

**D R A F T**  
**DELTA COLLEGE**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**Delta College Main Campus**  
**Tuesday, January 8, 2019**  
**7:00 p.m.**

**BOARD PRESENT** M. Benecke, A. Buckley, R. Emrich, S. Gannon, K. Lawrence-Webster, D. Middleton, M. Nash, M. Rowley, M. Thomas

**OTHERS PRESENT** D. Allen, J. Anderson, D. Austin, D. Austin-Bigby, R. Battinkoff, C. Bettis, L. Brown, T. Brown, J. Carroll, P. Clark, E. Clement, L. Coney, M. Crawmer, R. Curley, R. Curry, S. DuFresne, P. Fox, J. Garn, M. Goodall, J. Goodnow, L. Govitz, S. Haughton, R. Holliday, L. Holoman, K. Horne, C. Jackson-Zackrie, G. Lawrence, S. Lewless, M. McDonald, C. McMath, M. McQueen, R. McQueen, J. Miller, J. Moore, M. Mosqueda, T. Nadolski, H. Porterfield, T. Pruitt, S. Raube, S. Roche, C. Ruth, D. Sabourin, K. Schuler, O. Smith, R. Smith, A. Sovis, C. Thomas, D. Thomas, J. Timothy-Smith, A. Ursuy, B. Webb, M. Webster, C. Wilson

**PRESS PRESENT** J. Hall (WSGW), J. Thornton (Delta Collegiate), M. Piwowarski (Delta Collegiate)

**CALL TO ORDER** Board Chair, R. Emrich, called the meeting to order at 7:00 p.m.

Board Chair Emrich asked for a moment of silence in honor of Trustee Thomas' brother who passed away late last week.

**APPROVAL OF AGENDA** Board Chair, R. Emrich, called for approval of the agenda.

K. Lawrence-Webster made a motion to amend the agenda. She asked that the "Public Comments" section of the agenda be moved immediately after the "Oath of Office" as part of the organizational meeting. R. Emrich seconded the motion.

The Board voted unanimously to approve the amended agenda.

**ORGANIZATIONAL MEETING** Board Secretary, A. Ursuy, administered the oath of office to Trustee Stacey Gannon (6 year term), Midland County; Trustee Marcia Thomas (6 year term), Saginaw County; and Trustee Michael Rowley (6 year term), Bay County. The Trustees were elected to office in November 2018.

**OATH OF OFFICE**

**PUBLIC COMMENT** Board Chair Emrich called for public comment.

Mary McDonald and Josiah Smith of Saginaw County congratulated Marcia Thomas on her election to the Delta College Board of Trustees.

Janice Moore of Saginaw County also congratulated Trustee Thomas and said that she is a very hard worker and will be an asset to the Board.

Linda Holoman, President of the Tri County Links and a resident of Midland County congratulated Trustee Thomas and presented her with flowers.

## DRAFT

Trustee Lawrence-Webster introduced Reverend Rodrick Smith who was in attendance to honor Trustee Thomas this evening.

### ***ELECTION OF OFFICERS (BA5265)***

Board Chair Emrich thanked all in attendance for coming and welcomed Trustee Gannon and Trustee Thomas to the Board of Trustees.

M. Nash said that it is the recommendation of the nominating committee that:

- Diane Middleton of Bay County serve as Board Chair (2-year term)
- Mary Lou Benecke of Bay County serve as Board Vice Chair (2-year term)
- Sarah DuFresne continue to serve as Board Treasurer
- Andrea Ursuy continue to serve as Board Secretary
- Talisa Brown continue to serve as Assistant Board Secretary

M. Rowley seconded the motion. The motion passed unanimously.

R. Emrich passed the gavel to Board Chair D. Middleton. D. Middleton thanked R. Emrich for his service as Board Chair.

### ***APPROVAL OF 2019 REGULAR MEETING CALENDAR (BA5266)***

S. Gannon made a motion to approve the 2019 Regular Meeting Calendar as proposed. M. Benecke seconded the motion. Motion passed unanimously.

### **TREASURER'S REPORT**

S. DuFresne said the Board has received the financials for the month ended December 31, 2018. She said that the College continues to monitor enrollment and the budget v. actual. Enrollment is coming in under budgeted projections. S. DuFresne said that at this time she has no additional variances to report.

### **CONSENT AGENDA**

D. Middleton called for approval of the consent agenda. M. Nash made a motion to approve the consent agenda with support from R. Emrich. The motion passed unanimously resulting in:

Acceptance of Minutes:

1. Board Special Meeting, Nominating Committee, December 7, 2018
2. Board Dinner Meeting, December 11, 2018
3. Board Regular Meeting, December 11, 2018

Acceptance of Closed Meeting Minutes:

1. December 11, 2018, Regular Meeting

### **BOARD ACTION** Approval of the 2022 Academic Calendar (BA5267)

It is the recommendation of the administration that the Board of Trustees approve the 2022 Academic Calendar as presented.

R. Emrich made a motion to approve the recommendation. S. Gannon seconded the motion.

Motion passed unanimously.

## DRAFT

### BOARD ACTION

Approval of New  
Certificate in Medical  
Office Professions -  
Clinical Medical  
Assistant - Advanced  
Certificate  
(BA5268)

It is the recommendation of the administration that the Board of Trustees approve a new certificate in Medical Office Professions - Clinical Medical Assistant - Advanced Certificate effective immediately (Winter semester 2019). This is being proposed by the Business and Technology Division.

M. Benecke made a motion to approve the recommendation. M. Nash seconded the motion.

Motion passed unanimously.

### STUDENT SUCCESS REPORT

Delta College Police  
Academy

Margaret Mosqueda, Vice President of Student and Educational Services introduced Chief Robert Battinkoff.

Chief Battinkoff introduced Mike Goodall, Coordinator of the Delta College Police Academy, and Haylee Porterfield, recent Police Academy Graduate.

M. Goodall said that Delta College has had a 52 year tradition of having a police academy. The 104<sup>th</sup> class just started this winter. The academy is 17 weeks long. This winter, 17 students are enrolled. He reviewed the requirements and curriculum of the academy. He noted that MCOLES requires 594 hours. The Delta College Police Academy provides students with an additional 150 hours of instruction.

M. Goodall said that Delta's Police Academy graduates have a high success rate in finding job placement.

### PRESIDENT'S REPORT

#### Enrollment Report

The Winter Semester began on January 5. As of this morning, 7,819 students are registered (2487FT, 5332PT).

The College projected 69,906 credit hours for the winter semester and is currently at 97.89% (68,432 credits hours) of projection.

#### Personnel Report

Congratulations to the five new academic Associate Deans that started on January 2, 2019. They are:

- Jonathan "JD" Garn      Arts and Letters Division
- Susan Roche              Business and Technology Division
- Dr. Pete Fox               Health and Wellness Division
- Colleen Thomas          Sciences and Mathematics Division
- Dr. Daniel Allen          Social Sciences Division

A complete report of hires, promotions, and separations for the month of December can be found in Board packets this evening.

## DRAFT

### Information Sharing

- Congratulations to John Neal, Admissions Advisor. John has been selected as the 2019 recipient of the College's Spirit of Dr. Martin Luther King, Jr. Award. Sponsored by Delta's Black Faculty and Staff Association, the award will be presented at the 23rd annual Unity Luncheon on Monday, January 21, at The Dow Event Center in Saginaw.
- The Great Lakes Bay Regional Martin Luther King Jr. Celebration takes place at Saginaw Valley State University on Wednesday, January 23. Valerie Jarrett, Senior Advisor to President Barack Obama and Assistant to the President for Intergovernmental Affairs and Public Engagement, is the keynote speaker. If you would like to attend either of these celebrations and have a seat at Delta's table, please contact Kay Schuler.
- The College has scheduled a faculty and staff winter celebration event on Friday, January 18, from 8:00-10:30 AM, in the Pioneer Gymnasium. The theme for the event is "Kicking Off 2019 . . . Our Resolutions for the New Year." The morning will begin with breakfast followed by remarks from the President. Attendees will then receive an update on retention initiatives from Learning Days 2018 and will conclude with our resolutions for 2019. Trustees who would like to attend should let Kay know.
- The January episode of Dateline Delta, features the Police Academy, and Mike Goodall who was here at the Board meeting this evening. There will also be stories about the Fire Science program, the TLC and WRIT Center in the Library, and the academic Graphic Design program, with Michael Glowacki. The program will air on Sunday, January 27, at 7:00 PM and then again on Sunday, February 3, at 11:30 AM.
- Be sure to take a look at the Fantastic Faculty Newsletter which has been uploaded to the BoardBook site.
- In Board folders:
  - A copy of a memorandum from Dr. Reva Curry that includes a short bio on each of the academic Associate Deans.
  - A copy of an article, "Being a Latinx First Generation College Student" from the November/December 2018 issue of Nosotros Magazine highlighting Dr. Tamara Arizola-Barrientos, who received an Associate's Degree of Arts from Delta College in 1992.
  - The annual Conflict of Interest Disclosure Form. Trustees are asked to complete and give to Andrea Ursuy or Kay Schuler this evening.
  - Update of the Associate Dean Model & Budgetary Impact memo
  - Board Planning Calendar

## DRAFT

- The latest issue of the Delta Collegiate

- Dr. Goodnow wished Trustee Nash a Happy Birthday. His birthday is on Thursday.
- Dr. Goodnow thanked Dr. Emrich for being an excellent Board Chair. She said that he was a wonderful leader and was there to provide a listening ear, guidance, support and wisdom on many occasions. She presented him with a gift of appreciation for his service.

### TRUSTEE COMMENTS

R. Emrich thanked Dr. Goodnow for the kind words. He said that he has served on the Delta College Board for 26 years. He said that he loves Delta College and what it means to the people of our region. R. Emrich said that it is a pleasure to be on the Board to learn. He is proud of the work the College and Board does. He said that he was proud to be there when the College broke ground in Saginaw and will be proud to be there when we break ground in Midland.

D. Middleton thanked R. Emrich for his leadership and for the levity he brings to the Board.

K. Lawrence-Webster welcomed Trustee Gannon and Trustee Thomas to the Board. She congratulated Rosemary Reeves on her retirement and thanked her for 21 years of service.

A. Buckley welcomed the new trustees.

M. Benecke thanked the Trustees for appointing her as Vice Chair. She welcomed the new trustees. M. Benecke addressed the guests in the audience and invited them to attend future meetings. She also asked how plans are progressing in Saginaw.

J. Goodnow said that things are going great at the Downtown Saginaw Center. She said she is working to set a date for the Board to tour the Center.

M. Nash said it was nice to meet the new associate deans this evening. He welcomed the new Trustees to the Board as well.

### CHAIRS COMMENTS

Board Chair Middleton reminded the Trustees to return their signed Conflict of Interest forms to Board Secretary, Andrea Ursuy.

She said that she is happy to see the new Certified Medical Assistant program approved this evening in response to the needs of our community.

Board Chair Middleton said that the Board Strategic Planning Special Meeting will take place in the Board Room from 9:00 a.m. – 4:00 p.m. on Thursday, March 14, 2019.

### ADJOURNMENT

There being no further business, Board Chair Middleton adjourned the meeting at 8:16 p.m.

---

Andrea Ursuy, Board Secretary