

**DELTA COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Delta College Midland Center
Tuesday, October 6, 2015
7:00 p.m.**

BOARD PRESENT R. Emrich, K. Houston-Philpot, K. Lawrence-Webster, D. Middleton, M. Morrissey, M. Nash, M. Rowley, E. Selby, E. Wacksman

BOARD ABSENT None

OTHERS PRESENT J. Goodnow, T. Allen, A. Anderson, J. Bamberg, R. Battinkoff, K. Beckman, V. Bond, L. Brown, T. Brown, J. Carroll, P. Clark, E. Crane, R. Curry, M. Donegan, L. Dull, M. Finney, A. French, L. Govitz, T. Harris, M. Hernandez-Alaniz, D. Hill, F. Hoffman, D. Lutz, A. McLaughlin, M. Mosqueda, D. Peruski, G. Przygocki, L. Ramseyer, K. Schuler, A. Ursuy, B. Webb

PRESS PRESENT J. Hall (WSGW), G. Horner (Delta Collegiate), K. Skrzypczak (Delta Collegiate)

CALL TO ORDER Board Chair, M. Rowley, called the meeting to order at 7:00 p.m.

APPROVAL OF AGENDA Board Chair, M. Rowley, called for approval of the agenda. R. Emrich made a motion to move Item 8, "Vote to go into closed session for the purpose of discussing specific pending litigation," to the top of the agenda. The motion was seconded by K. Houston-Philpot.

The results of the roll call vote to amend the agenda are as follows:

R. Emrich - Yes
K. Houston-Philpot - Yes
K. Lawrence-Webster - Yes
D. Middleton - Yes
M. Morrissey - Yes
M. Nash - No
M. Rowley - Yes
R. E. Selby - No
E. Wacksman - No

The results of the vote were 6 in favor, 3 opposed. Motion to amend the agenda carried.

M. Rowley called for approval of the amended agenda. Motion passed unanimously.

CLOSED SESSION TO DISCUSS SPECIFIC R. Emrich made a motion to go into closed session to discuss specific pending litigation with Legal Counsel. K. Houston-Philpot seconded the motion.

**PENDING LITIGATION
WITH LEGAL COUNSEL**

The results of the roll call vote to go into closed session are as follows:

R. Emrich - Yes
K. Houston-Philpot - Yes
K. Lawrence-Webster - Yes
D. Middleton - Yes
M. Morrissey - Yes
M. Nash - Yes
M. Rowley - Yes
R. E. Selby - Yes
E. Wacksman – Yes

The results of the roll call vote to go into closed session were 9 in favor, 0 opposed.

The closed session began at 7:05 p.m.
The closed session ended at 7:38 p.m.

PUBLIC COMMENTS

Board Chair, M. Rowley, called for public comments.

TREASURER’S REPORT

D. Lutz said that the Board has received the financial statements for the month ended September 2015. The College is operating according to the budget plan. At this time, we are still operating without State Funds. The College does not receive State Funds until October of each year. At this time, there are no variances to report.

CONSENT AGENDA

D. Middleton made a motion to approve the consent agenda with support from M. Nash. The consent agenda passed unanimously resulting in:

A. Acceptance of Minutes:

- Board Dinner Meeting Minutes – September 8, 2015
- Board Regular Meeting Minutes – September 8, 2015

**FIVE YEAR CAPITAL
OUTLAY MASTER PLAN
(BA5114)**

It is the recommendation of the administration that the Board of Trustees approve the Delta College Five-Year Capital Outlay Master Plan for the State’s 2017 fiscal year as requested by the State Budget Office.

K. Lawrence-Webster made a motion to approve the recommendation with support from K. Houston-Philpot. Motion passed unanimously.

**OFFICE SUPPLY
VENDOR
(BA5115)**

It is the recommendation of the administration that the Board of Trustees approve a five (5) year preferred vendor agreement with the option of five one-year extensions for office supplies to Staples, under the E&I agreement, at an estimated annual budget of \$190,000 through December 31, 2025.

**EMERGENCY
SUCCESSION PLAN –
COLLEGE PRESIDENT
(BA5116)**

K. Houston-Philpot made a motion to approve the recommendation with support from M. Nash. Motion passed unanimously.

It is the recommendation of the Administration that the Board of Trustees approve the Emergency Succession Plan for the College President.

R. E. Selby made a motion to postpone action on the Succession Plan until the November Board of Trustees Meeting. R. Emrich seconded the motion.

M. Rowley said it is important for Trustees to get their suggestions for revision to the President within the next couple of weeks so that the draft plan can be forwarded to the Trustees with plenty of time for review.

Motion passed unanimously.

**STUDENT SUCCESS –
ALTERNATIVE SPRING
BREAK**

Amie Anderson introduced Katie Marchbanks, Instructor of Communication.

Katie discussed the positive experience she had leading a group of Delta College students on an Alternative Spring Break Trip in Chicago. The trip focused on urban agriculture and sustainability. Students who participated had a wide variety of enriching volunteer experiences including a visit to Loyola University, Edible Alchemy, Growing Power, and Garfield Park Conservatory.

PRESIDENT’S REPORT

Enrollment Report

The Fall semester began on August 29. As of today, 9,291 students are enrolled.

Personnel Report

Mary Gmeiner, Director of Human Resources, will be leaving Delta College for an exciting career opportunity as Associate Vice President of Human Resources for Mott Community College. Mary’s last day at Delta will be Monday, October 19.

A complete report of hires, promotions, and separations for the month of September was included in Board packets.

Information Sharing

- On September 27, Dr. Goodnow attended the Saginaw NAACP’s 45th Annual Freedom Fund Banquet. Trustee Houston-Philpot, Trustee Lawrence-Webster, Trustee Morrissey, and Trustee Selby also attended as representatives of Delta College. Congratulations to three Delta College employees - Joseph Lewis, Associate Professor of English; Staci McNier, Instructor of English; and John Neal, Multicultural and Diversity Coordinator - who were honored as part of the evening. They were among 20 individuals who were recognized at the Banquet for their

outstanding career and professional achievements and contributions to others in support of social justice and equality.

- September 30 – October 2, Dr. Curry, our League Representative, and Dr. Goodnow participated in the League for Innovation Fall Board of Directors Meeting in Toronto. Humber College hosted the meeting.
- Dr. Goodnow has been appointed to serve on the Michigan Community College Association (MCCA) 60 Hour Block Transfer Committee.
- On Friday, October 9, 120 students from Washington Elementary School and Jessie Loomis Elementary School will visit Delta College to learn about personal health and wellness through cycling. This is Delta's first Race to College Event and it is being organized by faculty members Kim Klein and Tim Allen, with help from several other faculty and staff members. The event would not be possible without community partners like the Michigan State Police, Jack's Bicycle Shop, and the St. Mary's of Michigan Field Neuroscience Institute in Saginaw.
- This month's issue of Fantastic Faculty has been uploaded to BoardBook.
- The most recent edition of the Delta Collegiate as well as the 2nd edition of the Pioneer Post have been included in Board folders this evening.

TRUSTEE COMMENTS

M. Nash said he appreciates the meeting being on the 1st Tuesday of the month. He asked why 5 of the separations this month were from MiWorks. Jennifer responded that we will no longer be managing their contracts. They will remain employed and their contracts will be managed by SVRC. She said that other Corporate Services separations were from the Dow BPSC.

M. Nash thanked the faculty and students for a great set of presentations this evening.

R. Emrich said he had a wonderful visit with Pete and Barbara Boyse last week. He said that Dr. Boyse and his family are in town to celebrate his mother's 100th birthday.

R. Emrich said he would like the Board to send something to Umpqua Community College to show them that our Board and College stand with them in solidarity following the recent tragedy at their College. M. Rowley said he would work to get that sent out.

D. Middleton said that she is very impressed by the detail in the five year capital outlay plan that was presented this evening. In addition, she said she was very impressed by the Alternative Spring Break Program and would love to see the program continue to grow.

K. Houston-Philpot said she is proud and privileged to be a Trustee at Delta College. The College does wonderful work and exhibits outstanding leadership at all levels, as evidenced by this evening's presentations from students and faculty.

E. Wacksman agreed with the positive comments that K. Houston-Philpot made about the College and tonight's presentations. E. Wacksman added that she would love to participate in an alternative spring break trip in the future.

R. Emrich said he would like all of us to keep Kay Schuler in our thoughts and prayers.

CHAIR COMMENTS

Board Chair M. Rowley said he appreciates all of the great presentations this evening. He said that since the last meeting, the Trustees received a letter and resume from former Dean Gail Hoffman. She was concerned that the document was not shared with all of the Trustees during the recent grievance situation. M. Rowley acknowledged that he had not shared the document because he was following policy. He said that he considered all information brought forward before creating a recommendation to the Board.

In addition, Mr. Rowley discussed the following:

- Please remember, that when Trustees register for MCCA meetings and don't cancel in a timely fashion, it costs the College.
- Please respond to meeting time inquiries when they are sent with the "Doodle" app. If this is not a method that Trustees prefer, he encouraged them to contact him with a different method.

ADJOURNMENT

There being no further business, Board Chair, M. Rowley adjourned the meeting at 8:34 p.m.

Andrea Ursuy, Board Secretary