

DELTA COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Delta College Midland Center
Tuesday, August 14, 2018
7:00 p.m.

- BOARD PRESENT** M. Benecke, A. Buckley, R. Emrich, K. Lawrence-Webster, D. Middleton, M. Morrissey, M. Nash, K. Peatross, M. Rowley
- OTHERS PRESENT** R. Battinkoff, V. Bledsoe, T. Boudrot, N. Bovid, L. Brown, T. Brown, W. Brown, P. Clark, E. Clement, M. Crawmer, R. Curley, S. DuFresne, J. Goodnow, L. Govitz, D. Kozma, P. Larkowski, S. Lewless, J. Miller, T. Nadolski, K. Nelson, V. Przygocki, D. Ramaker, R. Rathbun, K. Schuler, A. Ursuy, R. Vallentine, B. Webb
- PRESS PRESENT** K. Carlson (Midland Daily News), J. Hall (WSGW)
- CALL TO ORDER** Board Chair Emrich called the meeting to order at 7:15 p.m.
- APPROVAL OF AGENDA** Board Chair Emrich called for approval of the agenda. K. Lawrence-Webster made the motion. M. Morrissey seconded the motion. Motion to approve the agenda passed unanimously.
- PUBLIC COMMENT** Board Chair Emrich called for public comment.
- TREASURER’S REPORT** S. DuFresne said that the Board has received the College’s financial statements for the month ended June 30, 2018. S. DuFresne said the reports are in a new format that she hopes will be easier to read.
- She said that at the end of the fiscal year, the College is in a strong financial position and that she had a few variances to report. State appropriations are larger than anticipated due to the amount the College received from the personal property tax reimbursement. In addition, the College has to record the unfunded liability for MPSERS. This is a \$4.49 million pass through and is reflected in both revenues and expenditures.
- The College also has savings from vacancies and our self-funded medical insurance.
- Overall, the College ended the year in a positive financial position. The audit will be shared with the Board in November.
- CONSENT AGENDA** R. Emrich called for approval of the consent agenda. M. Rowley made a motion to approve the consent agenda with support from M. Nash. The motion passed unanimously resulting in:
- A. **Acceptance of Minutes:**
1. Board Special Meeting, June 6, 2018
 2. Board Special Meeting, Evaluation and Compensation Committee, June 12, 2018

3. Board Dinner Meeting, June 12, 2018
4. Board Budget Hearing, June 12, 2018
5. Board Regular Meeting, June 12, 2018
6. Board Special Meeting, Vacancy Committee, July 10, 2018
7. Board Special Meeting, July 17, 2018

B. Acceptance of Closed Meeting Minutes

1. June 6, 2018, Special Meeting
2. June 12, 2018, Regular Meeting

**BOARD ACTION
Midland Site Selection
and Acceptance of Land
Donation for the
Midland Property
(BA5247)**

It is the recommendation of the Administration that the Board of Trustees approve acceptance of real estate from both Chemical Bank, as well as the Dow Chemical Company, for their properties located within the Ellsworth Street block in Midland, as further described in documents distributed to the Board. Further, that the Trustees authorize the administration to proceed with the final assessment, valuation and other steps which may be needed, and to close on the property.

M. Benecke made a motion to approve the recommendation. K. Peatross seconded the motion.

Rob Vallentine, representing the Dow Chemical Company and the Dow Chemical Company Foundations said that he is proud of the way that Delta College serves our community. He said he looks forward to working with the College on this project.

Robert Rathbun, representing Chemical Bank, said that his daughter and his sister are both registered nurses who graduated from Delta College. He said that Chemical Bank is pleased to make this donation.

David Ramaker said that based on the criteria presented, he is pleased the College found the best site for the institution and for downtown Midland.

Motion passed unanimously.

R. Emrich said "Dr. Goodnow is a dreamer." He thanked Dr. Goodnow and her compatriot, Pam Clark for making the dream a reality.

He also thanked the people of Midland.

Finally, Board Chair Emrich thanked Rob Vallentine, Robert Rathbun, and David Ramaker for their collaboration and assistance in making the new Midland Center a reality for the College.

**BOARD ACTION
Approval of
Construction Design
Process for Midland
Center
(BA5248)**

It is the recommendation of the Administration that the Board of Trustees approve a Midland Center project budget of \$13 million, which will be comparable to the amount allocated for the Saginaw Center. Further, we recommend that the Board of Trustees authorize the Facilities Department and administration to secure the bids necessary from

architectural and Construction Management firms, in order to award the contracts needed to complete the project.

M. Benecke made a motion to approve the recommendation. M. Morrissey seconded the motion.

Motion passed unanimously.

**BOARD ACTION
Approval of
Planetarium Emergency
Generator Project
(BA5249)**

It is the recommendation of the Administration that approval be given to award a contract for the Planetarium Emergency Generator project to Nuechterlein Electric Inc. of Frankenmuth, Michigan for the amount of \$114,150 and that the total project budget of \$152,000 be approved authorizing the Facilities Department and administration to award contracts to complete the project.

M. Morrissey made a motion to approve the recommendation. A. Buckley seconded the motion.

Motion passed unanimously.

**BOARD ACTION
Approval of Athletic
Apparel Preferred
Vendor - Under Armour
and Team Sports
(BA5250)**

It is the recommendation of the administration that the Board of Trustees approve the preferred vendor contract with Under Armour and Team Sports for 2018/19 through 2020/21 with the option of extending through June 30, 2023.

M. Rowley made a motion to approve the recommendation. M. Nash seconded the motion.

Motion passed unanimously.

**BOARD ACTION
Date Change for the
October Regular Board
of Trustees Meeting
(BA5251)**

It is the recommendation of the administration that the Board of Trustees approve the change in moving the October Regular Board of Trustees Meeting scheduled for Tuesday, October 9, 2018 to Tuesday, October 2, 2018.

M. Benecke made a motion to approve the recommendation. K. Peatross seconded the motion.

R. Emrich said that Dr. Goodnow has been selected to participate in the Fulbright U.S. Scholar Program in Paris. This is an extremely prestigious honor for Dr. Goodnow as she was one of only 12 individuals in the country selected to receive this award at this time. She will travel to France in October to participate in the two-week Fulbright International Education Administrators Program.

Motion passed unanimously.

**PRESIDENT'S
ANNOUNCEMENTS**

Enrollment Report

Registration has begun for the Fall 2018 Semester. To-date, 7,605 students have registered (4,912 part-time, 2,693 full-time).

We projected 75,495 credit hours for the fall semester and are currently at 91.60% (69,155.4 credit hours) of projection.

Fall classes begin on August 25.

Personnel Report

The complete report of hires, promotions, and separations for the months of June and July can be found in Board packets this evening.

Information Sharing

- Delta College was one of the co-sponsors of the 20th Annual Friday Night Live Latin Fiesta on July 27th. On the Latin Fiesta evening, Delta College representatives helped to greet the community attendees and provided prospective students with marketing and informational materials. Staff also hosted an informational booth, which was located next to the stage. Thank you to the following individuals for their help:
 - Scott Lewless, Director of Human Resources
 - Mike Mendoza, host of La Calienté, public radio program on 90.1 FM
 - Dr. Elsa Olvera, Director of Educational Opportunity Center
 - Cynthia Reyes, Admissions Advisor
 - Delta students from our student group, SOHL (Society of Hispanic Leaders)
 - AmeriCorps VISTA staff
- Another popular Saginaw community program is the African Cultural Festival. The 50th Annual African Cultural Festival took place last weekend at the former Morley school grounds in Saginaw. Delta provided promotional materials and information to attendees. On Friday, the Delta College Planetarium staff were in the children's tent, providing an opportunity for STEM activities. On Saturday, the Delta College Stem Bus was also featured at the festival.

Thank you to the following staff and faculty for volunteering their time:

- Cynthia Reyes, Admissions Advisor
 - Mike Murray, Astronomer & Planetarium Manager
 - Brian Kennedy, Planetarium Show Specialist
 - Darrin Johnson, Manager of Recruitment, Human Resources
 - Timothy Cross, Mechanical Maintenance, Facilities
 - Veronica Bond, Business Services Specialist
 - Kristy Nelson, Director of Learning Centers
 - Nathan Elder, STEM Explorer Coordinator
 - Dr. Martha Crawmer, Dean of Teaching & Learning
 - Dr. Reva Curry, Vice President of Instruction/Learning Services
 - Rosemary Reeves, Ricker Center Coordinator
 - Rachel Claiborn, Office Assistant, Ricker Center
- This afternoon both the RN and the LPN Pinning Ceremonies took place in the Pioneer Gym.

- On Thursday, August 23rd, Spence Construction will be holding the “topping off” ceremony, where they will be finishing up the steel structure of the new Saginaw Center. As part of it, there will be a photo opportunity as the media are invited and I wanted to be sure each of you were offered the chance to stop by. The timeline begins at:
 - 11:30 a.m. - Ceremonial Signing of the last piece of steel
 - 11:45 a.m. - Set the last piece of steel
 - 12:00 noon - Spence Construction will provide lunch for the construction workers

- The following information was included in Trustee folders:
 - The final copy of the 2018-2019 Strategic Plan and Budget Book.
 - A copy of Dr. Goodnow’s proposed goals for the 2018-2019 Academic Year. She asked that Trustees review them and provide her with feedback. She will bring them to the Board for approval in September.
 - A schedule of events for Fall Learning Days which will begin with the President’s Breakfast and State of the College Address on Tuesday, August 21. Breakfast will begin at 7:30 a.m. in the Commons with the State of the College Address following at 8:45 a.m. in the Pioneer Gymnasium. New employees (hired since the last Learning Days) will be introduced as a part of this kick-off celebration.
 - A copy of a letter from Sheldon and Mary Levy who attended commencement last spring and were impressed with the high number of graduates. They were also impressed with the number of certificates awarded and commended the faculty and staff for collaborating with area businesses in filling local jobs.
 - Copies of two letters from The Herbert H. and Grace A. Dow Foundation confirming the grant Delta College was awarded for funding the construction of a new Midland Center in downtown.
 - Board of Trustees Planning Calendar.

- As you know, the College is working on the go-forward operating model for organizational sustainability.

Following our presentation in June, the Board requested that the Administration provide a monthly update on the work we are doing.

Since the June meeting, the College has held three open forums which have been well-attended by faculty and staff. Trustee Emrich and Middleton have participated in the forums as well.

Dr. Goodnow said that she asked Deans Ginny Przygocki and Martha Crawmer to provide a brief update on the search process for the associate deans of our five academic divisions.

Dean Przygocki and Dean Crawmer gave an overview of the search process and timeline for the Associate Dean positions.

R. Emrich requested that a copy of the job description be shared with the Trustees.

TRUSTEE COMMENTS

K. Peatross said that she enjoyed the MCCA Summer Workshop. She said that the legislative updates were excellent and that she enjoyed networking with other Trustees.

M. Benecke thanked Dr. Goodnow, Pam Clark, Nick Bovid, and all who were involved with the Midland Center proposal. She also thanked Ginny Przygocki for facilitating the open sessions for the Go-forward Operating Model.

M. Nash “echoed Mary Lou’s comments on the Midland Center.” He said that the outreach from the Midland Community is very impressive.

A. Buckley thanked Dr. Goodnow and Pam Clark for the due diligence on the Midland Center.

D. Middleton said that she had the opportunity to attend the MCCA Conference as well. This year’s topic was the “Focus of Work.”

Some of the topics included the Prosper Act – which is not a good strategy for community colleges, open educational resources (OER), and the importance of partnering with area businesses and the community (something Delta College does very well).

D. Middleton congratulated Andrea Ursuy and Jonathan Miller who graduated from the MCCA Leadership Academy.

D. Middleton commented the new assisted living facility being built in Midland is being run by a Delta College graduate, Crystal Lee Cook.

CHAIR COMMENTS

Dr. Emrich said that the MCCA Summer Workshop was excellent this year. He said the sessions were great. He said he also enjoyed the camaraderie with Trustee Peatross, Trustee Benecke and Dr. Goodnow when they played a game of golf at the conclusion of the workshop.

ADJOURNMENT

There being no further business, Board Chair Emrich adjourned the meeting at 7:41 p.m.

Andrea Ursuy, Board Secretary