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Delta College

Board of Trustees Regular Meeting

Virtually via Zoom (1-929-205-6099 Webinar ID 894 7513 1400)

Held virtually in accordance with Public Act 254 of 2020 due to the COVID-19 Pandemic

(Due to declaration of a Local State of Emergency by the Bay County Executive on April 6, 2021, and the Bay County Board of Commissioners resolution No. 2021-59 on April 13, 2021, extending the Local Emergency Order for a three month period to expire on July 13, 2021, this meeting was not held in person.)

Tuesday, May 11, 2021

7:00 p.m.

BOARD PRESENT	A. Baldwin, M. Benecke, A. Buckley, R. Emrich, S. Gannon, D. Middleton, M. Nash, M. Rowley, M. Thomas
OTHERS PRESENT	D. Allen, R. Bhattar, N. Bovid, T. Brown, J. Carroll, P. Clark, A. Cramer, M. Crawmer, R. Curry, C. Curtis, A. Dickinson, S. DuFresne, A. Elias, J. Foco, P. Fox, J. Garn, J. Goodnow, L. Govitz, M. Hackett, S. Harrison, S. Lewless, P. Matusiak, D. McQuiston, S. Nowicki, M. Pratt, S. Raube, K. Rishe, S. Roche, E. Roth, K. Schuler, S. Shinkel, A. Ursuy, J. Young
PRESS PRESENT	None
CALL TO ORDER	Board Chair Nash read a meeting overview at 7:09 p.m.

“Good evening,

As I stated earlier this evening, the Board is authorized to hold this virtual meeting with participation through the Zoom platform in compliance with the Michigan Open Meetings Act as amended (Public Act 254 of 2020) which permits a public body to meet by electronic or telephonic means upon declaration of a local state of emergency if meeting in person would place at risk the personal health or safety of members of the public or members of the public body. On April 6, 2021, the County Executive of Bay County declared a Local State of Emergency. On April 13, 2021, the Bay County Board of Commissioners issued resolution No. 2021-59, extending the Local Emergency Order for a three-month period to expire on July 13, 2021.

The Zoom platform allows participants to participate virtually via phone or computer and ensures that the public can participate in this meeting.

For those joining us today, we want to ensure everyone can hear the board meeting. To minimize audio feedback, we ask all virtual participants NOT to use any speakerphone options.

All participants are currently muted to prevent any background noise or feedback. Board members will be unmuted to allow full participation during the meeting.

I have asked our Assistant Board Secretary, Talisa Brown; and Kay Schuler, Administrative Assistant in the President’s Office, to serve as moderators to assist me with today’s meeting.

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Our moderators will note those who wish to address the Board and will unmute your lines one by one, announcing who is being unmuted.

Please note that all votes will be taken via roll call by our Board Secretary, Andrea Ursuy.

In addition, “the amendments (to the Open Meetings Act that went into effect on October 16, 2020) impose a new requirement for any member of the public body participating remotely to publicly announce, at the outset of the meeting, that he or she is participating remotely. If the announcing member's remote participation is for any reason other than military duty, the member must announce his or her physical location "by stating the county, city, township, or village and state from which he or she is attending the meeting remotely." The member's public announcement must be included in the meeting minutes.”

Therefore, our Board Secretary, Andrea Ursuy, will take attendance immediately after I call the meeting to order. When she calls your name, please say “here” and announce the city, township, or village; county; and state from which you are attending the meeting remotely.

If members of the public wish to address the Board, you may do so during the public comment portion of the meeting, which is on our agenda and will be announced by the Board Chair.

At that time, those wishing to address the Board should indicate their desire to speak by pressing *9 (star-9) or the “raise hand” option.

Notes on rules for public comment, when you are acknowledged by the Board Chair, we ask that you state your name and you may state your county of residence. As outlined in the Board of Trustees Bylaws, please limit your comments to five minutes.”

Board Chair Nash called the meeting to order at 7:11 p.m.

BOARD MEMBER ATTENDANCE

Board Secretary A. Ursuy took attendance. Each Trustee indicated their presence, township or city, county and state in which they were participating in this meeting.

A. Baldwin – Present, Bridgeport, Spaulding County, Michigan
A. Buckley – Present, Midland, Midland County, Michigan
M. Benecke – Present, Frankenlust Township, Bay County, Michigan
R. Emrich – Present, Saginaw Township, Saginaw County, Michigan
S. Gannon – Present, Jerome Township, Midland County, Michigan
D. Middleton – Present, Williams Township, Bay County, Michigan
M. Nash – Present, Larkin Township, Midland County, Michigan
M. Rowley – Present, Hampton Township, Bay County, Michigan
M. Thomas – Present, Saginaw Township, Saginaw County, Michigan

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APPROVAL OF THE AGENDA

Board Chair Nash asked for amendments to the agenda. The first was that there would be a hard stop at 8:00 p.m. for a closed session pursuant to section 8(c) of the Open Meetings Act for strategy connection with the negotiation of the faculty collective bargaining agreement due to the attorney's availability.

He also asked to add an item on the agenda to change the June Board Meeting from June 8 to June 15. This will allow time to complete the interviews for the Presidential Search.

M. Rowley asked that item 5.A.2., Board Regular Meeting Minutes, April 6, 2021, be removed from the consent agenda.

R. Emrich made a motion to approve the amended agenda. D. Middleton seconded the motion.

The results of the roll call vote to approve the amended agenda are as follows:

A. Baldwin – Yes
M. Benecke – Yes
A. Buckley – Yes
R. Emrich – Yes
S. Gannon - Yes
D. Middleton – Yes
M. Nash – Yes
M. Rowley – Yes
M. Thomas – Yes

Motion passed unanimously.

PUBLIC COMMENTS

Board Chair Nash called for public comments.

TREASURER'S REPORT

S. DuFresne said that the Board has received the financial statements for the month ended April 30, 2021. She said that she has reviewed the financials and at this time has significant variances to report.

CONSENT AGENDA

M. Nash called for approval of the consent agenda. R. Emrich made a motion to approve the consent agenda with support from D. Middleton.

The results of the roll call vote to approve the consent agenda are as follows:

A. Baldwin – Yes
M. Benecke – Yes
A. Buckley – Yes
R. Emrich – Yes
S. Gannon – Yes
D. Middleton – Yes
M. Nash – Yes
M. Rowley – Yes
M. Thomas – Yes

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The consent agenda passed unanimously resulting in:

Acceptance of Minutes:

1. Board Special Meeting, Bylaws Committee, March 25, 2021

APPROVAL OF REGULAR MEETING MINUTES, APRIL 6, 2021 (BA5385)

M. Rowley made a recommendation to approve the amended minutes of the Board Regular Meeting, April 6, 2021. S. Gannon seconded the motion.

M. Rowley said that he would like to amend the minutes to reflect the following (changes in red):

“APPROVAL OF REVISIONS TO SEXUAL MISCONDUCT AND GENDER DISCRIMINATION POLICY AND PROCEDURES(SM) (BA5379)

It is the recommendation of the Administration that the Board of Trustees approve changes to the Sexual Misconduct and Gender Discrimination policy and procedures as presented.

R. Emrich made a motion to approve the recommendation. D. Middleton seconded the motion.

M. Rowley suggested friendly amendment for some minor language changes which was acceptable to R. Emrich and D. Middleton.

The results of the roll call vote to approve the recommendation, as amended, are as follows:

A. Baldwin – Yes
A. Buckley – Yes
R. Emrich – Yes
D. Middleton – Yes
M. Nash – Yes
M. Rowley – Yes
M. Thomas – Yes
Motion passed unanimously.”

And under “Trustee Comments:”

“M. Rowley also said that a member of the public had typed a question in the Q&A regarding HIPAA and vaccines. He said that he believes the College asking employees to voluntarily provide proof of vaccine does not violate HIPPA.”

The results of the roll call vote to approve the amended minutes are as follows:

A. Baldwin – Yes
M. Benecke – Yes
A. Buckley – Yes
R. Emrich – Yes
S. Gannon – Yes
D. Middleton – Yes

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M. Nash – Yes
M. Rowley – Yes
M. Thomas – Yes

Motion passed unanimously.

**APPROVAL OF COMPUTER
PURCHASE FROM DELL
CORPORATION
(BA5386)**

It is the recommendation of the Administration that the Board of Trustees approve the purchase of 252 Dell computers for academic classrooms, computer labs and faculty and staff as part of the college's lifecycle replacement at a cost of \$264,939.97 from Dell Corporation.

D. Middleton made a motion to approve the recommendation. M. Benecke seconded the motion.

The results of the roll call vote to approve the motion are as follows:

A. Baldwin – Yes
M. Benecke – Yes
A. Buckley – Yes
R. Emrich – Yes
S. Gannon – Yes
D. Middleton – Yes
M. Nash – Yes
M. Rowley – Yes
M. Thomas – Yes

Motion passed unanimously.

**APPROVAL OF EXPRESSIVE
ACTIVITY BOARD POLICY
8.011 AND REMOVAL OF
SENATE POLICY 8.055,
STUDENT RIGHTS OF
ASSOCIATION AND
EXPRESSION
(BA5387)**

It is the recommendation of the Administration that the Board of Trustees approve the proposed Expressive Activity Policy for inclusion in the Board Policy Manual, the College Catalog, and the Student Handbook, and correspondingly approve the removal of the Student Rights of Association and Expression Policy from the Senate Handbook.

R. Emrich made a motion to approve the recommendation. D. Middleton seconded the motion.

The results of the roll call vote to approve the motion are as follows:

A. Baldwin – Yes
M. Benecke – Yes
A. Buckley – Yes
R. Emrich – Yes
S. Gannon – Yes
D. Middleton – Yes
M. Nash – Yes
M. Rowley – Yes
M. Thomas – Yes

Motion passed unanimously.

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APPROVAL OF CHANGE OF DATE FOR JUNE REGULAR BOARD MEETING (BA5388)

M. Benecke made a motion to change the date of the June 8, 2021 Regular Board Meeting to June 15, 2021. D. Middleton seconded the motion.

The results of the roll call vote to approve the motion are as follows:

A. Baldwin – Yes
M. Benecke – Yes
A. Buckley – Yes
R. Emrich – Yes
S. Gannon – Yes
D. Middleton – Yes
M. Nash – Yes
M. Rowley – Yes
M. Thomas – Yes

Motion passed unanimously.

PRESIDENTIAL SEARCH UPDATE

M. Benecke said that the Board narrowed the pool of candidates to 10. One candidate withdrew. She said that Dr. Jill Wakefield confirmed that the remaining nine candidates enthusiastically accepted the request to submit a 15-20 minute video responding to a set of questions that were approved by the Trustees.

M. Benecke thanked the Presidential Search Committee for their great work as well as A. Ursuy, T. Brown, K. Schuler. She also said that Chair Nash has provided great guidance along the way.

S. Gannon thanked M. Benecke for her great leadership of the Presidential Search Advisory Committee.

Board Chair Nash said that on May 13, the Board will hold a special meeting at 5:00 p.m. The candidates have requested confidentiality so the Board will view their application videos in closed session.

No discussion will occur in closed session. In open session, Dr. Jill Wakefield will lead the Board through discussion of the candidates. The Board will target 3-5 candidates to bring to campus for finalist interviews.

M. Nash reviewed the draft of the Presidential Interview Schedule that will be approved by the Board on Thursday evening.

VOTE TO GO INTO CLOSED SESSION PURSUANT TO SECTION 8(C) OF THE OPEN MEETINGS ACT FOR STRATEGY CONNECTED WITH THE NEGOTIATION OF THE FACULTY COLLECTIVE BARGAINING AGREEMENT

M. Benecke made a motion to go into closed session pursuant to section *MCL 15.268(c)* of the Open Meetings Act for strategy connected with the negotiation of the faculty collective bargaining agreement. D. Middleton seconded the motion.

The results of the roll call vote to go into closed session are as follows:

A. Baldwin – Yes
M. Benecke – Yes
A. Buckley – Yes
R. Emrich – Yes
S. Gannon – Yes

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D. Middleton – Yes

M. Nash – Yes

M. Rowley – Yes

M. Thomas – Yes

Motion passed unanimously.

The Board went into closed session at 8:01 p.m.

The closed session ended and the open session resumed at 8:34 p.m.

ADMINISTRATIVE REPORTS DEBI AUDIT (K. RISHE)

Dr. Rishe, Vice President of Student and Educational Services, introduced Dr. Raja Batthar who leads the consulting firm that is conducting the College's Diversity, Equity, Belonging, and Inclusion audit.

Dr. Batthar gave an overview of the team that is working on the DEBI Audit. They said that this team brings specific experiences and skill sets that will benefit the Delta College project.

Dr. Batthar stated that the strategic elements of the audit include:

- Meeting with leadership
- Reviewing existing research, data, and documents on campus climate
- Development of a DEBI Framework
- Collecting data through a survey, focus groups, and listening sessions
- Creating strategic DEBI recommendations to address:
 - Student recruitment, retention, academic achievement
 - Recruitment and retention of underrepresented employees
 - Institutional Leadership and Transformation
- Identification of success metrics
- Leadership Coaching sessions
- Presentations to Leadership

M. Thomas thanked Dr. Bhattar for their presentation. She said she is the Chair of the Board DEI Committee and looks forward to engaging with Dr. Bhattar regarding this work.

S. Gannon asked for examples of other community colleges that Dr. Bhattar had worked with. They responded that they have worked with McHenry and Harper, both Colleges in Illinois, recently.

M. Nash asked for an example of a client that has implemented recommendations as a result of the work that Dr. Bhattar's firm has done and then seen results.

They cited a change in a transgender policy at a health center as an example.

M. Benecke said that the Board is in the middle of a presidential search and would appreciate Dr. Bhattar's assistance regarding the types of questions that should be asked of candidates in the area of DEI.

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J. Goodnow thanked Dr. Bhattar for their presentation.

PRESIDENT'S REPORT

Enrollment Report

The Spring/Summer 2021 semester started yesterday. As of today, 3,296 students are enrolled (3,008 part-time, 288 full-time). We projected 15,574 contact hours for the spring semester and we are at 125.2% of budgeted projection (19,724 contact hours). The official count date for the spring semester is May 21, 2021.

Registration has begun for the Fall 2021 Semester. As of today, 2,603 students have registered (1,844 part-time, 759 full-time).

Personnel Report

Dr. Goodnow share that Shelly Raube has been appointed as the Dean of Student Success. Since she started in 2008, she has held multiple positions at the College. Most recently, she was the Associate Dean of Retention. Congratulations to Shelly.

The complete report of hires, promotions, and separations for the month of April can be found in Board packets this evening.

Information Sharing

- NEW- Three Articulation Agreements with the University of Michigan - Flint, College of Health Sciences- Public Health and Health Sciences.

Transfer Guides for several programs in the College of Health Sciences were created to implement these articulation agreements:

- Delta's Associate in Arts to UM-Flint Bachelor of Science in Health Care Administration and in Public Health
- Delta's Associate in Science to UM-Flint Bachelor of Science in Health Sciences.
- *Benefits to Delta students:*
 - *The Delta AA or AS degree will transfer and apply towards the Bachelor's degree.*
 - *UM-Flint will accept more than 62 credits in transfer. Students only need to complete the last 30 program credits at UM Flint.*
 - *Transfer scholarships are available for up to \$2,500.*
 - *UM Flint provides reduced childcare cost for their students.*
- NEW - Articulation Agreement with Ferris State University Associate of Arts (AA) degree articulates to Bachelor of Science (BS) in Elementary Education.

The State of Michigan recently changed the Elementary Education Certification. *Benefits to Delta students:*

- *Many Ferris courses taught in the Great Lakes Bay Region or online.*
- *The entire Associate in Arts degree will transfer.*
- *Additional credits, up to 90 as needed, will transfer and apply.*

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- Kudos to Dr. Lauren Smith, Associate Professor of English for creating the MIPandemicStory blog. (<https://mi-pandemic-story.blog/>) With the help of her students, stories are compiled from the experiences of Michiganders and then published. Approximately 80 students have worked on the site and there are more than 150 stories posted.
- Congratulations to Dr. Kim Klein for her forthcoming publication about Delta College's civic engagement practices. She submitted a chapter in the book called *"Enhancing Performance: A Best Practices Guide for Innovations in Community Colleges."* This book is being produced by Ferris State University Doctorate in Community College Leadership as part of the 10th anniversary of the program. Dr. Klein's chapter is titled, *"Thinking Civically: Delta College Champions Community Engagement"* and is located under the "Engaging Students and Faculty in Learning" section of the book.
- Dr. Goodnow provided a few statistics on Delta's progress on Open Education Resources (OER). Michele Pratt, Manager of Library Programs and Services and Dr. Laura Dull Professor of History have been leading this effort since Fall 2016. As you know, this is a great opportunity for our students to save money on textbooks because they can access resources that free and required by our faculty.
 - Since Fall 2016, our students have saved a total of \$757,200.
 - 7,683 students have taken a course using an OER textbook.
 - We currently have a total of 57 faculty that are using OER.
 - All but one of the classes offered to dual enrolled students have at least one section using an OER textbook.
 - Currently, faculty in nursing, economics, management, communications, and literature are exploring OER.
 - Eleven community colleges have saved more than Delta has (16 are below us) and eight of those 11 passed the million dollar mark on savings for students.
 - I want to express my appreciation for all of the faculty members who have moved in this direction because it does truly save money for our students.
- Trustee Rowley and Dr. Goodnow participated in the MCCA Board Meeting last Friday. In this meeting, they heard from Jim Hermes from AACCC about some of the workforce development bills, the Pell grant bill, and reauthorization of the apprenticeship bill.

It is uncertain at this point in time how these bills will impact community colleges. We will keep you informed on the progress of these bills. In this meeting, we also heard information regarding the state budget which Sarah DuFresne just reported out at the dinner meeting.

- Dr. Goodnow said her favorite event of the year is Commencement. This celebration is scheduled to happen on Friday, May 21. Our Cruise-in Commencement will begin at 6:00 PM. If we have inclement weather, the alternate date is Saturday, May 22, at noon.

Any student who would have been eligible to "walk" on April 30, 2020, was invited to join us on campus to drive up "curbside" and pick up their diploma cover. Dr. Goodnow will hand out the diplomas and will wear gloves and a

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face mask. Trustees are invited to participate, while maintaining a safe distance. All faculty were invited to be on campus, around the Delta Drive perimeter, so students driving around will see them. Students, faculty and staff are encouraged to decorate their cars. Other celebratory elements are being explored to add to the day's activities. More information including details and a campus map showing the flow of traffic for that day will be shared with Trustees in the coming days.

TRUSTEE COMMENTS

M. Thomas said that this has been an excellent meeting with great information. She thanked M. Benecke for doing an outstanding job in leading the Presidential Search Advisory Committee. She said the ACCT Conference on DEI is coming up and she is interested in attending. She thanked Kay, Andrea, and Talisa for their work.

A. Buckley echoed the comments that Trustee Thomas made. He thanked S. DuFresne for a great budget presentation. He also thanked M. Nash and M. Benecke for their leadership in the search.

S. Gannon praised S. DuFresne for staying on top of funding and financials. She also thanked Julie Dorcey in the Foundation for her good work and partnership.

M. Benecke thanked everyone for their kind words. She said the Presidential Search Advisory Committee was a great committee. She thanked Andrea, Talisa, and Kay for making the process seamless. M. Benecke thanked S. DuFresne and the Budget Cabinet for their work.

M. Rowley echoed his colleague's comments. He thanked everyone at the College for continuing to work to move the College forward.

D. Middleton thanked S. DuFresne and all those who are watching and tracking the budget work in Lansing. She said that she works with the legislative matters and that the proposals from the Governor, House, and Senate are worlds apart.

D. Middleton said she is looking forward to Cruise-in Commencement on May 21.

She added that we need to keep up the good work with OER. It is so important for our students.

CHAIR COMMENTS

Chair Nash said that he is looking forward to graduation. It has been a year like no other and it will be great to celebrate the success of our students.

He reminded the Board of the Special Meeting on Thursday, May 13.

ADJOURNMENT

There being no further business, Board Chair Nash adjourned the meeting at 9:26 p.m.

Andrea Ursuy, Board Secretary