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DELTA COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Delta College Downtown Saginaw Center
Tuesday, September 10, 2019
7:00 p.m.

BOARD PRESENT M. Benecke, A. Buckley, R. Emrich, S. Gannon, K. Lawrence-Webster, D. Middleton, M. Nash, M. Rowley, M. Thomas

OTHERS PRESENT D. Allen, R. Battinkoff, N. Bovid, T. Brown, J. Carroll, P. Clark, E. Clement, M. Crawmer, R. Curley, R. Curry, S. DuFresne, D. Fairchild, M. Finelli, J. Foco, P. Fox, M. Garabelli, J. Garn, J. Goodnow, L. Govitz, L. Krukowski, S. Lewless, C. McMath, D. McQuiston, J. Miller, K. Nelson, D. Phelps, G. Przygocki, S. Raube, S. Roche, E. Roth, D. Sabourin, K. Schuler, P. Sturdy, C. Thomas, A. Ursuy, B. Wesolek, L. Woodard

PRESS PRESENT B. Hewitt (WSGW), M. Piwowski (Delta Collegiate)

CALL TO ORDER Board Chair, D. Middleton, called the meeting to order at 7:08 p.m.

APPROVAL OF AGENDA Board Chair, D. Middleton, called for approval of the agenda.

R. Emrich made a motion to amend the agenda to move the student success presentation to immediately follow public comment. M. Nash seconded the motion.

The Board voted unanimously to approve the amended agenda.

PUBLIC COMMENTS Board Chair, D. Middleton, called for public comment.

Lula Woodard, Saginaw County Resident and Delta College Adjunct Faculty Member, introduced herself.

*The Board recessed at 7:12 p.m. to take shelter due to a tornado warning.
The meeting resumed at 8:04 p.m.*

L. Woodard said she is an adjunct faculty member in the Arts and Letters Division. She said she thinks the Downtown Saginaw Center is wonderful and she applauds Dr. Goodnow and the Board for making the Center a reality.

She said that being an adjunct has been a wonderful experience. She said she has a passion for student success. L. Woodard asked the Board to recognize the great disparity in salary between adjunct and full-time faculty at Delta College.

STUDENT SUCCESS – Downtown Saginaw Center Dr. Russ Curley, Dean of Enrollment Management, introduced Kristy Nelson, Director of Centers, and Dorian Phelps, Downtown Saginaw Center Coordinator.

K. Nelson gave an overview of the Center stating that it focuses on outreach and student success, providing a one-stop service approach to the students that attend. Staff are cross-trained to guide students from the time of first contact, through application, advising, financial aid, and registration to make the students' journey seamless.

DRAFT

D. Phelps summarized the services provided at the Center, in addition to classroom learning.

The services include:

- Pre-Orientation Onboarding
- The Equal Opportunity Center (EOC)
- Deep in the Community Project
- Delta College 101: Becoming a Pioneer
- Career Workshops
- Student Success Workshops
- Student Life – including clubs and organizations
- Food pantry
- Assistance with transportation
- Tutoring

K. Nelson provided a summary of the enrollment at the Downtown Saginaw Center in comparison to the Ricker Center.

Downtown Saginaw Enrollment - Fall '19				Ricker Center Enrollment- Fall '18		
Enrollment	June 6/25/19	July 7/29/19	August 8/25/19	June 6/26/18	July 7/30/18	August 8/24/18
Headcount	335	542	657	207	230	284
Credits	1638	2565	3194	917	1004	1306
Seats	456	736	918	n/a	n/a	383
Lobby traffic	16	210	335	9	44	67
Course Sections	n/a	n/a	58	n/a	n/a	23

M. Benecke asked if the current staffing model could be sustained. K. Nelson said that if the growth continues she could see a possibility for adding more staff in the future. R. Curley said that the current model is working and continuing to cross-train staff will allow for sustainability of the model into the future.

M. Benecke asked if there were enough faculty to meet student demand. R. Curley said he believes that we can fill more classes in the future. Dr. Reva Curry, Vice President of Instruction and Learning Services, said that the Academic Area is working to meet all scheduling needs while improving scheduling efficiency.

D. Middleton said that we need to understand what resources are needed to continue this success.

TREASURER'S REPORT

S. DuFresne said the Board has received the financials for the month ended August 31, 2019. She reminded the Board that the College will not receive the first payment from

DRAFT

the State of Michigan until October. She said that the good news is that contact hours for the Fall 2019 semester are slightly higher than budgeted.

CONSENT AGENDA

D. Middleton called for approval of the consent agenda. M. Rowley made a motion to approve the consent agenda with support from S. Gannon. The motion passed unanimously resulting in:

Acceptance of Minutes:

1. Board Dinner Meeting, August 13, 2019
2. Board Regular Meeting, August 13, 2019

BOARD ACTION

Approval of Land Donation for Construction (BA5296)

It is the recommendation of the Administration that the Board of Trustees approve acceptance of real estate from Schauman Construction for use by Delta College's residential construction program, as further described in the agreement document distributed to the Board. Further, that the Trustees authorize the administration to proceed with the final assessment, valuation and other steps which may be needed: to close on the property at the appropriate time, to utilize the proceeds from the sale to support a subsequent home build by the residential construction academic program. Finally, the administration is directed to work with Delta College's attorney to facilitate the appropriate legal documents to ensure compliance with all aspects of this endeavor.

S. Gannon made a motion to approve the recommendation. M. Benecke seconded the motion.

Motion passed unanimously.

PRESIDENT'S REPORT

Enrollment Report

Classes for the Fall 2019 Semester began on August 24. As of today, 7,817 students are enrolled (5,074 part-time, 2,743 full-time).

We projected 79,368 contact hours for the fall semester and are currently at 103.85% (82,421 credit hours) of projection.

Personnel Report

The complete report of hires, promotions, and separations for the month of August can be found in Board packets this evening.

Information Sharing

- The College received a copy of the *Community Connection*, the newspaper of Carrollton Public Schools. Out of the top 11 students who graduated from Omni High School in 2019, nine had plans to attend Delta College!
- Fall Learning Days took place August 19-21. Dr. Goodnow hosted the annual President's Breakfast and delivered her State of the College Address on August 20. Trustees should let Kay know if they would like a copy of the DVD of her State of the College Address.

DRAFT

- The first week of classes we had a “Welcoming Students Campaign.” Dr. Goodnow publicly thanked all of the volunteers in the hallway that greeted, welcomed, and assisted students in finding their way to their classes. Thanks to Public Safety for their assistance with parking.
- Many activities took place at the Downtown Saginaw Center the first week of classes to welcome students. The activities included which included a Career Services Day, a Financial Wellness Fair, and a Student Resources Day. On our Main Campus, there were many engagement opportunities for our students to learn about eLearning, student clubs and organizations, student success week, food pantry, and the benefits of campus engagement in and out of the classroom. Thanks to Jonathan Miller, Dean of Students, and his staff for making this available.
- On Saturday, September 7, 2019, our Pioneer Athletics Department held an Inaugural Special Olympics Event. They invited Special Olympics athletes from Midland, Saginaw, and Bay Counties to provide them with a day in the life of a Delta College Pioneer athlete. These athletes spent the day going through stations and drills with all six Pioneer athletics teams. This event was created as an opportunity to give back to the communities we serve. The College welcomed 65 special needs athletes to our Pioneer Family.
- On Sunday, September 22, the NAACP Saginaw Branch will host its 2019 Freedom Fund Gala at the Horizons Conference Center beginning at 4:30 PM. The keynote speaker is Dr. Robert Sellers, Vice Provost for Equity and Inclusion, Chief Diversity Officer at the University of Michigan. If you haven’t already, please let Kay know by tomorrow if you plan on attending.
- Dr. Goodnow encouraged the Board to take a look at this month’s Fantastic Faculty which has been uploaded to your BoardBook.
- As a note, Board folders have been updated to reflect our Fall 2019 numbers.
- The following items were included in Board folders:
 - A copy of a letter received by Valerie Bledsoe, Administrative Assistant in Student and Educational Services, who will be retiring September 30, after serving the College for over 30 years. (*Dr. Goodnow read the letter to the Board.*)
 - A copy of an article featured in the August 25th issue of the *Saginaw News* about Delta College beginning classes at the Downtown Saginaw Center and preparing students for college with a new program called, “College 101: Becoming a Pioneer.” Shelly Raube, Associate Dean of Retention, created this program. The College received \$20,000 from AT&T Foundation to help with funding.
 - A copy of the, *Metamorphosis*, which is a collection of literary works that were part of the 2018-2019 Student Literary Competition sponsored by the League for Innovation in the Community College. The coordinator for Delta College is Mark Brown, Associate Professor in English. Our student, Hannah Bohlinger took second place in the fiction category for her short story titled, “*Sanctify*.”
 - An invitation to the President’s Speaker Series featuring Emily Bazelon, author of *Charged, The New Movement to Transform American Prosecution and End Mass Incarceration*. Emily will be at the Temple Theater in Saginaw on Tuesday, September 17, at 7:00 p.m. A reception and book signing will follow her presentation at our Downtown Saginaw Center.
 - The Board of Trustees Planning Calendar
 - The latest issues of the Delta Collegiate

DRAFT

TRUSTEE COMMENTS

K. Lawrence-Webster thanked K. Nelson and D. Phelps for their wonderful presentation. She also thanked L. Woodard for her comments and service as an adjunct. She said that, while she respects Ms. Woodard's comments, she would like a broader prospective of the adjuncts. She said it would be helpful to survey all adjuncts to get an understanding of what is happening with them.

M. Rowley thanked the presenters this evening.

M. Benecke told L. Woodard she appreciated her comments this evening.

M. Benecke said that the opening success of the Downtown Saginaw Center presents the College with a clean slate for retention. How will we retain these students? We have a real opportunity here to make a difference.

S. Gannon said congratulations on the success of the Downtown Saginaw Center. She is proud to have the new center in her hometown. She thanked S. Raube for her good work in obtaining funding to support Delta College 101: Becoming a Pioneer.

M. Thomas said that the technology presentation was awesome and she loved the collaboration capabilities of the room.

M. Thomas said that K. Nelson and D. Phelps's slide with the "numbers" says it all to illustrate the success of the Downtown Saginaw Center.

She added that she heard about the AT&T donation on the news and would have liked to hear about it sooner.

M. Nash thanked Mike Finelli, Professor of Residential Construction, for his good work in obtaining the land to support student learning in the residential construction program.

R. Emrich said that he would like to see data regarding adjuncts. Specifically he would like to know about the market that we are competing in for adjuncts, the adjunct salary schedule (in comparison to full-time), and changes over the last 10 years in adjunct pay.

CHAIRS COMMENTS

D. Middleton passed on providing comments in the interest of time.

CLOSED SESSION

R. Emrich made a motion that the Board enter into closed session to discuss with the College's attorney trial and/or settlement strategy in the pending lawsuit Vermilya and Anklam v Delta College, Case No. 16-028824-CZ, pursuant to MCL 15.268(e) as a discussion on the open record would be detrimental to our position.

M. Nash seconded the motion.

The results of the roll call vote to go into closed session are as follows:

- Mary Lou Benecke – Yes
- Andre Buckley – Yes
- Robert Emrich – Yes
- Stacey Gannon – Yes

DRAFT

- Karen Lawrence-Webster – Yes
- Diane Middleton – Yes
- Michael Nash – Yes
- Michael Rowley – Yes
- Marcia Thomas – Yes

The motion passed with a vote of 9 in favor, 0 opposed.

Closed session began at 9:15 p.m.

OPEN SESSION RESUMES

The closed session ended at 9:41 p.m. and the Board went back into open session at that time.

BOARD ACTION (BA5297)

Trustee Rowley made the following motion:

"A proposed order has been submitted for Board approval regarding the pending litigation, I hereby move to authorize counsel to reject the propose order in the pending lawsuit Vermilya and Anklam v Delta College, Case No. 16-028824-CZ, within the certain parameters discussed during the closed session as part of the College's trial and/or settlement strategy."

The motion was seconded by Trustee Benecke. The motion passed with a vote of 8 in favor, 1 opposed. Trustee Lawrence-Webster voted in opposition to the motion.

ADJOURNMENT

There being no further business, Board Chair Middleton adjourned the meeting at 9:44 p.m.

Andrea Ursuy, Board Secretary