

**DELTA COLLEGE**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**Delta College Midland Center**  
**Tuesday, September 9, 2014**  
**7:00 p.m.**

- BOARD PRESENT** R. Emrich, K. Houston-Philpot, K. Lawrence-Webster, J. MacKenzie, M. Nash, R.E. Selby, R. Stafford, E. Wacksman
- BOARD ABSENT** M. Rowley
- OTHERS PRESENT** J. Goodnow, B. Baker, L. Brown, T. Brown, J. Carroll, E. Crane, R. Curry, C. Curtis, C. Davis, L. Dull, C. Dzurka, D. Freed, M. Gmeiner, L. Govitz, T. Heinz, D. Hill, T. Light, G. Luczak, D. Lutz, R. McCracken, M. Moore, M. Mosqueda, D. Peruski, F. Peters, G. Przygocki, L. Ramseyer, K. Schuler, T. Stitt, L. Ullrich, A. Ursuy, B. Webb
- PRESS PRESENT** J. Hall (WSGW), K. Skrzypczak (Delta Collegiate), J. Swiecicki (Delta Collegiate)
- CALL TO ORDER** Board Chair, R. Stafford, called the meeting to order at 7:00 p.m.
- APPROVAL OF AGENDA** Board Chair, R. Stafford, called for approval of the agenda.
- R. E. Selby asked that items 5. B. (Flexible Spending Plan Revision) and 5. C. (Delta College Endowment Fund Investment & Distribution Policy Revision) be removed from the consent agenda.
- R. Emrich made a motion to approve the amended agenda with support from K. Lawrence-Webster. Motion passed unanimously.
- PUBLIC COMMENTS** Board Chair Stafford called for public comments.
- TREASURER'S REPORT** D. Lutz said that the books have been closed out for the year. She gave a summary of where the College ended the fiscal year (2013-14). She said that the Board received the financial statements for the year ending June 30. She said that the report is not completely finalized yet.
- Preliminary operating results are:
- \$66.5 million in revenue  
\$66.5 million expenses
- D. Lutz noted variances in the revenue side including Unfunded Actuarial Accrued Liability (UAAL) for MPSERS and for tuition and fees.
- On the expense side, variances occurred due to our self-funded benefits structure, and because of vacancies which result in a savings to budget.

\$1.9 million was transferred to the plant fund and we have maintained our 10% fund balance.

Our variance on the expense side was .5% under budget (including the transfer to the plant fund).

Overall, we ended the year in the black. The auditors will present the year-end results in November.

D. Lutz noted that the Board also received the financials for July and August. So far this year we are doing very well, with the exception of an unexpected change in the appropriations act which will impact a recommendation this evening.

## **CONSENT AGENDA**

K. Lawrence-Webster made a motion to approve the amended consent agenda with support from E. Wacksman.

The Board voted unanimously to approve the amended consent agenda, accepting the minutes of the:

- Board Special Meeting, June 10, 2014
- Board Dinner Meeting, June 10, 2014
- Board Budget Hearing, June 10, 2014
- Board Regular Meeting, June 10, 2014

## **FLEXIBLE SPENDING PLAN REVISION (BA5059)**

It is the recommendation of the Administration that the Board of Trustees adopt the amended and restated Delta College Flexible Spending Plan, an IRS Section 125 Salary Redirection Cafeteria Plan, in order to switch to the new IRS \$500 Carryover Provision for medical care expenses effective January 1, 2015. R. E. Selby made a motion to approve the recommendation with support from M. Nash. Motion passed unanimously.

## **DELTA COLLEGE ENDOWMENT FUND INVESTMENT & DISTRIBUTION POLICY REVISION (BA5060)**

It is the recommendation of the Administration that the Delta College Endowment Fund Investment & Distribution Policy be revised as recommended by the Investment Advisory Committee at their August 6, 2014 meeting as attached. R. Emrich made a motion to approve the recommendation with support from K. Houston-Philpot. Motion passed unanimously.

## **DELTA COLLEGE – STRATEGIC VALUE REPORT (BA5061)**

It is the recommendation of the Administration that the Delta College Board of Trustees certify to the State Budget Director that Delta College has met 4 out of 5 best practices listed in each of the categories required through Public Act Number 196 of 2014, Section 230 (3). R. E. Selby made a motion to approve the recommendation with support from R. Emrich. Dr. Goodnow clarified that the College has actually met 5 out of 5 in each category,

but the State requires that we certify that we have met 4 out of 5. Motion passed unanimously.

**MID-YEAR TUITION INCREASE (BA5062)**

It is the recommendation of the Administration that the Board of Trustees approve a mid-year tuition increase effective Winter semester 2015 as outlined on the attached Schedule of Tuition and Fees which will bring the in-district tuition rate to \$94.50/credit hour and cover revenue budgeted to be received from the State that was removed from the final appropriations act. R. Emrich made a motion to approve the recommendation with support from K. Lawrence Webster.

The motion passed with a voted of 6 in favor, 2 opposed. Results of the roll call vote are as follows:

- K. Lawrence-Webster – No
- J. MacKenzie – Yes
- R. Emrich – Yes
- R. Stafford – Yes
- R. E. Selby – No
- M. Nash – Yes
- K. Houston-Philpot – Yes
- E. Wacksman - Yes

**MICHIGAN NEW JOBS TRAINING PROGRAM AGREEMENT - SUCCESSFUL CORPORATION (BA5063)**

It is the recommendation of the Administration that the Board of Trustees approve the Michigan New Jobs Training Program Resolution recognizing the agreement between Delta College and Successful Corporation and approving Delta College's issuance of a new jobs training revenue bond to finance the Michigan New Jobs Training Program and the sale of the bonds to Successful Corporation. R. E. Selby made a motion to approve the recommendation with support from E. Wacksman. Motion passed unanimously.

**STUDENT SUCCESS REPORT**

Dr. Laura Dull, Coordinator of the Humanities Learning Center and Associate Professor of History; Denise Hill, Chair of the English Division; and Dr. Marcia Moore, Chair of the Humanities Division; shared success stories of Delta College students with careers in the Humanities. They spoke about the importance of Humanities, the opportunities that exist for careers in Humanities related areas, and the importance that the Humanities play in all careers, including those in STEM related fields.

**PRESIDENT'S REPORT**

**Enrollment Report**

Fall Semester began on Saturday, August 23.

The College's official count date was September 2 at midnight. As of today, enrollment is at 102.13% of projected credit hours. 9,842 students are enrolled (3,689 FT and 6,153 PT).

**Personnel Report**

Dr. Goodnow welcomed the following new members of our faculty.

- Denise Beasecker, tenure-track instructor, Nursing
- Katie Beckman, one-year renewable instructor, Communication
- Janis Heugel, tenure-track instructor, Office Administration Technology
- Andrew Huddy, tenure-track instructor, Geography
- Donna Militello, one-year renewable instructor, Nursing
- Robert Neymeiyer, tenure-track instructor, HVAC
- Teri Ricketts, tenure-track instructor, Nursing

Congratulations to Dave Peruski who has been appointed as Dean of Teaching and Learning. His appointment was effective July 1, 2014.

Congratulations also go to Dr. Laura Dull who has been appointed as the next Chairperson of the Social Science Division. Laura's term as Chair will commence on May 1, 2015, and end April 30, 2018.

A complete report of hires, promotions, and separations for the months of June, July, and August can be found in Board packets this evening.

### **Information Sharing**

- Dr. Goodnow said that she included some information from ACCT in Board packets. The first two pieces are for reference. One is the College's Member in Good Standing certificate, and the other is the ACCT Standards of Good Practice.

Dr. Goodnow also included a Trustee Talk with ACCT Article titled, "Guidance for Challenging Issues in Community College Governance." The article offers insight on new trustees and how to welcome (and orient) them, as well as information on the role of the board in leading from a policy and priority perspective. She said that she shared it with the Board because she thought it would be helpful in preparing for our strategic planning special meeting.

If you haven't already responded to Kay with your availability for our special meeting, please do so as soon as possible.

- The Dow Great Lakes Bay Regional Science & Engineering Festival will be returning to the Delta College Main Campus, September 26 & 27.
  - *Friday, September 26 – School Field Trip Day*  
*The Friday event is closed to the public, but open to the Great Lakes Bay Region schools*
  - *Saturday, September 27, from 9 am – 4 pm – All Day Event is FREE and OPEN to the Public*

Dr. Goodnow said that she hopes that Trustees will be able to join us this year and experience hands-on science demonstrations that really bring the WOW of science

to life! This event is powered by the Michigan Tech Mind Trekkers and wonderful collaboration with area business and industry.

- Be sure to take a look at our Fantastic Faculty Newsletter. This month's edition highlights the professional and community activities of our adjunct faculty members.
  
- In folders this evening you will find:
  - Latest edition of the Delta Collegiate
  - Enrollment information for Fall 2014, Spring/Summer 2014, Winter 2014, and Fall 2013 for the Ricker Center, Midland Center, and the Planetarium
  - Thank you from Josh Wendling for Delta scholarship
  - Complimentary print volume of the Pioneer Post, Delta College's online literary journal for students. More content is available online at pioneerpost.net. Lauren Smith is the Editor-in-Chief of the Pioneer Post.
  - A copy of the 28<sup>th</sup> League for Innovation Student Art Competition Book
    - Page 44-49 showcases pieces from five students from Delta College. Robert Driver took 3rd place overall in the competition.
  - Final copy of the Strategic Plan & Budget 2014-2015

#### **TRUSTEE COMMENTS**

E. Wacksman said that she feels that the 2 month time frame without a Board Meeting was too long. She said that she would not support taking 2 meetings off in a row again.

K. Houston-Philpot thanked the faculty for their presentations this evening. She said that she is inspired by the talent of Delta College Faculty.

R. E. Selby agreed with E. Wacksman regarding the 2 month break being too long. He thanked the FEC for a thought-provoking presentation and said that he sees it as the beginning of future discussions.

R. Emrich said that the MCCA Summer Workshop in Traverse City was excellent this year.

K. Lawrence-Webster asked that the new Trustees (who will be elected in November) be invited to join the Special Strategic Planning Board Meeting. She asked how to ensure that the Bylaws Committee discuss a particular topic at the October 7 Bylaws Committee Meeting. R. Stafford asked that the item be sent to M. Rowley, Committee Chair, in advance of the meeting so that it can be placed on the agenda. She also asked if Dr. Goodnow had introduced Dr. Curry.

Dr. Goodnow formally introduced Dr. Reva Curry, Vice President of Instruction and Learning Services.

**CHAIRS COMMENTS**

Board Chair Stafford apologized for being unable to make it to this year's MCCA Summer Workshop. He thanked the AAUP for organizing the luncheon during Learning Days to facilitate communication with the Board. He also thanked the Trustees who attended the luncheon.

**ADJOURNMENT**

There being no further business, Board Chair Stafford adjourned the meeting at 8:22 p.m.

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Andrea Ursuy, Board Secretary