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**DELTA COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Delta College Main Campus
Board Room
Tuesday, December 12, 2017
7:00 p.m.**

BOARD PRESENT	M. Benecke, A Buckley, R. Emrich, D. Middleton, M. Nash, M. Rowley
BOARD ABSENT	K. Lawrence-Webster, M. Morrissey, R. E. Selby
OTHERS PRESENT	L. Baker, J. Bamberg, R. Battinkoff, V. Bledsoe, N. Bovid, L. Brown, T. Brown, P. Clark, R. Curley, R. Curry, S. DuFresne, M. Fulmer, J. Goodnow, L. Govitz, D. Lutz, C. McMath, J. Miller, M. Mosqueda, V. Przygocki, L. Ramseyer, D. Traverse, A. Ursuy
PRESS PRESENT	J. Hall (WSGW), J. Sierocki, K. Lazzaro (Delta Collegiate)
CALL TO ORDER	Board Chair Emrich called the meeting to order at 7:03 p.m.
APPROVAL OF AGENDA	Board Chair Emrich called for approval of the agenda. M. Nash made a motion to approve the agenda. D. Middleton seconded the motion. Motion passed unanimously.
PUBLIC COMMENT	Board Chair Emrich called for public comment.
TREASURER'S REPORT	D. Lutz said that the Board has received the College financial statements for the month ended November 30, 2017. D. Lutz said that she has reviewed the statements and, the expenditures are in line with the budget. The College is a good cash position and is operating in accordance with the budget plan. At this time, she has no variances to report.
CONSENT AGENDA	<p>R. Emrich called for approval of the consent agenda. M. L. Benecke made a motion to approve the consent agenda with support from M. Nash. The motion passed unanimously resulting in:</p> <p>A. Acceptance of Minutes:</p> <ol style="list-style-type: none">1. Board Dinner Meeting, November 14, 20172. Board Regular Meeting, November 14, 2017
BOARD ACTION PRELIMINARY APPROVAL OF THE BOARD OF TRUSTEES 2018 REGULAR MEETING SCHEDULE (BA5207)	<p>It is the recommendation of the administration that the Board of Trustees approve the preliminary 2018 regular Board of Trustees Meeting schedule.</p> <p>M. L. Benecke made a motion to approve the recommendation to remove the July meeting from the schedule. D. Middleton seconded the motion.</p> <p>There was discussion regarding removal of the July Board Meeting from the schedule.</p> <p>M. L. Benecke made a motion to amend the recommendation to remove the July meeting from the schedule. D. Middleton seconded the motion.</p>

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Motion to amend passed unanimously.

The Board unanimously approved the preliminary calendar, including removal of the July 2018 meeting.

BOARD ACTION APPROVAL OF THE 2021 ACADEMIC CALENDAR (BA5208)

It is the recommendation of the administration that the Board of Trustees approve the 2021 Academic Calendar as presented.

M. Nash made a motion that the recommendation be amended to include the addition of the date for commencement on the 2019, 2020, and 2021 calendar. A. Buckley seconded the motion.

Motion passed unanimously, approving the 2021 calendar, and the addition of the date of commencement to the 2019, 2020, and 2021 calendars.

REVISIONS TO SENATE POLICY 2.090 SABBATICAL LEAVES AND GRANTS (BA5209)

It is the recommendation of the administration that the Board of Trustees approve revisions to Senate Policy 2.090 Sabbatical Leaves and Grants.

M. Nash made a motion to approve the recommendation. M. Rowley seconded the motion.

Motion passed unanimously.

STUDENT SUCCESS –

Dr. Russ Curley, Dean of Enrollment Management, introduced Lisa Baker, Director of Financial Aid.

Lisa provided an overview of Financial Aid – Student Self-Service. She said that the module is also known as the “self-service hub.” It was implemented at the end of October 2017. It is mobile friendly and provides one location for students to understand and check on all aspects of the financial aid process.

M. Nash asked how many students are using it. L. Baker said that more than 5,000 students are using it.

PRESIDENT’S ANNOUNCEMENTS

Enrollment Report

The Fall Semester began on August 26. As of today, 8,714 students are enrolled (3,152FT 5,562PT).

Winter 2018 registration is underway. As of today, 7,519 students are registered (2,702FT, 4,817PT).

We projected 73,132 credit hours for the winter semester and are currently at 93.53% (68,398 credits hours) of projection.

Dr. Goodnow said that she would like to express her appreciation to Admissions and Marketing for their good work. We are one of few colleges that are seeing increases in the number of new students coming in.

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Personnel Report

Dr. Goodnow welcomed Nick Bovid. Nick will officially begin his role as our new Director of Facilities Management on December 18. He received his Bachelor of Science in Engineering from Michigan Technological University and his MBA from Central Michigan University. He is a Licensed Professional Engineer and is currently the Facility Operations Manager at MidMichigan Health in Alma. His experience includes various Mechanical and Project Engineer roles at Dow Corning Corporation and as a Design Engineer for Trane.

A complete report of hires, promotions, and separations for the month of November can be found in Board packets this evening.

Information Sharing

- Dr. Goodnow said that she is proud to announce that Delta College's Surgical First Assistant Program has been accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP), and is **one of only two in the State of Michigan and ten in the nation** to be awarded this accreditation.

First Assistants are educated to specifically work in the operating room to provide aid in exposure, hemostasis, wound closure and other intraoperative technical functions which help the surgeon carry out a safe operation with optimal results for the patient.

Dr. Goodnow acknowledged Rebecca Hall, program coordinator, for her good work in achieving this accreditation. She also thanked Donovan Traverse, Health and Wellness Division Chair, Kate Roedel, Health and Wellness Office Professional, as well as Ginny Przygocki and Wendy Ramirez in the Academic Office for their support throughout the process. Congratulations!

- Join Delta College's choirs on **Saturday, December 16 at 7pm** for a Winter Holiday Concert. The event will be held in the Lecture Theater (G160 on the main campus). Tickets are \$10 per person and can be purchased at the door. The chorale, jazz singers and chamber choir will be performing. For more information, contact Dr. Tim Hendrickson at 989-686-9373 or timothyhendrickson@delta.edu.
- On Monday, December 11, Pam Clark, Julie Dorsey, and Dr. Goodnow attended the Distinguished Citizens Award Dinner. State Senator Ken Horn and Jeffrey Martin, Public Affairs Director, Michigan Operations, the Dow Chemical Company were honored at the event.
- Dr. Goodnow encouraged all to take a look at this month's Fantastic Faculty. It is in Board folders and has been uploaded to BoardBook.
- In folders this evening:
 - Information regarding the 4th Annual Coats & More Drive that Corporate Services employees organized at Dow.

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- The latest issue of the Delta Collegiate.
- A holiday greeting from a 1986 Delta College graduate, Marguerite “Mickey” Parker.
- A copy of the survey that is being used for planning purposes for the Board Special Meeting that will take place on February 1, 2018 from 4p – 8p.

TRUSTEE COMMENTS

D. Middleton said that she was excited to hear about all of the College’s sustainability efforts this evening. She said it would be great to incorporate these efforts into our marketing materials.

D. Middleton said that she is happy to have a person like Pam Clark who keeps the College and Board up-to-date on the legislative issues that will impact our students.

D. Middleton said it is fantastic to hear about the implementation of financial aid self-service. She said that it is great that everything is in one spot to make it easier for students to navigate the process.

M. Benecke said that she would like to know more about the increased enrollment. What are the buttons we need to push to get to the next level? She said that she appreciated seeing how data is being used for the College’s sustainability efforts and wants to see more of that. She said that using data will help in understanding how we get to the next level. This is about strategic marketing.

M. Nash said that the sustainability presentation was excellent and was presented with excellent turn-around time. M. Nash thanked the faculty and staff at Delta College for the excellent work they do.

M. Rowley mentioned that he was able to attend an NAACP meeting in Saginaw a couple of weeks ago on a Sunday. He said that Dr. Goodnow and the other 4 presenters did an excellent job of discussing the Saginaw Center project with the community.

CHAIR COMMENTS

R. Emrich asked L. Ramseyer to stand. In appreciation for his years of service to Delta College, the meeting ended with “three cheers for Larry.”

ADJOURNMENT

There being no further business, Board Chair Emrich adjourned the meeting at 7:49 p.m.

Andrea Ursuy, Board Secretary