

DRAFT

**DELTA COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Delta College Main Campus
Board Room
Tuesday, May 8, 2018
7:00 p.m.**

BOARD PRESENT	M. Benecke, A. Buckley, R. Emrich, K. Lawrence-Webster, D. Middleton, M. Morrissey, M. Nash, R. E. Selby
BOARD ABSENT	M. Rowley
OTHERS PRESENT	R. Battinkoff, T. Boudrot, N. Bovid, B. Brackett, T. Brown, J. Carroll, P. Clark, A. Cramer, M. Crawmer, R. Curley, R. Curry, S. DuFresne, M. Faleski, J. Goodnow, L. Govitz, S. Jensen, L. Kloc, D. Kozma, S. Lewless, C. McMath, J. Miller, M. Mosqueda, T. Nadolski, G. Przygocki, S. Raube, D. Roebuck, R. Schlaack, K. Schuler, M. Smith, K. Syring, J. Torres, A. Ursuy, B. Webb
PRESS PRESENT	J. Hall (WSGW)
CALL TO ORDER	Board Chair Emrich called the meeting to order at 7:15 p.m.
APPROVAL OF AGENDA	Board Chair Emrich called for approval of the agenda. R. E. Selby made the motion. D. Middleton seconded the motion. Motion to approve the agenda passed unanimously.
PUBLIC COMMENT	Board Chair Emrich called for public comment.
TREASURER'S REPORT	S. DuFresne said that the Board has received the College's financial statements for the month ended April 30, 2018. S. DuFresne said that she has reviewed the statements and expenditures are in line with the budget. The College is in a strong cash position. At this time there are no variances to report.
CONSENT AGENDA	<p>R. Emrich called for approval of the consent agenda. M. Nash made a motion to approve the consent agenda with support from D. Middleton. The motion passed unanimously resulting in:</p> <p>A. Acceptance of Minutes:</p> <p>1. Board Dinner Meeting, April 10, 2018</p> <p>2. Board Regular Meeting, April 10, 2018</p> <p>B. Acceptance of Closed Meeting Minutes:</p> <p>1. Closed Meeting Minutes, April 10, 2018</p>
BOARD ACTION FY 2018-2019 Tuition and Fee Schedule (BA5222)	<p>It is the recommendation of the administration that the Board of Trustees approve the FY 2018-2019 Tuition & Fee Schedule as presented.</p> <p>D. Middleton made a motion to approve the recommendation. R. E. Selby seconded the motion.</p>

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The motion passed with a vote of 6 in favor. M. Nash and M. Benecke voted in opposition to the motion.

BOARD ACTION Sustainable Cost Structure (BA5223)

M. Nash made a motion that the Administration explore and bring forward to the Board a proposal that includes increases in class size, an adjusted full-time to part-time faculty ratio, and a plan for eliminating low enrollment programs. R. E. Selby seconded the motion.

M. Benecke said that she encourages Dr. Goodnow and her staff to look at many options for the sustainability of the institution. She said that she is reluctant to raise tuition when other options have not been brought forward.

J. Goodnow asked for clarification regarding the motion regarding the full-time to part-time ratio. She noted that Senate Policy says that we will strive to have a ratio of 65% of courses taught by full-time and 35% taught by adjuncts. In recent semesters that ratio has gone up a bit.

M. Nash responded that there should be a decrease in the amount of full-time instruction. He also encouraged the Administration to benchmark against other institutions in the State of Michigan regarding their ratios.

R. Emrich said that we can't continue to "kick the can down the road." This is the Board's way to send a message that "we want to see action."

R. Emrich suggested amending the motion to make it broader.

M. Nash made a motion to amend the motion to state, that "the Administration bring forward options for a sustainable cost structure including items such as increases in class size, an adjusted full-time to part-time faculty ratio, and a plan for eliminating low enrollment programs." M. Benecke seconded the motion.

Motion to amend passed unanimously.

The amended motion was approved unanimously.

BOARD ACTION Campus Entrance Digital Signage (BA5224 – MOTION FAILED)

It is the recommendation of the administration that the Board of Trustees approve to award a contract for the campus entrance digital signage project to Sign Image Visual Communications Group of Saginaw, Michigan for \$141,505.92 and that the total project budget of \$254,000 be approved authorizing the Facilities Department and administration to award contracts to complete the project.

K. Lawrence-Webster made a motion to approve the recommendation with support from M. Morrissey. Motion failed in a tie vote of 4 in favor, 4 against. M. Benecke, M. Nash, R. E. Selby, and R. Emrich voted against the motion.

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BOARD ACTION Planetarium Projector (BA5225)

It is the recommendation of the administration that the Board of Trustees approve the purchase of the replacement of two (2) JVC projectors to Evans & Sutherland in the amount of \$110,000.

M. Benecke made a motion to approve the recommendation with support from R. E. Selby. Motion passed with a vote of 7 in favor. M. Benecke voted in opposition to the motion.

BOARD ACTION Agricultural Technology Associate in Applied Science (BA5226)

It is the recommendation of the administration that the Board of Trustees approve a new Agricultural Technology Associate in Applied Science degree.

M. Benecke made a motion to approve the recommendation with support from D. Middleton. Motion passed unanimously.

MIDLAND CENTER PRESENTATION

Dr. Goodnow and Doug Kozma, SmithGroup JJR, gave the Board an update on the review and exploration of the Delta College Midland Center.

Dr. Goodnow provided the Board with an overview of the needs for repair and other issues at the current Midland Center. She spoke about the work that has been done to-date in Midland to explore the need for and benefit of a new center.

Doug Kozma provided the Board with an overview of the demographics of the Midland County population and of our Midland County students.

Dr. Goodnow talked about partnership potential in this area and the advantages that a new center would bring in cultivating these partnerships.

Doug presented the proposed Midland Center program summary, as compiled by the Paulien Group. He included a look at the possible building layout.

Dr. Goodnow and Doug provided the Board with an overview of the site selection criteria. They are the same criteria that were used for the Saginaw Center site selection.

Next steps for this project are:

- Complete the assessment of potential sites
- Meet with major foundations and corporations to submit funding requests
- Conduct an assessment and appraisal of Wheeler Road facility
- Refine the educational offerings for the Midland Center
- Continue meetings with University Partners on possible career and transfer programs
- Recommendation to the Delta College Board of Trustees on a Potential Site (August 2018)

STUDENT SUCCESS

Jonathan Miller, Dean of Students; Carlos McMath, Student and Diversity Leadership Coordinator; Shelly Raube, Athletic Coordinator; Jesse Torres, Athletic Trainer; and students Makenna Smith and Brandon Brackett presented the new Pioneer Pyramid of Leadership Program.

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The program is based on the concept of Habitudes. “Habitudes are images that form leadership habits and attitudes. They represent a fundamentally different way to learn timeless life and leadership truths.” (<https://growingleaders.com/habitudes/habitudes-faq/>)

Makenna and Brandon spoke about the value that being a part of this program added to their education experiences at Delta College.

PRESIDENT’S ANNOUNCEMENTS

Enrollment Report

The spring semester began on Monday, May 7. To-date 3,781 students are enrolled. (3,546 part-time, 235 full-time). The College projected 16,886 credit hours for the spring semester and as of today, we are at 107.14% (18,091.5 credit hours) of projection. The official count date for the spring semester is May 17, 2018.

Registration has begun for the Fall 2018 Semester. To-date, 4,097 students have registered (2,549 part-time, 1,548 full-time).

Personnel Report

The complete report of hires, promotions, and separations for the month of April can be found in Board packets this evening.

Information Sharing

- Commencement took place on Friday, April 27. It was wonderful to celebrate the success of our students. Special thanks to all who make our Commencement a special event for our students, their families and our faculty and staff.
 - Grand Marshals
 - Dennis Roebuck, Senate President, and Associate Professor of Computer Science & Information Technology
 - Cindy Reszke, Faculty Executive Committee Co-Chair, and Associate Professor, Radiography Program Coordinator
 - Ron Schlaack, Faculty Executive Committee Co-Chair, and Associate Professor of Physics
 - Readers:
 - Dr. David Baskind, Professor of Psychology
 - Dr. Ski VanderLaan, Professor of Accounting
 - Dr. Tim Hendrickson, Director of Choral Activities-- and the choir
 - U.S. Sea Cadets Corps, HR Doud Division, Saginaw
 - The Broadcasting Staff, Electronic Media Broadcasting Faculty, and students who worked to produce the graduation video
 - Our Audio/Visual and OIT Staff
 - Institutional Advancement Staff
 - Student ushers – from several clubs/organizations
 - Police Academy cadets
 - Public Safety staff
 - Facilities Department staff

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- Food Services
 - Staff Volunteers from across campus
 - Trustee Earl Selby for stepping in for our Board Chair Dr. Emrich to make the remarks to the graduates
 - And . . . Val Bledsoe, who works tirelessly to make sure this entire event is seamlessly coordinated!
- In addition, Dr. Goodnow thanked all of the staff and faculty that were involved in the planning and preparation for the numerous celebratory events that took place during the month of April including:
 - the PTK Induction Ceremony
 - the Honors Program Awards Ceremony
 - the Employee Awards Banquet
 - the Student Graduate Awards Ceremony
 - the RN and LPN Pinning Ceremonies
 - the All-Sports Banquet
 - the Police Academy Graduation

She thanked Vice President of Student and Educational Services, Margaret Mosqueda, and her team for the leadership of the many student recognition programs.

The faces of the students and their families and friends at each of these events show how proud they are of their accomplishments at Delta College and how appreciative they are of the special recognition.

- In folders this evening you will find:
 - A printed copy of the “Midland Center Presentation”
 - A copy of the Midland Daily News containing two articles, one about the excellent season our Men’s Basketball Team had this year. The second article is about Dr. Crystal Starkey, Associate Professor in English, receiving the American Association of Community Colleges’ Dale P. Parnell Distinguished Faculty Award. Dr. Starkey accepted this award at the recent AACC Annual Convention held in Dallas.
 - A copy of a letter received from Senator Gary Peters congratulating Delta College for being recognized by Saginaw Future for our Outstanding Economic Investment in 2017.
 - A Thank You from the Delta College Men’s Basketball Team
 - A memo from Dr. Goodnow requesting that her 2017-18 evaluation be conducted in a closed session.
 - Board of Trustees Planning Calendar.
 - The latest issue of the Delta Collegiate.

TRUSTEE COMMENTS

M. Nash said that the President’s Compensation and Evaluation Committee met today. He reviewed the draft timeline. He said that the evaluation will include an update on the President’s Goals, a 360 degree review from direct reports, and, if available from the third party administrator, the results of the Personal Assessment of College Environment (PACE) Survey that the College community participated in this past semester.

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It is expected that the evaluation survey will open on Friday, May 11.

The meeting to evaluate Dr. Goodnow is expected to be scheduled either June 5 or June 6.

Any action on the President's compensation would occur at the June 12, Regular Board Meeting.

M. Benecke commented on the note from Senator Peters. She said that what the College is doing in Saginaw and Midland contributes to the economic growth in both cities.

M. Benecke also commented that the university alliance in the agriculture program is an example of innovation at Delta College.

A. Buckley said that he appreciated S. DuFresne's budget report at dinner. He said that there are a lot of factors disrupting the education industry and that innovation is an excellent way to recover from the disruption.

A. Buckley thanked the group that presented on the student leadership program. These programs impact our students and their legacies.

D. Middleton said that the agriculture program is a strategic move for us. It is the right thing to do. She also said that she is excited about the opportunity for a new Midland Center. It presents the College with a strategic economic development opportunity.

R. E. Selby thanked Dr. Emrich for asking him to speak at Commencement. R. E. Selby thanked Carlos McMath for his excellent leadership of the men's basketball team. He noted that he has known Carlos since Carlos was in elementary school and said he is very proud of his coaching leadership.

R. E. Selby said to tune in for his final time on Dateline Delta. This month's episode features Q Beckman, who teaches economics for the College.

CHAIR COMMENTS

Dr. Emrich told Dr. Goodnow that it is evident that the staff and faculty care about the success of our students. This College is in the business of helping people learn and that's what really matters. He told Dr. Goodnow that "she cares about people and her leadership has really shown."

ADJOURNMENT

There being no further business, Board Chair Emrich adjourned the meeting at 9:22 p.m.

Andrea Ursuy, Board Secretary