we ask all virtual participants NOT to use any speakerphone options.

All participants are currently muted to prevent any background noise or feedback. Board members will be unmuted to allow full participation during the meeting.

Our Board Chair, Mike Nash, has asked our Assistant Board Secretary, Talisa Brown; and Kay Schuler, Administrative Assistant in the President’s Office, to

## DRAFT

serve as moderators to assist him with today's meeting.

Our moderators will note those who wish to address the Board and will unmute your lines one by one, announcing who is being unmuted.

Please note that all votes will be taken via roll call.

In addition, "the amendments (to the Open Meetings Act that went into effect on October 16, 2020) impose a new requirement for any member of the public body participating remotely to publicly announce, at the outset of the meeting, that he or she is participating remotely. If the announcing member's remote participation is for any reason other than military duty, the member must announce his or her physical location "by stating the county, city, township, or village and state from which he or she is attending the meeting remotely." The member's public announcement must be included in the meeting minutes."

Therefore, I, will take attendance immediately after Chair Nash calls the meeting to order. When I call your name, please say "here" and announce the city, township, or village; county; and state from which you are attending the meeting remotely.

If members of the public wish to address the Board, you may do so during the public comment portion of the meeting, which is on our agenda and will be announced by the Board Chair.

At that time, those wishing to address the Board should indicate their desire to speak by pressing \*9 (star-9) or the "raise hand" option.

Notes on rules for public comment, when you are acknowledged by the Board Chair, we ask that you state your name and you may state your county of residence. As outlined in the Board of Trustees Bylaws, please limit your comments to five minutes."

Board Chair Nash called the meeting to order at 7:04 p.m.

### **BOARD MEMBER ATTENDANCE**

Board Secretary A. Ursuy took attendance. Each Trustee indicated their presence, township or city, county and state in which they were participating in this meeting.

A. Baldwin – Present, Bridgeport, Spaulding County, Michigan  
R. Emrich – Present, Saginaw Township, Saginaw County, Michigan  
S. Gannon – Present, Jerome Township, Midland County, Michigan  
D. Middleton – Present, Williams Township, Bay County, Michigan  
M. Nash – Present, Indian River, Cheboygan County, Michigan  
M. Rowley – Present, Hampton Township, Bay County, Michigan  
M. Thomas – Present, Saginaw Township, Saginaw County, Michigan

### **APPROVAL OF THE AGENDA**

Board Chair Nash called for approval of the agenda. M. Rowley asked to have item 5. A. 6., approval of the Board Regular Meeting Minutes from June 15, 2021.

## DRAFT

S. Gannon made a motion to approve the amended agenda. D. Middleton seconded the motion.

The results of the roll call vote to approve the amended agenda are as follows:

A. Baldwin – Yes  
R. Emrich – Yes  
S. Gannon - Yes  
D. Middleton – Yes  
M. Nash – Yes  
M. Rowley – Yes  
M. Thomas – Yes

Motion passed unanimously.

### **PUBLIC COMMENTS**

Board Chair Nash called for public comments.

### **TREASURER'S REPORT**

S. DuFresne said that the Board has received the financial statements for the month ended June 30, 2021. She said that she has reviewed the financials which represent a snapshot of the 2020-21 fiscal year end. The College will spend the months of July and August working on the year-end closing. The College will finish the year in a positive position for all funds.

### **CONSENT AGENDA**

M. Nash called for approval of the amended consent agenda. D. Middleton made a motion to approve the amended consent agenda with support from M. Thomas.

The results of the roll call vote to approve the amended consent agenda are as follows:

A. Baldwin – Yes  
R. Emrich – Yes  
S. Gannon – Yes  
D. Middleton – Yes  
M. Nash – Yes  
M. Rowley – Yes  
M. Thomas – Yes

The consent agenda passed unanimously resulting in:

#### A. Acceptance of Minutes:

- Board Special Meeting, June 1, 2021
- Board Special Meeting, June 2, 2021
- Board Special Meeting, June 8, 2021
- Board Dinner Meeting, June 15, 2021
- Board Budget Hearing, June 15, 2021

## D R A F T

- Board Special Meeting, Evaluation and Compensation Committee, June 23, 2021
- Board Special Meeting, June 23, 2021
- Board Special Meeting, July 7, 2021

### B. Acceptance of Closed Meeting Minutes

- June 23, 2021, Special Meeting
- July 7, 2021, Special Meeting

### **APPROVAL OF REGULAR MEETING MINUTES, JUNE 15, 2021 (BA5408)**

M. Rowley made a recommendation to approve the amended minutes of the Board Regular Meeting, June 15, 2021. M. Thomas.

M. Rowley said that he would like to amend the minutes to reflect the following:

#### **“APPROVAL OF HVAC IMPROVEMENTS AT ALL SITES (BA5397))**

... M. Rowley said that as the College considers additional infrastructure improvements with grant funding, he has information regarding a possible business (~~Advanced Communications & Data~~—acd123.net)”

The results of the roll call vote to approve the amended minutes are as follows:

A. Baldwin – Yes  
R. Emrich – Yes  
S. Gannon – Yes  
D. Middleton – Yes  
M. Nash – Yes  
M. Rowley – Yes  
M. Thomas – Yes

Motion passed unanimously.

### **APPOINTMENT OF MIDLAND COUNTY BOARD MEMBER (BA5409)**

Trustee Gannon said that on August 3, the Vacancy Committee (comprised of Trustee Nash, Trustee Rowley, Trustee Thomas, and herself as committee chair) met to interview 6 members of the Midland Community who applied to fill the vacancy left when Andre Buckley resigned from the Board.

Each candidate submitted an application packet that included a cover letter, resume, and responses to a set of questions provided by the Board. All candidates who submitted materials by the deadline date were interviewed.

The Committee was impressed by the enthusiasm that each candidate expressed for serving their community. The Committee was thankful to have such talented individuals willing to give their time and commitment to the Delta College Board of Trustees.

One candidate received unanimous support from the Committee as the person they would recommend to the Board.

## DRAFT

**It is the recommendation of the Board Vacancy Committee that the Board of Trustees appoint Mr. Wm. Michael Wood for a term commencing this evening and ending December 31, 2022.**

Mr. Wood has 39 years of experience in higher education. In 2020, he retired from Delta College where he served as the Director of Institutional Research for 16 years.

During his interview, Mr. Wood demonstrated his understanding for the role the College plays in the community, the role of the Board, the importance of the faculty and staff who serve our students, and his commitment to using data to drive the College forward. He noted that we should be using both “good news” data and “bad news” data to help us learn and grow as an institution.

Mr. Wood earned a bachelor’s degree in Anthropology from Louisiana State University and master’s degrees in Applied Statistics and in Anthropology from Louisiana State University. He is a peer reviewer for the Higher Learning Commission and has in-depth knowledge regarding accreditation.

R. Emrich seconded the recommendation.

The results of the roll call vote to approve the motion are as follows:

A. Baldwin – Yes  
R. Emrich – Yes  
S. Gannon – Yes  
D. Middleton – Yes  
M. Nash – Yes  
M. Rowley – Yes  
M. Thomas – Yes

Motion passed unanimously.

### **OATH OF OFFICE – WM. MICHAEL WOOD**

Board Secretary, Andrea Ursuy, administered the oath of office for Wm. Michael Wood.

### **PRESIDENT'S REPORT**

Dr. Goodnow began her announcements by saying that this is a bittersweet moment. She said she is saddened that this is her last Board Meeting as President. She said she has thoroughly enjoyed her time at Delta and is going to miss the Board, faculty, staff, and of course, our students. At the same time, she is excited about the next leg of her journey and is looking forward to spending more time with her family and friends.

#### **Enrollment Report**

The Spring/Summer 2021 semester ends on August 19. As of today, 3,240 students are enrolled (2,978 part-time, 262 full-time). We projected 15,754 contact hours for the spring semester and we are at 118.8% of budgeted projection (18,717 contact hours).

## DRAFT

Registration is underway for the Fall 2021 Semester. To-date, 5,978 students have registered (4,147 part-time, 1,831 full-time).

We projected 73,342 contact hours for the fall semester and are currently at 85.48% (62,692 contact hours) of projection.

Fall classes begin on August 28.

### **Personnel Report**

The complete report of hires, promotions, and separations for the months of June and July can be found in Board packets this evening.

Dr. Goodnow announced the separation of two employees:

1. Stephanie Harrison, Dean of Career Education and Learning Partnerships who retired and moved to Arizona and
2. Patrick Tobin, Director of Dual Enrollment who went back to Bay City Public Schools.

She said the College is working to fill these vacancies.

### **Information Sharing**

- Renewing Articulation Agreement with Capitol Technology University (Capitol) with new programs.

Upon Delta faculty recommendation, an articulation agreement with Capitol Tech was created 2012. New programs have been added to this agreement in 2021.

Associate in Arts (AA); Associate in Science (AS); or specific Associate in Applied Science (AAS) degrees will articulate toward Bachelor of Science (BS) Degrees in Cyber and Information Technology, Cybersecurity, computer science, computer engineering, mechatronics and robotics, electrical engineering, and construction.

Benefit to Students:

- Discounted partnership tuition rate for Delta graduates.
- Graduates with a 2.5 GPA will be automatically accepted.
- Students are eligible for transfer scholarships.
- With the Capitol Commitment, students will receive a job offer within 90 days of graduation or they will provide 36 additional undergraduate credits for FREE.

RENEWAL - Articulation Agreement with Eastern Michigan University Associate of Applied Science (AAS), Associate in Applied Arts (AAA), Associate in Business Studies (ABS) career-related degrees will articulate to the Bachelor of Science (BS) in Technology Management.

Overall benefits to Delta students:

- Over 41 of Delta's career related degree programs will transfer.

## DRAFT

- This is a 3+1, up to 94 credits, will transfer with only 30 credits remaining at EMU.
- Thirty (30) credits from career-specific occupational courses will transfer and apply.
- Program is designed to prepare students with an occupational career degree for a management and leadership position in business and industry.

### NEW Articulation Agreement

Between Delta College and Jackson State University (JSU), a public historically black college/university (HBCU) located in Jackson Mississippi. As a reminder, this was one of our strategic initiatives related to diversity and inclusion.

Delta's Associate of Arts (AA) to the following Jackson State University agreements:

- College of Business, Business Administration
- College of Science, Engineering and Technology, Biology or Industrial Technology
- College of Education & Human Development, Elementary Education
- College of Health Science, Social Work

Students can select another major at JSU. However, the Delta transferable courses in the above listed bachelor degree programs have been evaluated by JSU and accepted for transfer.

Benefits to Students:

- JSU welcomes out-state students with lower tuition than most HBCU's.
- Fun fact - Deion Sanders is the football coach at JSU.

NEW and RENEWING Consortium Agreements with Michigan State University's College of Agriculture and Natural Resources (MSU CANR).

Delta's Associate in Applied Science, Agricultural Technology Degree program will articulate with the courses in two MSU CANR certificates:

1. Food Processing, Technology and Safety (New)
2. Agricultural Operations (Renewal)

Students complete courses in one of the MSU CANR certificates and Delta's general education courses concurrently to earn both a certificate and degree.

Overall benefits to Delta students:

- Required internships with local agricultural companies.
- Shared MSU/Delta employee serves as program coordinator/advisor.

RENEWING (3) Articulation Agreements with Ferris State University

Associate in Arts, General Studies or the Associate in Business Studies degrees will articulate to the Bachelor of Science in Business Administration with Concentrations.

Associate of Applied Science (AAS) career-related degrees will articulate to the Bachelor of Science (BS) in Business Administration – Professional Track.

Associate in Arts or General Studies degrees will articulate to the Bachelor Science in Information Security & Intelligence.

Overall benefits to Delta students:

- The entire Associate degree will transfer.

## DRAFT

- All three agreements can be customized for beneficial program transfer.
  - In all three agreements, at least 80 credits will transfer from Delta for 36 credits remaining at Ferris.
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- Dr. Goodnow said she is pleased to share that Delta College developed New Technical Training Boot Camp Courses that will be offered from August to February. These hands-on courses are offered in four, eight, or 16 hour options and are lead by industry trained professionals. This is in response to a recent survey of over 300 manufacturing businesses in the region that identified technical skills as the most sought after in their employees. Visit [delta.edu/bootcamps](http://delta.edu/bootcamps) for more information.
  - The sculpture dedication that took place last week at the Downtown Saginaw Center was a wonderful event. She thanked Trustees Baldwin, Emrich, Gannon, Nash, Rowley, and Thomas for joining in the celebration of this sculpture and what it represents for the community. Dr. Goodnow also acknowledged all of the volunteers and staff members who made this a successful event. She also thanked the Jury and the Grant family for their generous contributions for this sculpture.
  - Speaking of wonderful events, the public open house that took place last Saturday at the Downtown Midland Center had approximately 250-300 community members in attendance. Thanks to Trustee Nash and Trustee Gannon for attending. Dr. Goodnow said that she looks forward to the dedication and ribbon-cutting ceremony taking place on Thursday.
  - Dr. Goodnow recognized former Trustee Andre Buckley and publicly thanked him for his service to our community and to Midland County. She said it was a pleasure to work with him these past 4-1/2 years. He always encouraged and supported her as President with his quiet wisdom. Dr. Goodnow wished Mr. Buckley well in his future endeavors.
  - Dr. Goodnow welcomed Michael Wood to the Board. She said she worked with Michael for 15 years and can tell you that he has a passion for Delta College. With his expertise in data and research, he will be a tremendous asset to the Board.
  - August 23-25 are the dates of our Fall Learning Days which will be held virtually. Dr. Goodnow will be introducing Dr. Gavin as he prepares to give his first President's Address at 9:00 a.m. on Tuesday, August 24. At 10:30 a.m., Dr. Mary Spilde, President Emeritus of Lane Community College will be doing a presentation on resiliency. More information including a schedule of events will be provided to you next week.
  - Dr. Goodnow ended her report by saying she will still be active in our community, especially at golf courses, and attending college events while continuing to promote higher education and recruiting for Delta College. Remember, you can take the "Goodnow" out of Delta but you can't take the Delta out of "Goodnow."



## DRAFT

Dr. Goodnow thanked the Board for being supportive and engaged during her presidency.

She closed her report by saying, “Thank you again for all the support everyone has shown me during my presidency. I wish you all the best. Go Pioneers!”

### TRUSTEE COMMENTS

Trustee Emrich thanked Dr. Goodnow for her excellent service to the College. He said that she is truly a servant leader. She has made tough decisions that have not always been popular but benefitted the College immensely. He commented that she did her job well and accomplished great things – noting the Downtown Saginaw Center as one example. He wished Dr. Goodnow well and said “God bless you for all you have done.”

Trustee Baldwin thanked Dr. Goodnow for being so accepting and kind when she was appointed to the Board. She thanked Dr. Goodnow for all she has done. Trustee Baldwin also welcomed Trustee Wood to the Board.

Trustee Thomas thanked Dr. Goodnow for her inspiration and dedication to the students. She thanked Dr. Goodnow for all she has done for Delta College. Trustee Thomas also welcomed Trustee Wood to the Board and said she is excited about the partnership with Jackson State.

Trustee Middleton congratulated Trustee Wood and welcomed him to the Board. She thanked Dr. Goodnow for the tremendous legacy she is leaving. She said that, for Jean, it was always about student success. She lit the path for students to succeed in the future.

Trustee Rowley said that he also appreciates Dr. Goodnow. He noted the wonderful legacy she leaves behind and said he is pleased to know she is staying in the area.

Trustee Rowley said he appreciates the substantial communications that the administration is sending regarding COVID protocols. He spoke about mask and vaccine mandates. He said that he encourages personal choice and not mandates for COVID vaccines. He asked that the College does not move to making vaccines a requirement.

Trustee Rowley also said, “For the next version of any faculty contract we approve, I would like to see some monies shifted towards student services. The monies I’m talking about could be used for wages and benefits. For example; if we need to do an inflation adjustment.

Specifically, we have release time granted for union business. Comparing this to other community colleges in Michigan, the amount of time we have granted does not appear typical. A handful of these colleges have just a few hours of release or a small amount of time for training or a convention. Many do not appear to have release time.

I would like to see us leave flexibility for the union to decide how they choose to handle their business. They may choose to handle union business on their own free

## DRAFT

time, or to use their dues to hire a part time or full-time person, or to hire a group of people.

For avoidance of doubt let me be clear: Yes, I am stating that I believe the union members should pay for their own representation out of their own dues. This way they can handle all representation any way they want to. I do not believe we should force on the faculty that all of their union business has to be handled through an allocated fixed number of hours.

While we had release time granted before for the senate, that was different. It was shared governance while we—as a joint group—took time away from serving our customers; the students. Union business is different in that an independent 3rd party was chosen to be in the middle.

Whatever time is needed for the faculty to work with that 3rd party—or for that 3rd party to negotiate with the college—should, in my opinion, be paid for by the the faculty or the union — and not the college — via union dues for whatever representation the union members want. College monies should be preserved for budgeting for student services, wages, benefits, or contingencies.

What we have right now is not typical of Community Colleges in Michigan. It also does not leave—for individual union members—the right to decide how much of their money they want to spend on union business vs keeping for their own disposable income. I would like to see the paid release time eliminated the next time a contract is brought to the board, and see the monies instead go to student services, wages, benefits, or emergency reserves.”

Trustee Gannon thanked Trustee Buckley for his service. She welcomed new trustee, Michael Wood.

Trustee Gannon thanked the staff who have made the “busiest of times seem easy.”

She congratulated all who contributed to the building and opening of the Downtown Midland Center. She remarked that it was an amazing effort and is a beautiful building.

Trustee Gannon said that it is bittersweet to be here for Dr. Goodnow’s last meeting this evening. She quoted Dolly Parton, ““If your actions create a legacy that inspires others to dream more, learn more, do more and become more, then, you are an excellent leader.”

Trustee Gannon said that Dr. Goodnow has been a tremendous blessing to the College and the community. She thanked Dr. Goodnow for her commitment to Delta College.

Trustee Wood thanked Dr. Goodnow for her service. He said that she made some tough decisions using data and really turned the College around. He wished her good luck in her retirement.

## DRAFT

### CHAIR COMMENTS

Chair Nash thanked Dr. Goodnow for her service to Delta College. He said, “Your legacy is everywhere.” He remarked that Delta College is very lucky to have had Dr. Goodnow as a leader for 16 years.

Chair Nash thanked the Trustees for their engagement over a very busy seven months.

Chair Nash thanked all who worked on the Midland and Saginaw special events and welcomed Trustee Wood to the Board.

He closed by saying he looks forward to working with Dr. Gavin.

### ADJOURNMENT

There being no further business, Board Chair Nash adjourned the meeting at 8:00 p.m.

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Andrea Ursuy, Board Secretary