

DRAFT
Delta College
Board of Trustees
Special Meeting – Bylaws Committee
February 4, 2020
Board Room B-151
5:00 pm

Board Members Present: R. Emrich, M. Rowley

Others Present: T. Brown, C. Curtis, S. DuFresne, J. Goodnow, K. Schuler, A. Ursuy

Press Present: None

Bylaws Committee Chair, M. Rowley, called the meeting to order at 5:05 pm.

M. Rowley called for the approval of the agenda. R. Emrich made a motion to approve the agenda with support from M. Rowley. The motion passed unanimously.

M. Rowley called for public comments. Hearing none, the meeting proceeded.

M. Rowley began the review on the Delta College Board of Trustees Bylaws and Operating Parameters. R. Emrich noted that he had a few suggested changes to the Board of Trustees Bylaws. His first suggested change was to add “...in accordance with the Freedom of Information Act, MCL 15.231et seq.” to the last bullet point under 1. of Article IX – Administration.

- *Receive and respond to FOIA appeals “in accordance with the Freedom of Information Act, MCL 15.231 et seq.”*

R. Emrich also suggested that “on a quarterly basis” be added to 2. under Section 4. College Endowment Funds of Article X – Fiscal Affairs.

2. *The College Treasurer shall make reports “on a quarterly basis” to the Board of Trustees on the status of endowment funds.*

R. Emrich suggested that “4. The Nominating Committee shall report their recommendations to the full Board for approval at the January Organizational Meeting which is scheduled in accordance with the Open Meetings Act.” be added under Section 1., of Article IV – Officers of the Board.

There was some discussion on Section 6. Checks and Bond for Faithful Performance. R. Emrich had questions in regards to the language remaining after the suggested deletion of sentences 2 and 3 by legal counsel as it was duplication from the Community College Act. This change will be sent forth to the full Board as is and there will be follow-up clarification with the attorney on the remaining sentence.

In regards to the Operating Parameters it was noted that the conflict of interest policy will be removed when the Bylaws and Operating Parameters are combined into one document. R. Emrich did have changes to the VIII. Guidelines for Board Committees. He suggested adding an alternate to the Budget Cabinet and the Investment Advisory Committee. In regards to the Foundation Board their bylaws have changed to just state 3

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trustees, thus no longer needing to specify Past Chairperson, Chairperson and Vice Chairperson in the Board of Trustees Bylaws. Sabbatical Leave Committee needs to be updated to reflect 1 trustee and an alternate.

It is the intent of the committee to take forth all additional changes proposed at this meeting to the full Board at the regular meeting this evening.

There were no trustee comments.

The meeting adjourned at 5:42 pm.

Talisa Brown, Board Assistant Secretary

Andrea Ursuy, Board Secretary