

**DELTA COLLEGE  
BOARD OF TRUSTEES REGULAR MEETING  
BOARD ROOM  
Tuesday, August 13, 2013  
7:00 p.m.**

- BOARD PRESENT** R. Emrich, K. Lawrence-Webster, J. MacKenzie, R.E. Selby, R. Stafford
- BOARD ABSENT** K. Ellison, K. Houston-Philpot, M. Rowley, D. Wacksman
- OTHERS PRESENT** J. Goodnow, B. Baker, T. Brown, E. Crane, C. Dzurka, M. Gmeiner, L. Govitz, G. Luczak, D. Lutz, J. Miller, C. Morley, M. Mosqueda, D. Peruski, D. Phelps, L. Ramseyer, K. Rees, D. Salinas, K. Schuler, A. Sinclair, T. Stitt, A. Ursuy, B. Webb, K. Wilson, S. Witzke, M. Wood
- PRESS PRESENT** J. Hall (WSGW)
- CALL TO ORDER** Board Chair, R. Stafford, called the meeting to order at 7:01 p.m.
- APPROVAL OF AGENDA** Board Chair Stafford asked if there was any objection to adding two items to the agenda. The first was “Board Vacancy” and the second was “October Meeting Date Change.” The two items would be added following the Consent Agenda. The revised agenda was approved without objection.
- PUBLIC COMMENTS** Board Chair Stafford called for public comments. Hearing none, he moved to the Treasurer’s Report.
- TREASURER’S REPORT** D. Lutz said that hard copies of the 2013-14 Budget Book were distributed to Trustees this evening. She said that traditionally the August Treasurer’s report includes an overview for the year ended June 30. It is an opportunity to review the fiscal year that just ended and to provide the “actual” results of operations for the year.
- In summary, the College budgeted \$65.6 million in revenue (in the general fund) and realized \$64.7 million in actual revenue. The College budgeted \$65.6 million in expenditures and had \$64.4 million in actual expenditures.
- Variances occurred in the revenue side due to decreases in tuition and fees (as previously reported) in the amount of \$477, 320, a reduction in bond rates investment income in the amount of \$312,005, and as a result of the elimination of the application fee (in the amount of \$93,746).
- Variances occurred on the expenditure side due to MPSERS reform (saving the College approximately \$500,000) and as a result of the College participating in a self-funded insurance model (saving the College approximately \$800,000).

D. Lutz noted that the College was able to transfer an additional \$1 million to the plant fund to help fund the 5 year master plan (in addition to the \$2 million that was budgeted).

J. Goodnow thanked D. Lutz and her staff for doing an outstanding job in planning and managing our budget. D. Lutz said that the entire College participates in the success of this process.

**CONSENT  
AGENDA**

R. Emrich asked that item 5.B., Approval of Agreement for Athletic Transportation, be removed from the consent agenda. K. Lawrence-Webster made a motion to approve the amended consent agenda with support from R. Emrich.

The Board unanimously approved the amended consent agenda, accepting the minutes of the following meetings:

- Board Dinner Meeting, June 11, 2013
- Board Budget Hearing, June 11, 2013
- Board Regular Meeting, June 11, 2013
- Board Special Meeting, June 20, 2013
- Board Special Meeting, July 2, 2013

**BOARD ACTION  
APPROVAL OF  
AGREEMENT FOR  
ATHLETIC  
TRANSPORTATION  
BA5017**

It is the recommendation of the administration that the Board of Trustees approve Trinity Transportation, Inc., Wyandotte, Michigan, as the preferred vendor for athletic transportation for a three-year agreement and an option for an additional three one-year extensions for the base amount of \$35,366 in year one and remaining year's costs tied to proposed price increase terms.

R. Emrich made a motion to approve the recommendation with support from R.E. Selby.

R. Emrich requested that in the future, the Board be presented with bid information, including comparison amounts.

The motion passed unanimously.

**BOARD ACTION  
DECLARATION OF  
BOARD VACANCY  
– MIDLAND  
COUNTY  
BA5018**

R. Stafford shared that Trustee Kathy Ellison, Midland County, has given her oral resignation from the Board of Trustees because she will be moving out of Midland County. R. E. Selby made a motion that the Board accept Trustee Kathy Ellison's oral declaration of resignation and proceed with filling the vacancy. J. MacKenzie supported the motion. Motion passed unanimously.

Board Chair R. Stafford appointed the following Trustees to serve with him on the Trustee Vacancy Committee.

- K. Houston-Philpot (Midland)
- R. E. Selby (Saginaw)

- M. Rowley (Bay)

He said that he would like to use the dates that were being considered for the Board Special Meeting in September to conduct the interviews.

The Board Bylaws state that: "Whenever a vacancy in the Board of Trustees occurs, the remaining members of the Board by majority vote shall fill the vacancy with a qualified elector of the Delta College district no later than 30 days after the date the vacancy occurs. Any person so appointed shall serve until a successor is elected and qualified."

The Vacancy Committee will be charged with interviewing candidates who are interested in the vacancy and making a recommendation to the full Board regarding the person who will be appointed in accordance with the Bylaws.

Board Chair Stafford also informed the Board that a draft of the interview questions for the candidates were in the Trustee folders. These are the questions that were developed and used in 2010. If Trustees have concerns with the questions, they should contact the Board Chair directly. The vacancy committee will consider the concerns and finalize the list of questions at the beginning of the open meeting at which the interviews will occur.

**BOARD ACTION  
REGULAR  
MEETING DATE  
CHANGE –  
OCTOBER 2013  
BA5019**

R. Emrich made a motion to change the date of the October Board Meeting from October 8 to October 15, 2013. The motion was supported by R.E. Selby.

J. Goodnow said she is requesting the change so that she can attend a meeting with Apple. The meeting has the potential to give Delta College and our students some new and innovative learning opportunities.

Motion passed unanimously.

**STUDENT SUCCESS  
REPORT**

Dorian Phelps, Coordinator of the Delta College Possible Dream Program, gave an update on the program. Over 1,700 "dreamers" have been involved in this program since 1992. At this time, 215 students (grades 6-9) and 198 students (grades 10-12) are active in the program.

Dorian said that 63.7% of our Possible Dream Students have gone on to attend a college or university.

She highlighted some of the educational and cultural activities and programs that Delta College Possible Dream Students have the opportunity to participate in as part of her presentation.

R. Emrich thanked Dorian for an excellent presentation.

**PRESIDENT'S  
REPORT**

**Enrollment Report**

Registration for the fall 2013 semester began on March 26, 2013. To-date, 9,333 students have enrolled. At this time we are at 93% of our projected credit hours.

Classes begin on Wednesday, September 4, 2013.

**Personnel Report**

Dr. Goodnow welcomed the following new faculty members to Delta College. They will begin their tenure-track teaching assignments this fall.

- Mark Brown, English Instructor
- Christopher Hausbeck, Physical Therapist Assistant Instructor
- Julie Hipkins, Nursing Instructor
- Daniel Sabourin, Respiratory Care Instructor

A complete report of hires and separations for the months of June and July can be found in Board packets this evening.

### **Information Sharing**

Delta College's Lifelong Learning Department has done an outstanding job of organizing, promoting, and hosting summer camps for area youth this summer. Our summer camps were featured on mLive.com on August 2, 2013.

The article featured one of 22 camps that were offered this year— Inventors Workshop. As part of the Inventors Workshop camp, “children focused on learning about inventors and even developed their own inventions as part of a final project.”

Kudos go to all of the staff in Lifelong Learning who have worked very hard to make this community outreach effort a great success!

Dr. Goodnow said that it was announced this week that [the Great Lakes Bay Science & Engineering Festival](#) will be held at Delta College on Oct. 4-5. The festival is designed to get youth excited about science and engineering by engaging them in hands-on activities. The *USA Today* featured the announcement on their “State-by-State” page.

Dr. Goodnow distributed the following information to the Board.

- A copy of the ACCT Standards of Good Practice.
- A letter from a student highlighting our Honors Program.
- This month's Fantastic Faculty Newsletter which highlights the professional and community activities of our faculty.

### **TRUSTEE COMMENTS**

R. Emrich said that it is good be back.

R. E. Selby said that this year's MCCA Meeting featured Terry O'Banion. He said that Dr. O'Banion's presentation was excellent because he understands who we (community colleges) are. Some of the other speakers focused on the 4-year university model and as a result were not effective speakers.

### **CHAIRS COMMENTS**

Board Chair Stafford said that he had the opportunity to attend the MCCA Summer Institute for the 7<sup>th</sup> year in a row. He said that it was an excellent meeting that focused on the need for community colleges to “wake-up” and look into the future. As part of his keynote address at the Institute, Dr.

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Terry O'Banion gave some startling statistics that are worth reflecting upon.

- 14% of first year community college students do not complete a single credit.
- 50% of community college students drop out.
- 60% of community college students require some type of remediation.

Board Chair Stafford also complimented Leanne Govitz and the Marketing department on the wonderful radio ad for Delta College.

Board Chair Stafford welcomed back R. Emrich.

He wished K. Ellison well and retirement and said that the Board will miss her.

**ADJOURNMENT**

There being no further business, Board Chair Stafford adjourned the meeting at 8:29 p.m.

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Andrea Ursuy, Board Secretary