

D R A F T
DELTA COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Delta College Main Campus
Tuesday, April 9, 2019
7:00 p.m.

- BOARD PRESENT** M. Benecke, A. Buckley, R. Emrich, S. Gannon, D. Middleton, M. Nash, M. Rowley, M. Thomas
- BOARD ABSENT** K. Lawrence-Webster
- OTHERS PRESENT** D. Allen, R. Battinkoff, N. Bovid, L. Brown, T. Brown, J. Carroll, P. Clark, E. Clement, M. Crawmer, J. Dorcey, S. DuFresne, J. Dykhuizen, P. Fox, J. Garn, J. Goodnow, L. Govitz, R. Kingham, S. Lewless, M. Long, S. Long, K. Malo, L. Malo, K. Marchlewski, P. McCray, C. McMorris, D. McQuiston, J. Miller, M. Mosqueda, Z. Parfeniuk, M. Pieper, M. Pierce, M. Piwowarski, G. Przygocki, E. Roth, D. Sabourin, K. Schuler, A. Sovis, K. Stymiest, F. Thornton, J. Thornton, A. Ursuy, R. Verhaeghe, D. Wacksman, B. Webb, K. Wells, B. Wesolek
- PRESS PRESENT** J. Hall (WSGW)
- CALL TO ORDER** Board Chair, D. Middleton, called the meeting to order at 7:02 p.m.
- APPROVAL OF AGENDA** Board Chair, D. Middleton, called for approval of the agenda.
- R. Emrich made a motion to amend the agenda to move the “student success” presentation immediately following “public comment.” S. Gannon seconded the motion.
- The Board voted unanimously to approve the amended agenda.
- PUBLIC COMMENTS** Board Chair, D. Middleton, called for public comment.
- Michelle Pierce, owner of the Coffee Beanery in Fashion Square Mall, presented a proposal to put a Coffee Beanery kiosk in the new Downtown Saginaw Center.
- BOARD RESPONSE TO PUBLIC COMMENT** M. Thomas asked if a written proposal would be submitted. R. Emrich suggested that M. Pierce contact the Business Office. M. Benecke confirmed that the College has a process for entertaining vendors.
- STUDENT SUCCESS** J. Miller, Dean of Students, introduced Crystal McMorris, Assistant Professor of English, Delta Collegiate Student Newspaper Advisor who recognized the following list of students for winning awards for their work on the Collegiate.
- Michigan Community College Press Association:**
Joseph Thornton, editor-in-chief
- Sports Column - 2nd place – “The NFL continues to produce domestic abusers”
 - Serious Column - 3rd place – “Louis CK makes a comeback no one was asking for”
 - In-Depth Reporting - 3rd place – “Adjunct faculty struggle to make a living”
 - Sports Feature - 3rd place – “Peyton Miller outhustles the competition”

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Michael Piowowski

- First Amendment Reporting - 1st place – “We must protect journalism”
- Journalist of the Year - 3rd place
- Humor Column - Honorable Mention - Horoscope

Jaylie Dice

- Sports News Photo, 1st place, “Skylar Eckert, soccer”
- Sports Feature Photo, 1st place, “Preparation for Delta's big home game”
- Front Page Design, 1st place, “5K Delta Color Run”

Ryan Reichard

- Critical Review - 1st place, “2018 brings quality music in this year's best albums”
- Headline Writing - 3rd place, “Bohemian Rhapsody provides less-than-rock-solid reenactment”

Lindsay Lang

- Original Cartoon - Honorable Mention – “Snowed In”
- Illustration - Honorable Mention – “Taylor Swift”

Zach Parfeniuk

- Headline Writing - Honorable Mention – “Scott Dikkers peels away the foundations of The Onion”

Michael Pieper

- Video Production, 2nd place, “Deltabeat Issue 5”

Kevin Lazzaro, Jessica Sierocki, Aubrie Smith

- Multimedia Reporting, 2nd place, “Performance diner improves working conditions”

Zack Parfeniuk, Michael Pieper, Kelly Winters

- Multimedia Reporting, 3rd place, “Zehnder's Snowfest”

Katie Englehardt

- Sports Feature - 3rd place – “A student-athlete's story: Game day”

Staff

- Overall Newspaper Design, 3rd place

College Media Association's David L. Adams Apple Award:

- Robynn Verhaeghe
- Kevin Lazzaro
- Joseph Thornton
- Michael Piowowski
- Zach Parfeniuk

College Media Association's On-site Copy Editing Contest:

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- Franklin Thornton- 3rd Place

Kimberly Wells, Assistant Professor of Electronic Media recognized Ryan Kingham who won a \$1,000 scholarship at the 2019 Michigan Student Broadcast Awards.

Kathie Marchlewski, Associate Professor of English, recognized Kaitlyn Stymiest as this year's recipient of the Democracy Commitment Student Award for Excellence in Civic Engagement.

Jeff Dykhuizen, Professor of Psychology, recognized Kaitlyn Malo as the recipient of the Paul Moore Social Science Award.

Jonathan Miller, Dean of Students, recognized the following students:

Phi Theta Kappa, 2019 All-Michigan Academic Team honors

- Joseph Thornton
- Patrick McCray

TREASURER'S REPORT

S. DuFresne said the Board has received the financials for the month ended March 31, 2019. She said that she has reviewed the financials and has one variance to report. The endowment fund is showing a deficit of \$817,000. This is a timing issue and will not be the case next month. S. DuFresne said that at this time she has no additional variances to report.

CONSENT AGENDA

D. Middleton called for approval of the consent agenda. R. Emrich made a motion to approve the consent agenda with support from M. Nash. The motion passed unanimously resulting in:

Acceptance of Minutes:

- Board Dinner Meeting, March 12, 2019
- Board Regular Meeting, March 12, 2019
- Board Special Meeting, March 14, 2019

BOARD ACTION

Approval of Computer Purchase from Dell Inc. (BA5283)

It is the recommendation of the Administration that the Board of Trustees approve the purchase of 209 computers for academic classroom and computer labs and faculty and staff, seven servers and storage hardware and software as part of the data center life cycle replacement at a cost of \$663,696 from Dell Corporation.

R. Emrich made a motion to approve the recommendation. M. Thomas seconded the motion.

Motion passed unanimously.

BOARD ACTION

Approval of Saginaw Center Sculpture Project (BA5284)

It is the recommendation of the Administration that the Board of Trustees approve the acceptance of the Saginaw Center Sculpture as presented, including the placement of the sculpture and the project in the amount of \$221,650, with the costs to be underwritten by a benefactor and private funds.

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S. Gannon made a motion to approve the recommendation. M. Benecke seconded the motion.

S. Gannon spoke about how wonderful the artist, Ken Newman, is to work with. J. Goodnow said that she is very excited to have one of this artist's sculptures at the Delta Downtown Saginaw Center.

Motion passed unanimously.

BOARD ACTION
Approval of East
Parking Lot and South
Roadway Repairs
(BA5285)

N. Bovid presented the recommendation of the Administration that the Board of Trustees approve the project budget of \$735,500 and authorize the Facilities Department and administration to secure bids, and award contracts to complete the East Parking Lot and South Roadway Repairs project as detailed in the current project plans designed by SmithGroup, LLC.

R. Emrich made a motion to approve the recommendation. M. Benecke made a motion to support.

R. Emrich asked why the bids were not included with this proposal and why the proposal included authorization to secure bids. He said that the process he is accustomed to includes information regarding the vendor recommendation.

N. Bovid said that the College secured bids and presented the bids that were received. He said that the Administration would like to contract with Mid-State Earthworks, Inc. of Freeland. J. Goodnow apologized for the change in the way in which this information was brought forward and thanked the Board for their consideration of this recommendation.

Following the discussion, R. Emrich withdrew his original motion.

M. Rowley made a motion that the Board of Trustees approve the project budget of \$735,500 and authorize the Facilities Department and Administration to award the contract to complete the East Parking Lot and South Roadway Repairs project as detailed in the current project plans designed by SmithGroup, LLC. to Mid-State Earthworks, Inc.

R. Emrich seconded the motion.

Motion passed unanimously.

BOARD ACTION
Approval of
Replacement Phone
System Purchase
(BA5286)

It is the recommendation of the Administration that the Board of Trustees approve the purchase of a replacement phone system to I.T.I., Saginaw, Michigan for a VoIP system at a total project cost of \$367,650.

M. Benecke made a motion to approve the recommendation. R. Emrich seconded the motion.

Motion passed unanimously.

BOARD ACTION
Approval of

It is the recommendation of the Administration that the Board of Trustees approve the Placemaking initiative project in the amount of \$568,360.

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Placemaking Initiative
Project
(BA5287)

S. Gannon made a motion to approve the recommendation. M. Thomas seconded the motion.

M. Benecke asked how the College was paying for this.

J. Goodnow said that the funding for placemaking is coming from the money the College transferred to the Plant Fund at the end of 2017-2018 when the College received a much larger personal property payment than expected. At the end of 2017-2018, the college also established an additional fund set aside for sustainability - this was savings from our 2017-2018 budget and some of the personal property tax money. Those dollars were placed in the designated fund to be used for needs – like our voluntary employee severance plan. The money transferred to the Plant Fund so far has been used for approved one-time large projects. The projects include the phone system replacement (on tonight’s agenda for approval), the security cameras and door access controls, the digital entrance signs, and placemaking.

M. Rowley commented that the College is seeing declining enrollment, and we need to slow down spending and keep reserves in our rainy day fund. Placemaking is a lot of money, but we want our students when they come to Delta, to validate their decision to be here. With less students, we need to spend our money wisely. If we need to spend some of our reserves, I caution how we spend money in the future.

Motion passed unanimously.

COMMITTEE APPOINTMENTS

Board Chair Middleton said that she is appointing the following Trustees to Board Committees for a 1 year term:

Delta Foundation Board

Mary Lou Benecke
Stacey Gannon
Marcia Thomas

Sabbatical Leave Committee

Marcia Thomas

Budget Cabinet

Mary Lou Benecke

Bylaws Committee

Mary Lou Benecke
Robert Emrich
Mike Rowley, Committee Chair

MCCA Director

Mike Rowley
Stacey Gannon, Alternate

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Audit Committee

Andre Buckley
Robert Emrich
Mike Rowley

Investment Advisory Committee

Andre Buckley

Evaluation and Compensation Committee

Mary Lou Benecke
Robert Emrich
Mike Nash, Committee Chair

MCCA DIRECTOR
(BA5288)

R. Emrich made a motion to approve the appointment of M. Rowley as MCCA Trustee Director and S. Gannon as MCCA Alternate Trustee Director. M. Benecke seconded the motion.

Motion passed unanimously.

PRESIDENT’S REPORT

Enrollment Report

Registration for the Spring 2019 semester continues. To-date, 3,458 students have registered (3,230 part-time, 220 full-time). We projected 15,785 credit hours for the spring semester and as of today, we are at 107.80% (17,015 credit hours) of projection. Payment deadline for the spring semester was today at 6:00 p.m.

Personnel Report

In accordance with Senate Policy 2.090, Dr. Goodnow has approved the recommendation of the Sabbatical Leaves and Grants Committee to award a sabbatical for the Fall 2020 Semester to Carrie Burdzinski. Carrie will continue her work in researching Chronic Fatigue Syndrome.

In accordance with Senate Policy 3.010, Dr. Goodnow has approved the following faculty for promotion and/or tenure effective July 1, 2019:

Promotion from Instructor to Assistant Professor

Denise Beasecker	Health and Wellness
Adam Hoisington	Science and Math
Donna Militello	Health and Wellness
Wallace Minard	Business and Technology
Barbara Syed	Business and Technology
Alan Zombeck	Science and Math

Promotion from Assisant Professor to Associate Professor

Mark Brown	Arts and Letters
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Ben Clore	Arts and Letters
Aron Drake	Science and Math
Chris Hausbeck	Health and Wellness
Tim Hendrickson	Arts and Letters
Brent Pashak	Business and Technology
James Proctor	Business and Technology
Daniel Sabourin	Health and Wellness
Kim Wells	Arts and Letters

Promotion from Associate Professor to Full Professor

Adna Howell	Social Sciences
Cindy Kramer	Health and Wellness
Jennifer Niester-Mika	Arts and Letters
Natascha Rivet	Science and Math

Granting of Tenure

Mark Brown	Arts and Letters
Aron Drake	Science and Math
Chris Hausbeck	Health and Wellness
Brent Pashak	Business and Technology
Daniel Sabourin	Health and Wellness

Congratulations to all!

The list of those receiving promotion and/or tenure, as well as the complete report of hires, promotions, and separations for the month of March can be found in Board packets this evening.

Information Sharing

- Dr. Goodnow thanked the Trustees for their participation in our 2019-2023 Strategic Planning Visioning Meeting on Thursday, March 14. For those Trustees who were unable to attend, she assured them that their feedback was incorporated into the discussion throughout the day. There are DVDs of the meeting in Board folders this evening.

Our facilitator, John Politi, did an excellent job of summarizing the information from the day and providing it as a guide for the work our Executive Council and Strategic Planning and Institutional Effectiveness Steering Committee are currently engaging in. We are in the process of working through setting our measures, which we call "Indicators of Success." Andrea Ursuy and Dr. Goodnow will be sending Trustees an update on the plan progress in the next couple of weeks. In June, the Administration will ask the Board to approve the plan.

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- Last week, the articulation agreement between Delta College and Franklin University was renewed. Delta students with associate's degrees transferring to Franklin University will have junior standing.
- In addition, the College renewed Articulation Agreements with Eastern Michigan University. The following agreements originated in 2005. They have an annual administrative review for changes and renew every four years.
 - **Associate of Business Studies (ABS) in General Management, Marketing Management or Entrepreneurship and Small Business Management** degree programs articulate to **Bachelor of Business Administration (BBA) any Business Major**.
 - Under this agreement Eastern (EMU) will waive their rule that 60-hours must be completed at the university and allow Delta's entire degree - up to 82 credits to transfer with students completing 42 credits at EMU. The EMU program allows up to 31 elective credits making it flexible for various ABS programs. Most PUBLIC universities will not allow more than 62 credits to transfer because of the 60-credit rule. In addition, many other public universities have courses in their Major at a 300/400 level and will not allow community college 200 level courses to transfer as an equivalent.
 - **The Associate Business Studies, Legal Support Professional degree to Bachelor of Science in Paralegal**.
 - Under this agreement, Eastern will waive their rule that 60-hours must be completed at the university and allow Delta's entire degree – up to 85 credits to transfer with students completing 39 credits at EMU. The Eastern Paralegal program is the only one in the country that has an attorney-supervised legal clinic for paralegal students. Most public universities will not allow more than 62 credits to transfer because of the 60-credit rule. Many other public universities have courses in their Major at a 300/400 level and will not allow community college 200 level courses to transfer as an equivalent.
- The Employee Awards Banquet took place last Friday at the DoubleTree Hotel in Bay City. It was a wonderful event. Dr. Goodnow said she is grateful to all the faculty, staff, Trustees, and special guests who attended.
- Last Friday, Delta College had the opportunity to host the Mid-Michigan High School All Star Basketball Tournament for area high school seniors. This event also included games for middle school youth. Carlos McMath, Men's Basketball Coach, played an intricate role in making this event a success.
- Friday, April 12, Delta College will be hosting the "Hoops for the Homeless" game beginning at 6:00 p.m. The price of admission is food items for the Delta College Food Pantry. "Hoops for the Homeless" is an annual fundraiser benefiting Rescue Ministries of Mid-Michigan to raise operating funds for the Good Samaritan Rescue Mission of Bay City and the City Rescue Mission of Saginaw.
- The following information was included in Board folders:
 - An invitation to attend the Honors Program Recognition Ceremony on Thursday, April 11, at 5:00 p.m. in the Lecture Theater.

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- An invitation to attend the Phi Theta Kappa Induction Ceremony on Thursday, April 11, at 7:00 p.m. in the Lecture Theater. (Kay e-mailed invitations to Trustees to both of these events on March 27.)
 - An invitation to attend the 104th Delta College Basic Police Training Academy graduation ceremony. The ceremony takes place on Friday, May 3, at 2:00 p.m. in the Lecture Theater.
 - A “Save the Date” notice for the Annual Pioneers Athletic Banquet which will be held on Wednesday, May 22, at 5:00 p.m. in the Pioneer Gymnasium.
 - Board of Trustees Planning Calendar – Please mark the following important events on your calendar:
 - Groundbreaking Ceremony for the Downtown Midland Center will be taking place at 3:30 p.m. on Monday, April 22.
 - Student Graduate Awards Ceremony will take place on Tuesday, April 23, beginning at 4:00 p.m. in the Lecture Theater. We will recognize outstanding graduates in specific programs and for leadership.
 - Commencement 2019 will take place on Friday, April 26, at 6:00 p.m. in the Pioneer Gymnasium.
 - Legislative Luncheon will take place on Monday, May 6, from 11:30 a.m. – 1:00 p.m. in the Board Room.
 - Open House/Ribbon Cutting Ceremony for the Downtown Saginaw Center will be taking place on Saturday, June 22, and is tentatively scheduled from 11:00 a.m. – 4:00 p.m.
 - The latest issues of the Delta Collegiate
- Dr. Goodnow congratulated Barb Webb on her retirement. This is her final Board of Trustees Meeting.

Dr. Goodnow said she has appreciated working with Barb over the years as she has served in various roles at the College.

In addition to her role as Director of Business Services, she has served as our IT Contract Administrator. She is always ready to lend her time and talents. She has been a collaborative leader of the Administrative Team during Faculty Salary Negotiations. She has served on numerous committees and always sees the big picture – keeping what is best for Delta College at the forefront of everything she does.

Dr. Goodnow thanked Barb for 25 years of dedicated service to Delta College.

TRUSTEE COMMENTS

S. Gannon congratulated Barb Webb on her retirement. She thanked Kay Schuler for her support in her first few months on the Board. And she thanked Michelle Pierce for taking the time to come to the meeting this evening.

M. Thomas said that the Placemaking presentation was awesome.

M. Nash said that he enjoyed this evening’s student presentations and said that it is always great to see the accomplishments of our students.

M. Rowley talked about ideas for getting to K-12 students earlier and making Delta College have “top of mind awareness for these students.” He talked about using the CRM to gather

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information during events that could be targeted to reach students in elementary and middle school. In addition, he mentioned the possibility of hanging Delta College signs in the schools.

M. Rowley reviewed the MCCA Board of Directors meeting that he attended with Dr. Goodnow at Schoolcraft last month.

The agenda included discussion and support of the Governor's free community college proposal as well as changes to CEPI reporting for incarcerated students. The Board voted to sell the MCCA buildings and MCCA will be renting space moving forward.

A. Buckley congratulated Barb Webb. He thanked Michelle Pierce for coming this evening and said he enjoyed the student awards.

M. Benecke thanked Barb Webb for her service. She said that she enjoyed the student awards and said that it is evident that the College has excellent faculty, staff, and administration.

CHAIRS COMMENTS

Chair Middleton thanked and congratulated Barb. She thanked the Trustees for participating in the strategic planning session. She congratulated the students and employees who were recognized tonight and last Friday night.

Chair Middleton said she appreciates the thoughtful comments and questions from the Board members. She encouraged Trustees to review the events calendar.

ADJOURNMENT

There being no further business, Board Chair Middleton adjourned the meeting at 9:08 p.m.

Andrea Ursuy, Board Secretary