

D R A F T
Delta College
Board of Trustees Regular Meeting
Virtually via Zoom (1-929-205-6099 Webinar ID 823 7653 2113)
Held virtually in accordance with Public Act 254 of 2020 due to the COVID-19 Pandemic
Tuesday, March 9, 2021
7:00 p.m.

BOARD PRESENT	A. Baldwin, M. Benecke, A. Buckley, R. Emrich, S. Gannon, D. Middleton, M. Nash, M. Rowley, M. Thomas
OTHERS PRESENT	D. Allen, M. Bellinger, N. Bovid, L. Brown, T. Brown, J. Carroll, P. Clark, S. Clauss, A. Cramer, M. Crawmer, R. Curry, C. Curtis, S. DuFresne, A. Elias, P. Fox, J. Garn, J. Goodnow, L. Govitz, K. Harper, K. Jacques, D. Johnson, S. Lewless, D. McQuiston, C. Orosco, K. Rishe, S. Roche, R. Schlaack, K. Schuler, S. Shinkel, S. Stanuszek, G. Teter, A. Ursuy, C. Varosi, J. Young, L. White
PRESS PRESENT	None
CALL TO ORDER	Board Chair Nash read a meeting overview at 7:03 p.m.

“The Board is authorized to hold this virtual meeting with participation through the Zoom platform in compliance with the Michigan Open Meetings Act as amended (Public Act 254 of 2020).

The Zoom platform allows participants to participate virtually via phone or computer and ensures that the public can participate in this meeting.

For those joining us today, we want to ensure everyone can hear the board meeting. To minimize audio feedback, we ask all virtual participants NOT to use any speakerphone options.

All participants are currently muted to prevent any background noise or feedback. Board members will be unmuted to allow full participation during the meeting.

I have asked our Assistant Board Secretary, Talisa Brown; and Kay Schuler, Administrative Assistant in the President’s Office, to serve as moderators to assist me with today’s meeting.

Our moderators will note those who wish to address the Board and will unmute your lines one by one, announcing who is being unmuted.

Please note that all votes will be taken via roll call by our Board Secretary, Andrea Ursuy.

In addition, “the amendments (to the Open Meetings Act that went into effect on October 16, 2020) impose a new requirement for any member of the public body participating remotely to publicly announce, at the outset of the meeting, that he or she is participating remotely. If the announcing member's remote participation is for any reason other than military duty, the

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member must announce his or her physical location "by stating the county, city, township, or village and state from which he or she is attending the meeting remotely." The member's public announcement must be included in the meeting minutes."

Therefore, our Board Secretary, Andrea Ursuy, will take attendance immediately after I call the meeting to order. When she calls your name, please say "here" and announce the city, township, or village; county; and state from which you are attending the meeting remotely.

If members of the public wish to address the Board, you may do so during the public comment portion of the meeting, which is on our agenda and will be announced by the Board Chair.

At that time, those wishing to address the Board should indicate their desire to speak by pressing *9 (star-9) or the "raise hand" option.

Notes on rules for public comment, when you are acknowledged by the Board Chair, we ask that you state your name and you may state your county of residence. As outlined in the Board of Trustees Bylaws, please limit your comments to five minutes."

Board Chair Nash called the meeting to order at 7:05 p.m.

BOARD MEMBER ATTENDANCE

Board Secretary A. Ursuy took attendance. Each Trustee indicated their presence, township or city, county and state in which they were participating in this meeting.

A. Baldwin – Present, Saginaw, Saginaw County, Michigan
A. Buckley – Present, Midland, Midland County, Michigan
M. Benecke – Present, Frankenlust Township, Bay County, Michigan
R. Emrich – Present, Saginaw Township, Saginaw County, Michigan
S. Gannon – Present, Jerome Township, Midland County, Michigan
D. Middleton – Present, Williams Township, Bay County, Michigan
M. Nash – Present, Larkin Township, Midland County, Michigan
M. Rowley – Present, Hampton Township, Bay County, Michigan
M. Thomas – Present, Atlanta, Fulton County, Georgia

APPROVAL OF THE AGENDA

Board Chair Nash called for approval of the agenda.

R. Emrich made a motion to approve the agenda. S. Gannon seconded the motion.

The results of the roll call vote to approve the agenda are as follows:

A. Baldwin – Yes
M. Benecke – Yes
A. Buckley – Yes
R. Emrich – Yes
S. Gannon – Yes
D. Middleton – Yes
M. Nash – Yes

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M. Rowley – Yes

M. Thomas – Yes

Motion passed unanimously.

PUBLIC COMMENTS

Board Chair, M. Nash, called for public comment.

TREASURER'S REPORT

S. DuFresne said that the Board has received the financial statements for the month ended February 28, 2021. She said that she has reviewed the financials and at this time has no major variances to report. S. DuFresne said that she is carefully monitoring the budget development at the State level. She said that the Governor's proposal includes tuition restraint language and a minimal increase to community college funding.

CONSENT AGENDA

M. Nash called for approval of the consent agenda. M. Benecke made a motion to approve the consent agenda with support from D. Middleton.

The results of the roll call vote to approve the consent agenda are as follows:

A. Baldwin – Yes
M. Benecke – Yes
A. Buckley – Yes
R. Emrich – Yes
S. Gannon – Yes
D. Middleton – Yes
M. Nash – Yes
M. Rowley – Yes
M. Thomas – Yes

The consent agenda passed unanimously resulting in:

Acceptance of Minutes:

1. Board Special Meeting, Vacancy Committee, February 2, 2021
2. Board Special Meeting, February 3, 2021
3. Board Special Meeting, Vacancy Committee, February 3, 2021
4. Board Dinner Meeting, February 9, 2021
5. Board Regular Meeting, February 9, 2021

FY 2021 – 2022 Tuition and Fee Schedule (BA5369)

It is the recommendation of the Administration that the Board of Trustees approve the FY 2021-2022 Tuition and Fee Schedule as presented.

S. Gannon made a motion to approve the recommendation. M. Thomas seconded the motion.

M. Thomas said she appreciated the opportunity to serve on the Budget Cabinet. She said that she was impressed with the participation from the staff. The recommendation will make sure we are still affordable but that adequate adjustments are made. She said she is in full support of the recommendation. M. Thomas thanked S. DuFresne for leading the Budget Cabinet through the process.

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S. DuFresne, Vice President of Business and Finance, gave a presentation regarding the tuition and fees recommendation.

She said she was presenting the 2021-2022 tuition and fee recommendation. She thanked the Budget Cabinet, especially Chair Ron Schlaack, for their good work in putting together a thoughtful recommendation.

S. DuFresne reviewed the membership of the Budget Cabinet and outlined the process used to formulate the tuition and fee recommendation. S. DuFresne said that the Budget Cabinet begins with an overview of the Strategic Plan prior to making recommendations. She reminded the Trustees that all strategic plan goals may be found in the strategic plan and budget handbook provided to each Board of Trustee member and found on the public website (delta.edu). The tuition and fee recommendation is aligned with the Strategic Plan's four strategic focus areas.

The Budget Cabinet reviewed student enrollment, recruitment and retention, and also explored growth opportunities – which ultimately will allow us to have better financial predictive modeling.

In addition, the Cabinet examined environmental scanning information, community college data comparisons and various budget assumptions. Using this information, the Budget Cabinet identified specific challenges, opportunities and commitments.

S. DuFresne gave the following summary of the tuition and fee recommendation:

- Overall In-District Tuition and Fee Recommendation for 2021-2022 is 3.6% increase, In-district tuition increased \$2 and the technology fee \$3.00, or a \$5.00 increase per contact hour. In-District tuition will be \$119/contact hour; Out-of-District tuition will be \$202/contact hour; Out-of-State tuition will be \$210/contact hour; and the dual enrollment rate will be \$119/contact hour. The technology fee per contact hour is \$24.
- This increase keeps Delta below the Governor's Proposed Tuition Constraint of 4.2%.
- The recommendation also removed the online course fee of \$34 per contact hour for online courses which simplifies our fee structure.
- We still fall below the 2020-2021 State average for annual tuition and fees.
- Growth opportunities: Positioned for being Competitive for Out-of-State students, and increased online course offerings.
- We will continue to provide additional financial support to our students for tuition and fee increases by utilizing the CRRSAA and CARES funding throughout this year and 2021-2022.

The results of the roll call vote to approve the recommendation are as follows:

A. Baldwin – Yes
M. Benecke – Yes
A. Buckley – Yes
R. Emrich – Yes
S. Gannon – Yes
D. Middleton – Yes

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M. Nash – Yes
M. Rowley – Yes
M. Thomas – Yes

Motion passed unanimously.

Approval of Natatorium HVAC and Pool Equipment Project (BA5370)

It is the recommendation of the Administration that the Board of Trustees approve the project budget of \$1,316,880 and authorize the Facilities Management Department and administration to award contracts as the project components are bid.

M. Benecke made a motion to approve the recommendation. M. Thomas seconded the motion.

N. Bovid gave an overview of the need for the project. He said that this project would repair the failed ozone system, replace the complex HVAC system, reduce electricity and water consumption, and help the College to avoid a major equipment failure in the pool.

M. Nash asked how many visited the pool last year. S. DuFresne said from 2017 – 2019, the College averaged 37,000 annual visits. She said that the use is not just by Fitness Center members. Academic programs and the Police Academy use it as well.

R. Emrich asked why the College is spending this amount of money on the pool. J. Goodnow said that Delta College is a comprehensive community college. The pool serves academic programs, community members, the Police Academy, and local municipalities. This proposal will allow the pool to keep operating and be more sustainable.

The results of the roll call vote to approve the recommendation are as follows:

A. Baldwin – Yes
M. Benecke – Yes
A. Buckley – Yes
R. Emrich – Yes
S. Gannon – Yes
D. Middleton – Yes
M. Nash – Yes
M. Rowley – Yes
M. Thomas – Yes

Motion passed unanimously.

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Approval of Resolution Authorizing to Execute the IRS Form 2848 and Related Closing Agreement on Behalf of Delta College Regarding the 3% Health Care Contributions of MPSERS Members (BA5371)

It is the recommendation of the Administration that the Board of Trustees approve the Resolution authorizing the President (or designee) to execute the IRS Form 2848 Power of Attorney and Declaration of Representative on behalf of Delta College, and implement the signed Closing Agreement consistent with the Resolution, as it relates to the MPSERS 3% Retiree Healthcare Contributions.

R. Emrich made a motion to approve the recommendation. D. Middleton seconded the motion.

S. DuFresne said that the Office of Retirement Services (ORS) has worked to obtain a system-wide decision from the IRS on employee/employer contribution toward healthcare as part of the pension. The decision is that it is exempt from tax. Delta College has treated this as exempt and our practice aligns with the IRS decision.

S. DuFresne said that the Administration is recommending that the College take the opportunity to participate in the closing agreement which will protect the College at least through 2026.

The results of the roll call vote to approve the recommendation are as follows:

A. Baldwin – Yes
M. Benecke – Yes
A. Buckley – Yes
R. Emrich – Yes
S. Gannon – Yes
D. Middleton – Yes
M. Nash – Yes
M. Rowley – Yes
M. Thomas – Yes

Motion passed unanimously.

Approval of Resolution of the Board of Trustees Requesting Conveyance of Property for the Science and Learning Center and Accepting Obligation for the Facilities (BA5372)

It is the recommendation of the Administration that the Board of Trustees approve the Resolution of Delta College “Requesting Conveyance of Property for the Science and Learning Center and Accepting Obligation for the Facilities,” and also authorizes Dr. Jean Goodnow, President, to execute any documents to accomplish the conveyance in such form as they may be requested by the Authority and approved by counsel for Delta College.

R. Emrich made a motion to approve the recommendation. D. Middleton seconded the motion.

The results of the roll call vote to approve the recommendation are as follows:

A. Baldwin – Yes
M. Benecke – Yes
A. Buckley – Yes
R. Emrich – Yes
S. Gannon – Yes
D. Middleton – Yes

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M. Nash – Yes
M. Rowley – Yes
M. Thomas – Yes

Motion passed unanimously.

PRESIDENTIAL SEARCH UPDATE

M. Benecke said the presidential search process is underway.

- Following the Board's approval of the Presidential Profile on February 25, ACCT posted the profile to their search site. (This was following a final proofread by the College team.) In addition, ACCT sends a blast email to senior level administrators across the country.
- ACCT provided our HR team with recommendations for other areas to advertise. The College has posted the ad, which was created from the profile, on the following sites:
 - Chronicle for Higher Education
 - Inside Higher Ed
 - Higher Ed Jobs
 - The Journal of Blacks in Higher Ed
 - hispanicsinhighered.com
 - Higher Education Recruitment Consortium (HERC)
 - wihe.com (Women in Higher Ed)
 - www.delta.edu
- Updates have been made to the Delta College website. A "quick link" to the presidential search page appears in the top corner of the website. The search is featured on the "News" links on the homepage. The Presidential Profile has been added to the Search Website.
- Jill Wakefield, ACCT Search Consultant, has already been in contact with potential candidates. She has had inquiries and has had nominations.
- Target date for applications is April 9, 2021.

PRESIDENT'S REPORT

Enrollment Report

The Winter Semester began on January 9. As of today, 6,682 students are enrolled (1941FT, 4741PT).

Registration for spring semester is underway. To-date, 1,786 students are registered (1626PT, 160FT). We projected 15,754 contact hours for the spring semester and as of today, we are at 69.86% (11,005 contact hours) of projection.

Personnel Report

A complete report of hires, promotions, and separations for the month of February can be found in Board packets this evening.

Information Sharing

- Congratulations to Nick Bovid on being a recipient of the Ruby Award. He was recognized February 23 at the 16th Annual Award Ceremony that took place virtually. This award recognizes the upward, bright, and young! Nick's wife, Kristen, who is the Executive Director for the Dow Company Foundation was also a recipient this year for the award.

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- Delta College will launch a new short-term job training program April. The Manufacturing Warehouse & Logistics Fast Start is a 62-hour training program for individuals seeking employment in warehouse and logistics roles.
 - This program was developed in response to a high demand from regional employers to fill open jobs.
 - This is the only training program of its kind in the region where individuals will receive a certificate of completion, OSHA 10 safety card, and fork-lift certification.
 - By collaborating with employer subject matter experts at Dow Chemical and Hemlock Semiconductor, Delta College built the training to give participants the skill sets they need to be successful on the job.
 - Our partnership with Great Lakes Bay Michigan Works! makes Fast Start possible and employment a reality for many individuals who are unemployed and underemployed. Michigan Works! is able to provide funding for the training to qualified individuals.
 - Applications are due March 29. Visit our website delta.edu and any Great Lakes Bay Michigan Works! location for more information or an application.
- Dr. Goodnow shared a communication she received from Dr. Brad Phillips, President/CEO of the Institute for Evidence-Based Change congratulating Delta College on the implementation of Caring Campus.

Dear President Goodnow,

As President/CEO of the Institute for Evidence-Based Change (IEBC) I'd like to commend Delta College on the successful completion of the Caring Campus coaching sessions and steps taken toward implementation. We know that students go where they feel welcome and stay where they feel cared for. Your professional staff have worked hard to identify and implement behaviors intentionally and campus-wide that ensure students feel connected to their college and, in turn, successfully persist and complete their educational goals. To acknowledge the work, IEBC is sending you a customized plaque, which you will receive via USPS in the next week or so. Additionally, leadership here at IEBC are happy to participate in a brief presentation at a board meeting if you so desire. We also encourage you to publicize this recognition throughout your college and community of stakeholders.

Congratulations on implementing Caring Campus. We look forward to staying in touch and hearing about your successes.

- Dr. Goodnow said she received excellent news from Dr. Lisa Lawrason, Political Science Professor. Delta College has been awarded a Voter Friendly Campus designation for the third iteration of the program for the 2021-2022 time period. This designation was based on our efforts to engage students in the 2020 election. Our commitment to civic engagement is one of the ways that Delta stands above other comparable institutions. The official announcement was made today. Statement from the Campus Vote Project –

"The Voter Friendly Campus initiative, led by national nonpartisan organizations, [Campus Vote Project](#) and [NASPA – Student Affairs](#)

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[Administrators in Higher Education](#), were proud to work with your institution as you set goals in your statement of interest, formed a coalition, drafted an action plan, executed that plan, and evaluated your efforts and set new goals for the future.

Your institution's efforts, despite great challenges presented by Covid-19, to break down barriers and empower students with the information and tools they need to participate in the political process lead to [historic youth voter turnout](#) and opened the door to lifelong civic engagement for your students."

- The College received notification from the United States Department of Education that our fiscal year 2018 draft loan default rate dropped again to 10.2%. This compares to 2015, when our rate was at 17.2%; 2016, 15.9%; 2017, 14.6%.

There are several factors that impact a reduction in our loan default rates, but the main reason for such a large decrease is due to emergency relief measures from the pandemic. Part of the decrease can also be attributed to the great work of our financial aid staff in working to educate our students in financial literacy and doing outreach to help students avoid negative financial implications and understand more favorable repayment options.

- Dr. Goodnow mentioned that there is a wonderful article located in the news portion on our website entitled, "*Police Academy Adds New Course About History of Race.*" It is about Dr. Angela Guy-Lee's course that she designed specifically for the Police Academy to teach the history of race. Dr. Guy-Lee is a Sociology Instructor. The spring 2021 cadets were the first to receive this training. Delta is taking the lead by incorporating instruction related to diversity, equity, and inclusion into our programs.
- Dr. Goodnow shared that our Administrative Team, comprised of herself, Dr. Karl Rishe, Loyce Brown, and Andrea Ursuy, have narrowed the selection and are ready to select a firm to conduct the DEI Audit. We conducted interviews of the firms, based on the scope of work that was developed, and considered proposals submitted by two firms. We meet with the finalist firm next week.
- This year our partner Second Nature, in coordination with the Intentional Endowments Network (IEN), offered a unique opportunity for us to engage with people across the globe. Our peers in various areas of higher education including faculty and administration, endowment trustees, investment staff, sustainability professionals and solution providers were invited to participate in the "Climate Action Pursuit – Toward Justice and Resilience." This year-long program provides the opportunity to discuss new challenges we may be facing and to share our past successes that others can learn from in an effort to promote accountability and support to drive the Delta College action agenda forward. The six pursuit areas include: Neutrality, Student Leadership, Racial Justice, Community, Knowledge, and Policy. Delta College is a host institution of this project and has approximately 15 faculty and staff committed to participate.

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- This past weekend Delta College served as a host to the National Guard for a tri-county mass vaccination clinic. This was in collaboration with the Bay, Midland, and Saginaw Health Departments and the National Guard. The two-day event saw 2,960 tri-county residents vaccinated. This was the largest vaccination clinic in the area to-date. The Guard will return April 10, for a one-day event to give the community their second doses. Both Dr. Karl Rishe and Daisy McQuiston were given the Spartan Medal of Leadership from the National Guard's 63rd Spartan Brigade who ran this past weekend's clinic. The medallion is given "For Warrior Excellence!"
- Delta College is in its sixth week of running our own vaccination clinic. This clinic is coordinated with the Bay County Health Department. Nursing faculty and nursing students work each Tuesday and Thursday with the Bay County staff to vaccinate 200-750 shots. At this point, Delta College has helped facilitate over 5,500 vaccines in the community.

Delta College is also actively tracing the internal herd immunity of the faculty and staff. The college has 450 faculty and staff that have received at least one dose of the vaccine to-date. This concentration on our staff will help us serve our students and keep our community safe. We will continue to meet with the Bay County Health Department weekly to shape a healthy practice for future semesters and to continue to monitor those that test positive for the virus.

Thanks to Dr. Karl Rishe, Daisy McQuiston, nursing faculty and students, and all of the volunteers across campus for their efforts in this outreach and service to our community.

- Trustee Thomas' birthday is Thursday. Happy Birthday.

TRUSTEE COMMENTS

M. Rowley thanked the Administration for the excellent information provided in advance of tonight's meeting.

M. Rowley also suggested that the Administration begin thinking about the perception of the community and the political environment around free community college programs like Reconnect.

D. Middleton said she applauds the reduction in the loan default rate. She also congratulated Nick Bovid on receiving the RUBY Award.

D. Middleton gave a summary of the ACCT Legislative Summit that was attended by Trustee Nash, Trustee Middleton, Trustee Emrich, Dr. Goodnow, and Pam Clark. She said that the meeting provided opportunities to network with colleagues and meet with members from Congress. Topics of discussion included tuition free college, student loan debt, restrictions on international students, and streamline FAFSA. In addition, the MCCA facilitated meetings for the Michigan community colleges to meet with Senator Stabenow's staff as well as Senator Peters.

D. Middleton encouraged Trustees to get involved with scoring applications for student scholarships through the Delta Foundation. She said the process provides an opportunity to get to know our students.

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M. Benecke thanked the Budget Cabinet. She said the vaccine clinics are demonstrating that we are a caring campus. Thanks to everyone involved.

A. Baldwin thanked Budget Cabinet and wished M. Thomas a Happy Birthday!

M. Thomas thanked Budget Cabinet. She congratulated Nick Bovid on his RUBY Award and thanked Dr. Goodnow for her thorough report this evening. M. Thomas welcomed back Kay Schuler and thanked M. Benecke for her leadership of the presidential search process.

A. Buckley thanked Budget Cabinet. He thanked S. DuFresne for her leadership and Trustee Thomas for her service on the committee. A. Buckley said, “great job on providing information” for this evening’s meeting. He also acknowledged N. Bovid for receiving the RUBY Award.

S. Gannon thanked Budget Cabinet for their work and S. DuFresne for her presentation. She congratulated and thanked Daisy McQuiston and Karl Rishe for an awesome job in leading the vaccine clinic. S. Gannon congratulated N. Bovid. She also suggested looking at how we could spread the diversity course throughout our curriculum.

CHAIR COMMENTS

Board Chair Nash welcomed K. Schuler back. He congratulated the Bovid family on the RUBY awards.

M. Nash said that the vaccine clinic is awesome – great job to all involved. Finally, he thanked J. Foco for stepping up as the interim baseball coach.

ADJOURNMENT

There being no further business, Board Chair Nash adjourned the meeting at 8:52 p.m.

Andrea Ursuy, Board Secretary