

D R A F T
DELTA COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Delta College Downtown Bay City Center and Planetarium
Tuesday, October 8, 2019
7:00 p.m.

BOARD PRESENT	M. Benecke, R. Emrich, S. Gannon, K. Lawrence-Webster, D. Middleton, M. Nash, M. Rowley
BOARD ABSENT	A. Buckley, M. Thomas
OTHERS PRESENT	B. Aldrich, D. Allen, R. Battinkoff, N. Bovid, T. Brown, J. Carroll, P. Clark, E. Clement, A. Cramer, M. Crawmer, R. Curley, R. Curry, S. DuFresne, J. Foco, P. Fox, J. Garn, J. Goodnow, L. Govitz, L. Krukowski, S. Lewless, D. McQuiston, J. Miller, M. Mosqueda, G. Przygocki, S. Raube, S. Roche, E. Roth, D. Sabourin, K. Schuler, A. Sovis, K. Syring, C. Szilagyi, J. Szilagyi, C. Thomas, M. Uhl, A. Ursuy, L. Woodard
PRESS PRESENT	M. Piwowarski (Delta Collegiate)
CALL TO ORDER	Board Chair, D. Middleton, called the meeting to order at 7:00 p.m.
APPROVAL OF AGENDA	<p>Board Chair, D. Middleton, called for approval of the agenda.</p> <p>R. Emrich made a motion to approve the agenda. S. Gannon seconded the motion.</p> <p>The Board voted unanimously to approve the agenda.</p>
PUBLIC COMMENTS	<p>Board Chair, D. Middleton, called for public comment.</p> <p>Christina Szilagyi, Delta College Adjunct Faculty Member in History, introduced herself.</p> <p>C. Szilagyi told her education story from high school to Delta College to CMU. She said that she has been an adjunct at Delta College since the summer of 2010. In addition, she teaches adjunct for Mid-Michigan Community College, SVSU, Northwood, and Mott.</p> <p>She said that being an adjunct has been a wonderful experience but there are hardships that come with it.</p> <p>Board Chair Middleton told Christina that she appreciated hearing her personal story.</p>
TREASURER’S REPORT	<p>S. DuFresne said the Board has received the financials for the month ended September 30, 2019. At this time the College is operating in accordance with budget. She said she has no new variances to report.</p> <p>S. DuFresne provided a summary of the State Budget as approved for fiscal year 2019-2020. Delta College received a 0.6% increase in State appropriations for the 2019-2020 year. This is a \$97,100 increase from last year’s allocation to the College. The amount is lower than the College was projecting by about \$56,000.</p>

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CONSENT AGENDA

D. Middleton called for approval of the consent agenda. R. Emrich made a motion to approve the consent agenda with support from M. Rowley. The motion passed unanimously resulting in:

- A. Acceptance of Minutes:
 - 1. Board Dinner Meeting, September 10, 2019
 - 2. Board Regular Meeting, September 10, 2019
- B. Acceptance of Closed Meeting Minutes
 - 1. September 10, 2019, Regular Meeting

BOARD ACTION

Delta College Five-Year
Capital Outlay Master Plan
(BA5298)

It is the recommendation of the administration that the Board of Trustees approve the Delta College Five-Year Capital Outlay Master Plan for the State's 2020 fiscal year as requested by the State Budget Office.

R. Emrich made a motion to approve the recommendation. S. Gannon seconded the motion. Motion passed unanimously.

BOARD ACTION

Delta College - Strategic
Value
(BA5299)

It is the recommendation of the administration that the Delta College Board of Trustees certify to the State Budget Director that Delta College has met ALL 5 of the best practices in each of the 3 categories above, which are presumed to be identical as those from prior years. This report will allow Delta College to comply with Public Act Number 0052 of 2019, Section 230 (3), which went into immediate effect on October 2, 2019, thus exceeding the legislative requirements.

R. Emrich made a motion to approve the recommendation. M. Nash seconded the motion. Motion passed unanimously.

BOARD ACTION

Midland Land Conveyance
(BA5300)

It is the recommendation of the administration that the Delta College Board of Trustees approve acceptance of a conveyance from the Delta College Foundation of title to property commonly known as 415 E. Ellsworth, 315 Cronkright, 410 E. Buttles Street, and 412 E. Buttles Street, all located in the City of Midland, Michigan. This is the land on which the Board previously authorized the construction of a new educational facility to be used by the College in furtherance of its authorized and stated purposes.

R. Emrich made a motion to approve the recommendation. M. Nash seconded the motion.

MIDLAND CENTER UPDATE

Nick Bovid, Director of Facilities Management, said that the bids for the Midland Center came back a little higher than expected. As a result, parts of the project have been put out for rebid. The new bids are due on October 24.

As a result of the delay, the building will be open for classes in Winter 2021.

N. Bovid said that the fence is up around the property and the old garage structure that was on the site has been torn down.

Pam Clark said that the contributing foundations are being updated as the building progresses. Dr. Goodnow said that she is pleased that the footprint of the original design has been maintained as the College works to cut back the costs.

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BOARD ACTION

Approval of Revisions to
Senate Policy 4.015
Drops/Add and Withdrawal
(BA5301)

It is the recommendation of the administration that the Board of Trustees approve the revisions to Senate Policy 4.015 Drops/Add and Withdrawal.

R. Emrich made a motion to approve the recommendation. M. Benecke seconded the motion. Motion passed unanimously.

STUDENT SUCCESS REPORT

Delta 101: Becoming a
Pioneer

Dr. Russ Curley, Shelly Raube, and MacKenzie Uhl (student), presented on Delta 101: Becoming a Pioneer. Delta 101 is a program that helps new students understand what college will be like before they attend. The program included a focus on careers, resources at Delta College, academic growth and learning strategies, and personal growth and development.

S. Raube said that the program was offered on main campus and at the Downtown Saginaw Center. Twenty students participated on main campus. Fifteen finished. Twenty-seven students signed up at the Downtown Saginaw Center and 7 finished.

M. Uhl said that she really appreciated this program. She knew the transition to college wasn't going to be easy. She said this program gave her the tools and confidence to do well at Delta College.

S. Raube said the next steps will be to evaluate and create a sustainable model for moving this program into the future. The goal is to be able to scale it up.

S. Gannon congratulated S. Raube and all involved for their outstanding work.

R. Emrich suggested that the Collegiate run a full-length feature story on this wonderful program so that more students would know about it.

M. Benecke asked if the College has enough resources for this program. M. Mosqueda said that if the program continues to grow, we could use more.

PRESIDENT'S REPORT

Enrollment Report

Classes for the Fall 2019 Semester began on August 24. As of today, 7,817 students are enrolled (5,074 part-time, 2,743 full-time).

The College projected 79,368 credit hours for the fall semester and are currently at 104.05% (82,579 credit hours) of projection.

Personnel Report

The complete report of hires, promotions, and separations for the month of September can be found in Board packets this evening.

This evening in the personnel report, Trustees will see that 13 of our general laborer positions have been transitioned to full-time. Dr. Goodnow explained the change.

The Facilities Department has a budget for a set number of work hours for the third shift general laborers. The College has been utilizing a model which would allow for approximately 25 individuals to work in these positions up to 24 hours per week.

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The College has not been able to staff the 25 positions. As a matter of fact, we have had a tremendous amount of turnover and were operating with only about 13 to 15 part time positions filled at any given time.

Nick Bovid, our Director of Facilities Management, was able to work collaboratively with the AFSCME Union Leadership and HR to find a solution to best serve our students and the College. Without eliminating any positions, we were able to convert the 13 general laborers on staff to full-time status.

This move is cost neutral to the College. It may result in long-term savings. The benefits package that we are offering these employees is different than the benefits package offered to other staff in Facilities and Maintenance and is a lower cost to the College, but again, we are able to offer these general laborers benefits and full-time status as a result of this change. This was done working with the union leadership.

Dr. Goodnow said she believes it illustrates our commitment to valuing people and to the success of our students.

At last month's Board Meeting, the Board heard comments from one of our English adjuncts, Lula Woodard. As a result of Lula's comments, several Board Members asked for an information update on our adjunct faculty.

We are working to collect updated data regarding our adjuncts – including a salary survey and information on adjunct satisfaction.

Dr. Goodnow said she will bring a presentation to the Board in November regarding our adjuncts.

Information Sharing

- Dr. Goodnow said she is excited to inform Trustees that tomorrow morning, the College will have a graduation ceremony at the Saginaw Correctional Facility for the students who are in the first cohort as part of the Second Chance Pell grant. We will be conducting a graduation ceremony similar to the ceremony we had on Main Campus in the spring. There will be 10 students graduating tomorrow. In April, there will be 10 more graduating. Of those 20 graduates, 14 were inducted into the Phi Theta Kappa Honors Society on September 13. Dr. Goodnow said she is proud of the accomplishments of these students and of the success of this program.
- Dr. Goodnow reminded Trustees that the Delta College Foundation has planned a President's Circle dinner this Thursday, October 10. The dinner is for all of our major individual and corporate donors over the years. The event will be held at Apple Mountain in Freeland with refreshments at 5:00 pm, with dinner beginning at 6:00 pm.
- On Friday, October 18, Delta College will be hosting an Open Educational Resources (OER) Summit. Between 125-150 faculty and staff members from across the state will be attending this event to share in networking and to learn about the uses of open educational resources. Four Delta College faculty will be presenting at this summit.
- Dr. Goodnow reminded all that the Chocolate Affair will take place on Thursday, November 7. It will be held at the Great Hall at Valley Plaza in Midland and

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includes live music, great food and drinks, amazing chocolate desserts, and an unforgettable evening. This event raises dollars to support the Possible Dream program, which helps middle and high school students.

- The following information was shared in Board folders:
 - An invitation to attend the Middle Michigan MiCareer Quest which will be held on Wednesday, October 30, at Saginaw Valley State University. Thousands of 8th-12th graders will be on hand to learn about jobs in advanced manufacturing, agri-business, construction, health sciences, and information technology. Delta College will have approximately 80 faculty, staff, and student volunteers at this event.
 - Copy of the Student Art Competition sponsored by the League for Innovation for Community Colleges
 - 2019 Pioneer Post which is a collection of poems and stories written by Delta students
 - Board of Trustees Planning Calendar
 - The latest issues of the Delta Collegiate.

Dr. Goodnow congratulated the Delta volunteers, including Kim Klein, who made this year's Race to College another outstanding event. It was held Friday, October 4, with about 300 kids attending. It's a fun event intended to get them thinking about college.

Dr. Goodnow introduced Sarah DuFresne and Scott Lewless to provide an update on the Voluntary Employee Severance Plan.

- 57 employees participated. Faculty – 20, Administrative Professional – 15, Support Staff – 17, Maintenance -- 5
- 14 extensions granted beyond the June 30, 2019 end date. All will complete service by June 30, 2020.
- Estimated one-time cost: \$3.8 million
- Estimated savings: \$3.1 million annually

TRUSTEE COMMENTS

M. Rowley said that he recently attended the MCCA Board of Directors Meeting. The Meeting was hosted by North Central College in Petoskey. He said that the upcoming OER Summit that Delta College is hosting was highlighted at the meeting. He encouraged more adoption of OER at Delta.

M. Rowley said the MCCA also focused on the new Michigan Transfer agreement which will be a transfer of a 60-62 credit hour block. 100% of community colleges have signed on. Fourteen of 17 colleges and universities have agreed to participate in a variety of tracks for the agreement.

M. Rowley asked student, MacKenzie Uhl what she wished her high school would have done more of. She responded that she wished her high school would have encouraged her to participate in dual enrollment.

M. Benecke said that that she is happy to see the innovation that is resulting from the Odessa trip. She also thanked the staff that worked hard on the voluntary employee severance plan.

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CHAIRS COMMENTS

D. Middleton noted two employees, David Neuchterlein and Val Bledsoe, who are retiring with 35 and 30 years of service respectively.

D. Middleton commented that the 700 students who are able to get their degree as a result of the “Degrees When Due” project is very positive. She thanked the employees who helped make this happen.

D. Middleton said that she appreciates the good work in shifting the general laborers to full-time. She said she is grateful we can take care of our people. Taking caring of our employees helps us to take care of our students and this college.

ADJOURNMENT

There being no further business, Board Chair Middleton adjourned the meeting at 8:45 p.m.

Andrea Ursuy, Board Secretary