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**DELTA COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Delta College Main Campus
Board Room
Tuesday, March 13, 2018
7:00 p.m.**

- BOARD PRESENT** M. Benecke, A. Buckley, K. Lawrence-Webster, D. Middleton, M. Morrissey, M. Rowley
- BOARD ABSENT** R. Emrich, M. Nash, R. E. Selby
- OTHERS PRESENT** R. Battinkoff, T. Boudrot, N. Bovid, L. Brown, T. Brown, P. Clark, A. Cramer, M. Crawmer, R. Curley, R. Curry, S. DuFresne, L. Dull, J. Goodnow, L. Govitz, S. Jensen, L. Kloc, S. Lewless, J. Miller, M. Mosqueda, T. Nadolski, V. Przygocki, C. Reszke, D. Roebuck, K. Schuler, A. Ursuy, B. Webb
- PRESS PRESENT** J. Hall (WSGW), K. Lazzaro, J. Sierocki (Delta Collegiate)
- CALL TO ORDER** Board Vice Chair Middleton called the meeting to order at 7:03 p.m.
- APPROVAL OF AGENDA** Board Vice Chair Middleton called for approval of the agenda. M. Rowley made a motion to approve the agenda. M. Benecke seconded the motion. Motion passed unanimously.
- PUBLIC COMMENT** Board Vice Chair Middleton called for public comment.
- TREASURER'S REPORT** S. DuFresne said that the Board has received the College financial statements for the month ended February 28, 2018. S. DuFresne said that she has reviewed the statements and expenditures are in line with the budget. The College is in a strong cash position. At this time there are no variances to report.
- CONSENT AGENDA** D. Middleton called for approval of the consent agenda. M. Benecke made a motion to approve the consent agenda with support from M. Rowley. The motion passed unanimously resulting in:
- A. **Acceptance of Minutes:**
 - 1. Board Dinner Meeting, February 6, 2018
 - 2. Board Regular Meeting, February 6, 2018
 - B. **Acceptance of Closed Meeting Minutes:**
 - 1. Closed Meeting Minutes, February 6, 2018

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**BOARD ACTION
APPROVAL OF ANDREA
L. URSUY AS FOIA
COORDINATOR
(BA5214)**

It is the recommendation of the Administration that the Board of Trustees appoint, pursuant to MCL 15.236, Andrea Ursuy as the Delta College Freedom Of Information Act Coordinator.

M. Benecke made a motion to approve the recommendation with support from A. Buckley.

Motion passed unanimously.

**APPROVAL OF AUDIT
FIRM
(BA5215)**

It is the recommendation of the Board of Trustees Audit Committee that the renewal quote from the CPA firm of Andrews, Hooper and Pavlik, PLC be accepted and the firm be retained to perform the annual audits of the College's financial statements for five years ending June 30, 2018, 2019, 2020, 2021 and 2022 for the annual bid price of \$62,200 for the first three years and \$62,900 for the last two years.

M. Rowley made a motion to approve the recommendation with support from A. Buckley.

Motion passed unanimously.

**DELTA COLLEGE
ENDOWMENT FUND
INVESTMENT
& DISTRIBUTION
POLICY (BA5216)**

It is the recommendation of the Administration that the Delta College Endowment Fund Investment & Distribution Policy be revised as recommended by the Investment Advisory Committee at their February 7, 2018 meeting.

M. Rowley made a motion to approve the recommendation with support from M. Morrissey.

Motion passed unanimously.

**REVISED DELTA
COLLEGE FOUNDATION
ARTICLES
OF INCORPORATION
(BA5217)**

It is the recommendation of the administration that the Board of Trustees ratify the revised Delta College Foundation Articles of Incorporation, which were approved by the Delta College Foundation Board of Directors on Wednesday, March 7, 2018.

M. Benecke made a motion to approve the recommendation with support from M. Rowley.

Motion passed unanimously.

**REVISED DELTA
COLLEGE FOUNDATION
BYLAWS (BA5218)**

It is the recommendation of the administration that the Board of Trustees ratify the revised Delta College Foundation Bylaws, which were approved by the Delta College Foundation Board of Directors on Wednesday, March 7, 2018.

M. Rowley made a motion to approve the recommendation with support from M. Benecke.

Motion passed unanimously.

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STUDENT SUCCESS –

Pam Clark and Dr. Russ Curley presented the results of a “stop-out” survey that was conducted by EPIC MRA for the College. The survey was conducted so that we can take a closer look at retention at the College.

The survey was conducted in October of 2017. The sample size consisted of 250 former Delta students.

Responses included the following:

- 96% of respondents were happy with their classroom instruction.
- 72% were happy with out-of-class experiences.

Reasons for leaving included:

- Transferred to another institution
- Got a job
- Cost
- Graduated/finished
- Moved
- On a waiting list
- Earned a certification
- Pregnancy/given birth
- Undecided on career

Dr. Curley said that transferability continues to be one of our biggest challenges. He noted that the College is working on guided pathways and scheduling. Dr. Goodnow added that we are working to ensure that our students can transfer seamlessly to 4-year universities.

PRESIDENT'S ANNOUNCEMENTS

Enrollment Report

The Winter Semester began on January 6. As of today, 8,222 students are registered (2707FT, 5515PT).

Registration for spring semester is underway. To-date, 2,522 students are registered (2353PT, 169FT). We projected 16,886 credit hours for the spring semester and as of today, we are at 74.60% (12,597.2 credit hours) of projection.

Personnel Report

In accordance with Senate Policy 3.008, I have approved the reappointments of several first-year tenure-track and one-year renewable faculty members.

In accordance with Senate Policy 3.010, I have approved the following faculty for promotion and/or tenure effective July 1, 2018:

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Promotion from Instructor to Assistant Professor

Andrea Bair	Science and Math
Rebecca Hall	Health and Wellness
Janis Heugel	Business and Technology
Beth Kelch	Science and Math
Teri Logghe	Health and Wellness
James Miller	Business and Technology
Robert Neymeiyer	Business and Technology
Rebecca Pierce	Science and Math

Promotion from Assistant Professor to Associate Professor

Meredith Bladecki	Health and Wellness
Carrie Burdzinski	Science and Math
Maureen Donegan	Social Sciences
Ann Dore	Health and Wellness
Kris Howery	Business and Technology
Frances Lichtman	Science and Math
Trent Wade	Arts and Letters
Christine Yaroch	Arts and Letters
Lori Ziolkowski	Business and Technology

Promotion from Associate Professor to Full Professor

Tim Allen	Science and Math
Sharon Bernthal	Arts and Letters
Donna Giuliani	Social Sciences
Susan Harvey	Social Sciences
Renee Hoppe	Health and Wellness
Kimberly Klein	Social Sciences
Peter Larkowski	Science and Math
Crystal Starkey	Arts and Letters
Donovan Traverse	Health and Wellness

Granting of Tenure

Meredith Bladecki	Health and Wellness
Ann Dore	Health and Wellness
Nancy Hartshorne	Social Sciences
Trent Wade	Arts and Letters

Congratulations to all!

The list of the reappointed faculty, and those receiving promotion and/or tenure, as well as the complete report of hires, promotions, and separations for the month of February can be found in Board packets this evening.

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Information Sharing

- On February 23, at the Saginaw Future 26th Annual Awards Luncheon, Delta College received the Economic Excellence Award for outstanding economic investment for Saginaw County in 2017. The College also received certificates for special congressional recognition from State Senator Mike Green, Representative Dan Kildee, and Representative John Moolenaar and copies are included in Board folders.
- Congratulations to Dr. Crystal Starkey, Associate Professor, English & Honors Program Director for being selected to receive the inaugural Dale P. Parnell Distinguished Faculty recognition by the American Association of Community Colleges (AACC). She will be attending the annual convention in Dallas at the end of April.
- Delta College's marketing department received 4 "ADDY Awards" last month for their advertising efforts.
 - Delta College's four awards were:
 - A GOLD award for the "Think Big Campaign", in the integrated media, public service campaign category.
 - A SILVER award for the "Delta College Website", in the consumer website category.
 - A SILVER award for the "Delta College Recruitment Package", in the public service brochure and sales kit category.
 - A SILVER award for the "Why Delta Brochure", in the public service direct marketing category.
 - ADDY Awards are given out by the Great Lakes Bay Region chapter of the American Advertising Federation.
 - This is a regional competition for all creators of advertising, like advertising agencies, businesses and institutions.
 - This year marked the all-time highest number of entries that were submitted for consideration, so we know the competition was strong!
- The Men's Basketball Team is on their way to Danville Area Community College in Danville, Illinois, to play in the NJCAA Division II National Tournament next week. This is the first time since 1989, when they won the National title, that they have made it this far! Congratulations to Carlos McMath who was named NJCAA District 10 Coach of the Year!
- Dr. Goodnow congratulated Dr. Reva Curry, Vice President of Instruction and Learning Services, who will be recognized by Phi Theta Kappa along with 26 other college administrators for the Distinguished College Administrator Awards during PTK Catalyst 2018.
- Dr. Goodnow also congratulated Delta student Emily Gold who has been named a 2018 Coca-Cola Academic Team Bronze Scholar and will receive a \$1,000

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scholarship. Coca-Cola partners with Phi Theta Kappa to honor outstanding community college students.

- Upcoming Events:
 - President’s Champions for Equity, Diversity & Inclusion Awards Luncheon takes place Friday, March 16 at 11:00 AM in N007.
 - An invitation was mailed to you from Delta College’s Humanities Learning Center to attend the Humanities Awards celebration on Sunday, March 18, beginning at 2:30 PM at the Andersen Enrichment Center.
 - An invitation was mailed to you regarding the Great Lakes Bay Job Fair hosted by Delta College Career Services which includes lunch with employers at the Red Brix Café from 11:00 AM – 12:00 PM and the job fair taking place in the Pioneer Gym from 12:00-3:00 PM on Tuesday, March 20.
 - Groundbreaking Ceremony for the Saginaw Center is scheduled for Monday, March 26, at 3:00 PM – Information is in your folder.
- Dr. Goodnow encouraged Trustees to take a look at this month’s Fantastic Faculty which has been uploaded to BoardBook.
- In folders this evening:
 - A letter from Judge M.T. Thompson on the behalf of Arthur Eddy Academy and Bethel AME Church, thanking the following individuals for making their students’ field trip a success:
 - Kristy Nelson, Director of Learning Centers
 - Nancy Douglas, Coordinator, Planetarium
 - Carlos McMath, Student Diversity and Leadership Coordinator, Student and Civic Engagement
 - Delta’s Black Faculty and Staff
 - A memo from Dr. Wanda Zenzen, Nursing Discipline Coordinator, stating the 2017 NCLEX (National Council Licensure Examination) examination results. Congratulations to our nursing grads and to the excellent faculty that worked with our students throughout their time at Delta College.
 - A flyer with information about a panel discussion taking place on Tuesday, March 20, 2:00-4:00 PM in the Commons. The topic is “Beyond Me Too – Personal & Public Responsibility” and is part of the Delta Political Forum Series.

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- Beth Ziemann's letter of retirement – Beth is a Professor of Nursing.
- Board of Trustees Planning Calendar – Please note that the Groundbreaking Ceremony for the Saginaw Center, Employee Awards Banquet, Student Awards Ceremony, and Commencement are coming up.
- The latest issues of the Delta Collegiate

TRUSTEE COMMENTS

M. Benecke congratulated the faculty who were granted promotion and/or tenure this evening (effective July 1, 2018).

M. Rowley congratulated the faculty as well. He commented that the survey results presented by Dr. Curley emphasize what he has long known. Delta College is truly an excellent place to learn. He said that he thinks there are some opportunities to continue to build brand loyalty to the College. He encouraged the College to be bold about the benefits of attending.

M. Rowley congratulated Dr. Goodnow on receiving the prestigious Athena Award from the Bay Area Chamber of Commerce.

M. Rowley said that he wishes Tom Caylor well in retirement and thanked him for his service to the College.

D. Middleton said that she attended the ACCT Legislative Summit, along with Dr. Emrich, Dr. Goodnow, and Pam Clark, in February.

She said that the conference presents an excellent opportunity to meet with elected officials and share important messages regarding community college issues. This year, the focus was on PELL Grants, Perkins dollars, TRIO, DACA, and funding for public broadcasting.

D. Middleton said that the groundbreaking for the Saginaw Center is exciting and that she hopes to see everyone there on March 26.

D. Middleton also said that she appreciates the retreat follow-up from Dr. Goodnow and her offer to meet individually with Trustees.

Finally, D. Middleton congratulated Dr. Goodnow on winning the Athena Award. She said it is an incredible honor. She noted that honorees have gone above and beyond in creating pathways for other women to achieve their leadership potential.

VOTE TO GO INTO CLOSED SESSION TO DISCUSS FACULTY SALARY NEGOTIATIONS

M. Rowley made a motion to go into closed session for the purpose of discussing faculty salary negotiations. M. Benecke seconded the motion.

The results of the roll call vote to go into closed session are as follows:

- M. Benecke – Yes
- A. Buckley - Yes
- K. Lawrence-Webster – Yes

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D. Middleton - Yes
M. Morrissey – Yes
M. Rowley – Yes

With a vote of 6 in favor, 0 opposed, the closed session began at 8:20 p.m.

The closed session ended at 9:25 p.m.

The open meeting resumed at 9:26 p.m.

ADJOURNMENT

There being no further business, Board Vice Chair Middleton adjourned the meeting at 9:28 p.m.

Andrea Ursuy, Board Secretary