

D R A F T

**DELTA COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Delta College Main Campus
Board Room
Tuesday, June 13, 2017
7:00 p.m.**

BOARD PRESENT	M. Benecke, A. Buckley, R. Emrich, K. Lawrence-Webster, D. Middleton, M. Morrissey, M. Rowley, R. E. Selby
BOARD ABSENT	M. Nash
OTHERS PRESENT	K. Abernathy, J. Bamberg, S. Blake, V. Bledsoe, L. Brown, T. Brown, J. Carroll, P. Clark, A. Cramer, M. Crawmer, R. Curley, R. Curry, S. DuFresne, B. Faccio, M. Finney, J. Goodnow, L. Govitz, M. Holm, S. Jensen, R. Kozuch, S. Lewless, D. Lutz, J. Miller, M. Mosqueda, T. Nadolski, V. Przygocki, L. Ramseyer, K. Randolph, D. Roebuck, D. Segura, A. Ursuy
PRESS PRESENT	J. Becker (Midland Daily News), J. Hall (WSGW), E. Sasiele (MLive /Bay City Times)
CALL TO ORDER	Board Chair Emrich called the meeting to order at 7:18 p.m.
APPROVAL OF AGENDA	Board Chair Emrich said that the agenda for this meeting needs to be amended to correct three clerical errors. The first two can be found in the consent agenda. The dates of the Board Dinner Meeting minutes and Board Regular Meeting minutes being approved need to be changed to May 9, 2017. The second area for correction is in the Support, Administrative/Professional, and Corporate Services compensation recommendation. The year should be 2017-2018. R. Emrich called for approval of the amended agenda. D. Middleton made a motion to approve the agenda. M. Benecke seconded the motion. Motion passed unanimously.
PUBLIC COMMENT	Board Chair Emrich called for public comment.
TREASURER'S REPORT	D. Lutz said that the Board has received the College financial statements for the month ended May 31, 2017. The College is in a strong cash position. As reported last month, the College's enrollments are down and tuition and fees are down. In addition, instructional salaries will be over budget. This overage will be offset by vacancies that the College has had in various areas throughout the year. The College will end the year "in the black" and in a favorable financial position.
CONSENT AGENDA	R. Emrich called for approval of the consent agenda. K. Lawrence-Webster made a motion to approve the consent agenda with support from M. Morrissey. The motion passed unanimously resulting in: A. Acceptance of Minutes:

D R A F T

1. Board Special Meeting, Evaluation and Compensation Committee, May 1, 2017
2. Board Dinner Meeting, May 9, 2017
3. Board Regular Meeting, May 9, 2017

- B. Approval of Revisions to Senate Policy 8.035 - MACRAO Articulation Agreement **(BA5186)**

**2017-2018 BUDGET
AND TAX LEVY
RESOLUTION
(BA5187)**

It is the recommendation of the administration that the Board of Trustees approve the 2017-2018 Budget and Tax Levy Resolution.

RESOLUTION OF JUNE 13, 2017

WHEREAS, the Board of Trustees has carefully examined the financial circumstances of the College District for the 2017-2018 fiscal year, including the following:

- (a) Estimated General Fund expenditures - \$67,735,780
- (b) Estimated General Fund revenues from state appropriation - \$16,317,278
- (c) Estimated General Fund from other revenue sources exclusive of local and State taxation - \$29,285,455
- (d) Estimated revenues from local taxation – Operational - \$22,157,871

A total levy of 2.0427 mills, consisting of 1.5563 charter mills, and .4864 extra voted mills on the taxable value of all taxable property within the district necessary for the sound management and operation of the College District for such fiscal year; and

WHEREAS, the Board of Trustees has complete authority to direct a 2017 tax levy of 2.0427 mills for operating purposes for fiscal year 2017-2018 from within its authorized millage rate in order to raise approximately \$22,157,871 by taxation;

NOW, THEREFORE, BE IT RESOLVED THAT:

For the year 2017, the sum of \$22,157,871 be raised by taxation which shall require a total millage rate of 2.0427 mills to be levied against the taxable value of all taxable property located within the College District for community college purposes, that appropriate notification of such tax levy be sent to all taxing authorities within the College District with instructions that the taxes so collected should be turned over to the College Treasurer as required by law and

FURTHERMORE, THAT:

The 2017-2018 operating budget be adopted for the entire College in the amount of \$110,891,897 which includes the General Fund budget of \$67,735,780 as contained in the attached budget document.

BE IT FURTHER RESOLVED that the administration be authorized to effect modifications and additions to the budgets where such modifications and/or additions are in keeping with sound business and fiscal practices.

D R A F T
DELTA COLLEGE BOARD OF TRUSTEES

BY: _____
Andrea L. Ursuy
Secretary, Board of Trustees

R. E. Selby made a motion to approve the resolution with support from M. Benecke.

Motion passed unanimously.

**ADMINISTRATIVE
PROFESSIONAL,
SUPPORT STAFF, AND
CORPORATE SERVICES
COMPENSATION
RECOMMENDATION
FY 2017-18
(BA5188)**

It is the recommendation of the administration that the Board of Trustees approve for fiscal year 2017-2018, an increase of 1.9% in the Administrative/Professional, Support Staff and Corporate Services non-grant funded and non-contract wage and salary schedule to be granted to individual staff in accordance with the performance management system calculation of annual increases and with the contribution to medical insurance premium remaining at 20%.

R. E. Selby made a motion to approve the resolution with support from M. Morrissey.

Motion passed unanimously.

**RECOMMENDATION TO
APPROVE PRESIDENT'S
COMPENSATION
(BA5189)**

R. Emrich read the following summary as written by M. Nash, Chair of the President's Compensation and Evaluation Committee:

"The Delta College Board of Trustee's annual review of Dr. Goodnow was favorable. Dr. Goodnow was successful in leading Delta College during the 2016-2017 school year. The Board was particularly pleased with Dr. Goodnow's efforts in fostering student success while enhancing the College's reputation as a top-tier community college through efforts at the local, state and national levels. Dr. Goodnow made measurable progress on all of her goals. Specifically, the progress towards the new Saginaw Center was strong. The Board identified several areas of focus for Dr. Goodnow heading into the 2017-2018 school year; continued progress with the Saginaw Center; a collaborative, Board-directed initiative to address the sustainability of the college's go-forward operating model; and the ongoing pursuit of professional development and growth. Following the favorable review, the Board is bringing forward tonight a recommendation for a pay increase for Dr. Goodnow."

It is the recommendation of the President's Compensation and Evaluation Committee that the Board of Trustees approve an increase of 2.84% to the President's Annual Base Salary and an increase of 5% (based on the 2017-18 Base Salary) in the annual employer non-elective contribution to a tax-sheltered annuity that the College makes on behalf of the President.

R. Emrich made a motion to approve the recommendation with support from M. Benecke.

Motion passed unanimously.

DRAFT

STUDENT SUCCESS

Margaret Mosqueda, Vice President of Student and Educational Services introduced this evening's presenters: Martin Finney, Career Advisor; Dan Segura, Associate Director of Counseling, Advising, and Careers Services; and Rachel Kozuch, Office Professional – Science and Mathematics Division.

M. Finney provided an overview of Career Services. Career Services provides assessments, career exploration, and program exploration opportunities. The data utilized through the Career Coach program allows students to access career data for our area (within a 50 mile radius).

R. Kozuch shared her success story with the Board. She spoke about the impact that the student employment opportunities she had in the Mathematics Division, Instructional Support Services, and the President's Office had on her success as a student and, ultimately, as a full-time employee of Delta College. She noted that, "Delta College has made such a difference in my life."

PRESIDENT'S REPORT

Enrollment Report

The spring semester began on Monday, May 8. To-date 3,877 students are enrolled. (3,632 part-time, 245 full-time).

Registration for the Fall 2017 Semester began on Tuesday, April 11. To-date, 5,513 students have registered (3,520 part-time, 1,993 full-time).

Personnel Report

I would like to welcome Dr. Elsa Olvera to the Student and Educational Services (SES) Division. Elsa is the Director of our Educational Opportunity Center. Elsa's educational background includes a Doctor of Education degree from Wayne State University as well as a Master of Science degree from Ferris State. Elsa has a variety of professional experience, including SVSU, the Saginaw Public Schools, and Northwood University.

The complete report of hires, promotions, and separations for the month of May can be found in Board packets this evening.

Information Sharing

- This month's Fantastic Faculty Newsletter has been uploaded to your Board Book. I encourage you to take a look at the good work of our faculty.
- On Saturday, June 10th, Assistant Professor of Electronic Media Broadcasting Kimberly Wells received an Emmy award for her contribution to the PBS documentary *Irene: Child of the Holocaust*. Delta held a special screening of the film on April 12th.

Congratulations, Kimberly, on this extraordinary achievement!

D R A F T

- In your folders this evening, you will find an RSVP form for the MCCA Summer Institute that will take July 25 – 28, 2017. Please return the form to our office no later than Monday, June 19. If you have questions, please contact Talisa Brown.
- Delta College partnered with the Michigan State Police to bring specialized trainers from New Mexico Tech University to Delta College on May 24 -25, 2017. Two hundred and five (205) officers were in attendance over the two days. I received a note from Bonnie Kanicki informing the College know about the success of the training and complimenting the coordination and accommodations. Tom Gillman, Criminal Justice Training Coordinator, was specifically mentioned for his good work and collaboration on this project.

TRUSTEE COMMENTS

M. Morrissey said she appreciated the Student Success Presentation this evening. She said she really liked hearing Rachel Kozuch's story of success at Delta College.

A. Buckley thanked A. Ursuy and D. Lutz for their presentations on the Delta College Strategic Plan and Budget this evening. He said that as a new trustee, it helped him to learn more about the College.

D. Middleton said that the work that Career Services is doing is critical in our community. She noted that Delta College has done an exemplary job in being responsive in helping students and employers bridge the transition from the classroom to the workforce.

M. Benecke said that she had an opportunity to serve, along with M. Morrissey, on the Senate Sabbatical Leaves and Grants Committee. Recently, the committee reviewed proposals for alternative assignments. She said she was impressed with the innovative ideas that came forward as a part of the process.

M. Benecke also congratulated J. Goodnow and her staff for a fine performance in the 2016-17 academic year.

R. E. Selby said he had the opportunity to attend the Athletic Banquet on May 24. He said that he was proud and energized by our academically successful athletes. He also congratulated J. Goodnow for a great performance and evaluation.

M. Rowley said that he would like to thank the President and Delta team for an outstanding performance. The work is very well done and appreciated.

CHAIR COMMENTS

R. Emrich thanked Assistant Board Secretary, Talisa Brown, and Board Secretary, Andrea Ursuy for all that they do for the Board.

D R A F T

ADJOURNMENT

There being no further business, Board Chair Emrich adjourned the meeting at 8:19 p.m.

Andrea Ursuy, Board Secretary