

# DRAFT

**DELTA COLLEGE**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**Delta College Midland Center**  
**Tuesday, October 10, 2017**  
**7:00 p.m.**

|                           |  |
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| <b>BOARD PRESENT</b>      | M. Benecke, A Buckley, R. Emrich, K. Lawrence-Webster, D. Middleton, M. Morrissey, R. E. Selby   |
| <b>BOARD ABSENT</b>       | M. Nash, M. Rowley   |
| <b>OTHERS PRESENT</b>     | J. Bamberg, S. Barbier, R. Battinkoff, B. Beauchamp, V. Bledsoe, K. Booms, T. Boudrot, L. Brown, T. Brown, J. Carroll, P. Clark, D. Colenbrander, M. Crawmer, R. Curley, R. Curry, L. Dull, J. Fogarty, J. Goodnow, L. Govitz, B. Handley-Miller, M. Hernandez-Alaniz, D. Kobel, S. Lewless, D. Lutz, C. McMath, J. Miller, M. Mosqueda, T. Nadolski, V. Przygocki, L. Ramseyer, K. Randolph, S. Renker, D. Roebuck, K. Schuler, L. Smith, A. Ursuy, B. Webb, M. White   |
| <b>PRESS PRESENT</b>      | J. Hall (WSGW), J. Sierocki (Delta Collegiate)   |
| <b>CALL TO ORDER</b>      | Board Chair Emrich called the meeting to order at 7:00 p.m.  |
| <b>APPROVAL OF AGENDA</b> | Board Chair Emrich called for approval of the agenda. D. Middleton made a motion to approve the agenda. R. E. Selby seconded the motion. Motion passed unanimously.  |
| <b>PUBLIC COMMENT</b>     | <p>Board Chair Emrich called for public comment.</p> <p>Stuart Barbier, Bay County Resident and Professor of English, made a statement regarding the Delta College Senate Handbook and Senate Policy 3.010 Standards for Promotion and Tenure. He believes that the College President has rewritten Senate Policy 3.010 and in his opinion, she has violated policy by doing so. He asked the Board to rescind her decision to make the one-time revision to Faculty Promotion and Tenure.</p> <p>A copy of his statement was distributed to all Trustees, the College President, and the Board Secretary.</p> |
| <b>TREASURER'S REPORT</b> | D. Lutz said that the Board has received the financial statements for the month ended September 2017. The College is in a good cash position. D. Lutz said that she has compared the financials to last year's actual numbers as well as this year's budget. She said at this time, there are no variances to report. She reminded the Board that aid from the State of Michigan does not arrive until mid-to-late October.  |

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D. Lutz said that she would be happy to answer any questions that the Board may have.

### CONSENT AGENDA

R. Emrich called for approval of the consent agenda. M. Benecke made a motion to approve the consent agenda with support from R. E. Selby. The motion passed unanimously resulting in:

#### A. **Acceptance of Minutes:**

1. Board Dinner Meeting, September 12, 2017
2. Board Regular Meeting, September 12, 2017

### SENATE POLICY 8.045 – POSTPONE ACTION UNTIL NOVEMBER MEETING (BA5194)

It is the recommendation of the administration that the Board of Trustees approve the revisions to Senate Policy 8.045 - Student Violations of College Rules and Regulations.

R. E. Selby made a motion to postpone action on this policy until the November 2017, Regular Meeting of the Board of Trustees at which time a reference to the manner in which the code of conduct will be changed in accordance with policy and procedures can be inserted in this policy.

D. Middleton seconded the motion.

Motion passed unanimously.

### BOARD ACTION SENATE POLICY 1.100 (BA5195)

It is the recommendation of the administration that the Board of Trustees approve the removal of Senate Policy 1.100 League for Innovation in the Community College from Section One, Delta College Governance, in the Senate Handbook and move it to the Forward Section of the Senate Handbook.

R. E. Selby made a motion to approve the recommendation with support from M. Benecke.

Motion passed unanimously.

### DELTA COLLEGE FIVE- YEAR CAPITAL OUTLAY MASTER PLAN (BA5196)

It is the recommendation of the administration that the Board of Trustees approve the Delta College Five-Year Capital Outlay Master Plan for the State's 2019 fiscal year as requested by the State Budget Office.

R. E. Selby made a motion to approve the recommendation. M. Morrissey seconded the motion.

Motion passed unanimously.

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### **ELLUCIAN CONTRACT ADDITION (BA5197)**

It is the recommendation of the administration that the Board of Trustees authorize the administration to enter into a contract addition with Ellucian for CRM support for the three (3) year period beginning November 1, 2017 and ending October 31, 2020, for an annual amount of \$137,206, subject to contractual inflationary adjustments.

M. Benecke made a motion to approve the recommendation. M. Morrissey seconded the motion.

Motion passed unanimously.

### **PRESIDENT'S 2017-18 GOALS (BA5198)**

R. Emrich made a motion to approve the President's Goals for 2017-18, as presented. M. Morrissey seconded the motion.

Motion passed unanimously.

### **STUDENT SUCCESS: ACADEMIC CAREER EXPERIENCE PROGRAM**

Jonathan Miller, Dean of Students, introduced Beth Beauchamp, Associate Professor of Office Administration and Technology and Coordinator of the Academic Career Experience (ACE) program; Michelle White, Manager of Academic Career Experience & Service Learning; and Kurt Booms, Delta College Student.

Beth and Michelle provided an overview of the opportunities offered through the ACE program. The program includes co-op and internship opportunities for students.

Students who work in co-op jobs work about 180 hours per semester which is approximately 12 hours per week.

Michelle said that information about the ACE program is shared with students at new student orientation. She added that the College would love to expand the number of employers that are willing to hire students in co-op rolls.

Kurt gave an overview of the experience that he has had as a student employed in the co-op program at Nexteer. He said that there are many advantages to working as a co-op student. He has gained experience in his field of study, been able to engage in additional training, and may be able to receive a higher base salary because of the experience he has gained.

D. Middleton said that employers need help in understanding how to be part of the co-op/internship program. She encouraged Beth and Michelle to reach out and provide guidance.

J. Goodnow said that she agrees and said that the College is working on a grant to create a STEM Pipeline and engage business and industry. J. Carroll said that, as part of the STEM Pipeline, an employer toolkit has been developed.

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### PRESIDENT'S ANNOUNCEMENTS

#### **Enrollment Report**

The Fall Semester began on August 26. As of today, 8,719 students are registered (3,168FT, 5,551PT).

We projected 80,918 credit hours for the fall semester and are currently at 97.64% (79,004.9 credit hours) of projection.

Winter 2018 registration is underway. As of today, 5,378 students are registered (1,975FT, 3,403PT).

We projected 73,132 credit hours for the winter semester and are currently at 67.38% (49,275.5 credits hours) of projection.

#### **Personnel Report**

A complete report of hires, promotions, and separations for the month of September can be found in Board packets.

#### **Information Sharing**

- Delta College has been recognized by the Association for the Advancement for Sustainability in Higher Education (AASHE) as a STARS Silver Institution based on its reported accomplishments in campus sustainability. STARS stands for "Sustainability Tracking Assessment Rating System." Congratulations to Linda Petee, Sustainability & Risk Management Coordinator in Facilities Management, and Janis Kendziorski, Associate Professor in Accounting, for leading our efforts in sustainability.
- Kalyn Breckenridge, a member of our soccer team and a student majoring in Criminal Justice, received the NJCAA Division 3 National Goal Keeper of the Week honors. She has helped the team obtain 7 shutouts this season in the 10 games they have played so far this year. Along with a very good defensive unit, Kalyn has come up with big saves to help the Lady Pioneers earn their #6 National Ranking. This honor is not just a reflection on Kalyn, but our entire soccer team for their dedication on the field and in their training off the field to be ranked 6th in the country. We have high expectations for this season, and we hope to continue to improve as the season continues. The Lady Pioneers start their path to the national tournament hosting Cincinnati State Technical Community College on October 18, with the winner advancing to play Region 19 on October 25 & 29 during district play. Paul Stenglein, our coach deserves credit for his great coaching.

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- Dr. Goodnow announced that Delta College has once again been awarded the Gold Level status for being a Certified Veteran-Friendly School for the 2017 academic year. This status is the highest level of recognition awarded through the Michigan Veteran Affairs Agency for the services that we offer to our Veteran students. Congratulations to the Veteran's Services Office and to all who make our school eligible for this wonderful award.
- Last evening we had approximately 40 people in attendance at the third Saginaw Center Presentation at the Castle Museum. Thanks to Trustee Morrissey for joining us for the final session in this series of informational update meetings and thank you to Trustee Selby for attending the second session.
- A Chocolate Affair, our annual fundraising event in support of the Possible Dream Program, will take place on Thursday, November 2, at the Horizons Conference Center. Tickets are now available.
- On November 10, the College will hold our Distinguished Alumni Award Luncheon at the Great Hall Banquet and Convention Center in Midland. This year, the luncheon will honor Senator Jim Stamas representing Michigan's 26<sup>th</sup> District, and Eugene Mossner, a retired Saginaw attorney. Senator Stamas graduated from Delta College in 1997 and Mr. Mossner graduated in 1950 from Bay City Junior College.
- The MCCA has scheduled the Fall Trustee Institute for Friday, November 10. Dr. Goodnow encouraged new trustees to attend this institute.
- The ACCT National Legislative Summit will take place February 11-14, 2018, in Washington, DC. Board Chair Emrich, Vice Chair Middleton, Pam Clark, and Dr. Goodnow will be attending.
- Dr. Goodnow shared copies of the 2016-2017 Student Art Competition book from the League for Innovation in the Community College which was hosted by Foothill-De Anza Community College District.
- Dr. Goodnow encouraged the Board to take a look at this month's Fantastic Faculty newsletter.
- Also in folders this evening:
  - A copy of my proposed goals for the 2017-18 Academic Year.
  - A copy of the State Budget Overview that was shared last week at the MCCA's Fall Board Meeting held at Alpena Community College.
  - A copy of the ACCT Member in Good Standing certificate along with the Standards for Good Practice beliefs.

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- Information about our Chemical Process Operator Fast Start program including comments from graduates of the program.
- Two flyers from LifeLong Learning with one promoting a new program to earn a certificate in dementia care and the other promoting online learning.
- A thank you note from the family of Dr. John Fuller.  
A new Delta College nametag.
- The latest editions of the Delta Collegiate.

**TRUSTEE COMMENTS** M. Morrissey said that the presentations on the co-op program and by the faculty members at dinner were good.

R. E. Selby reminded everyone that Dateline Delta airs the last Sunday in October. This month's edition features Aurelian Balan, Associate Professor of Physics; information on the new dementia care certificate program that is being offered by Lifelong Learning; Broadcasting's new smartphone app. Also featured is Andrew Ornelas, Coordinator of Veteran Services.

**CHAIR COMMENTS** R. Emrich thanked everyone for their contributions this evening.

**ADJOURNMENT** There being no further business, Board Chair Emrich adjourned the meeting at 8:05 p.m.

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Andrea Ursuy, Board Secretary