

**DELTA COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
DELTA COLLEGE BOARD ROOM
TUESDAY, JUNE 14, 2011
7:00 p.m.**

- MEMBERS PRESENT** R. Emrich, K. Ellison, K. Higgs, K. Houston-Philpot, R. E. Selby, R. Stafford, E. Wacksman
- MEMBERS ABSENT** K. Lawrence-Webster, J. MacKenzie
- OTHERS PRESENT** J. Goodnow, B. Baker, D. Bailey, P. Clark, C. Curtis, S. Enriquez, J. Gleason, L. Govitz, T. Grunow, A. Hill, G. Hoffman, B. Howell, J. Knochel, Z. Kozicki, T. Kubatzke, T. Lane, C. Lusk, D. Lutz, J. Miller, S. Montesi, M. Mosqueda, L. Myles-Sanders, F. Peters, G. Przygocki, L. Ramseyer, P. Randall, J. Stahl, A. Ursuy, S. Vanderlaan, S. Whitney, M. Wiltse
- PRESS PRESENT** B. Howell (The Bay City Times), J. Hall (WSGW)
- CALL TO ORDER** Board Chair R. Emrich called the meeting to order at 7:40 p.m.
- APPROVAL OF AGENDA** R. Emrich asked that the following items be added to the agenda:
- Under "Board Action" - item 6
- B. Changes to Employee Compensation and Benefits
1. One-time lump sum payment
2. Salary increase and benefits change for FY11- 12
3. President's Compensation
- R. Emrich called for approval of the amended agenda. The amended agenda was approved without objection.
- PUBLIC COMMENTS** Board Chair R. Emrich called for comments from the public.
- TREASURER'S REPORT** D. Lutz said that she has reviewed the financial statements ending May 31, 2011. She said that the College remains in good cash position and good cash standing. On the revenue side, tuition and fee revenue continues to exceed budget.
- CONSENT AGENDA** Board Chair R. Emrich called for approval of the consent agenda.
- K. Higgs asked that item B, approval of revisions to Senate Policy 2.068, Nepotism be removed from the consent agenda.
- K. Higgs made a motion to approve the amended consent agenda with support from K. Houston-Philpot. The Board voted unanimously to approve the consent agenda, approving the Minutes of the Board Dinner Meeting and Regular Meetings that were held on May 17, 2011. The approval of Senate Policy 6.055,

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Support Staff Professional Development (BA4880), nomination of Pat Graves to serve on the Educational Advisory Group (BA4881), and the purchase of robotic and training services from Leoni Engineering Products and Services, Inc. (BA4882), were also supported as part of the consent agenda.

**BOARD ACTION
SENATE POLICY 2.068
(BA4883)**

It is the recommendation of the Administration that the Board of Trustees approve the revisions to Senate Policy 2.068 Nepotism. R. E. Selby made a motion to support the recommendation with support from K. Higgs. The motion passed unanimously.

**BOARD ACTION
2011-12 BUDGET AND
TAX LEVY RESOLUTION
(BA4884)**

It is the recommendation of the administration that the Board of Trustees approve the following 2011-2012 Budget and Tax Levy Resolution:

WHEREAS, the Board of Trustees has carefully examined the financial circumstances of the College District for the 2011-2012 fiscal year, including the following:

- (a) Estimated General Fund expenditures - \$66,345,721
- (b) Estimated General Fund revenues from state appropriation - \$13,336,200
- (c) Estimated General Fund from other revenue sources exclusive of local and State taxation - \$29,938,703
- (d) Estimated revenues from local taxation – Operational - \$23,114,526

A total levy of 2.0427 mills, consisting of 1.5563 charter mills, and .4864 extra voted mills on the taxable value of all taxable property within the district necessary for the sound management and operation of the College District for such fiscal year; and

WHEREAS, the Board of Trustees has complete authority to direct a 2011 tax levy of 2.0427 mills for operating purposes for fiscal year 2011-2012 from within its authorized millage rate in order to raise approximately \$23,114,526 by taxation;

NOW, THEREFORE, BE IT RESOLVED THAT: For the year 2011, the sum of \$23,114,526 be raised by taxation which shall require a total millage rate of 2.0427 mills to be levied against the taxable value of all taxable property located within the College District for community college purposes, that appropriate notification of such tax levy be sent to all taxing authorities within the College District with instructions that the taxes so collected should be turned over to the College Treasurer as required by law and

FURTHERMORE, THAT: The 2011-2012 operating budget be adopted for the entire College in the amount of \$117,573,209 which includes the General Fund budget of \$66,345,721 as contained in the attached budget document.

BE IT FURTHER RESOLVED that the administration be authorized to effect modifications and additions to the budgets where such modifications and/or additions are in keeping with sound business and fiscal practices. R. E. Selby made a motion to approve the recommendation with support from R. Stafford.

The motion passed with a vote of 7 in favor, 1 opposed (K. Higgs).

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**BOARD ACTION
CHANGES TO EMPLOYEE
COMPENSATION AND
BENEFITS**

It is the recommendation of the administration that the Board of Trustees approve for fiscal year 2010-2011 a one-time lump sum payment, not added to the base of approximately 1% of FY 2010-2011 earnings computed using actual payroll as of April 15, 2011. This payment is payable on the last payroll of FY 2011 to individuals employed as of April 15, 2011 who are in good standing in the following employee classifications: Faculty (excluding supplemental pay which was already increased in FY 2011), Adjunct Instructors, Administrative/Professional and Support Staff, including part time, and Corporate Services.

K. Higgs said that, in his opinion, it would be illegal to award retroactive payment to employees. He said that if this recommendation was passed as written, he would sue the College next week. He added that "if you want to compensate employees for whatever, you can do it in the future but you can't do it for past. And so there is a right way to do this and there's a wrong way to do it."

L. Myles-Sanders said that she respectfully disagrees with K. Higgs regarding this issue.

D. Lutz suggested the following as a substitute motion. It is the recommendation of the administration that the Board of Trustees approve a one-time lump sum payment not added to the base payable on the last payroll of fiscal year 2011 to individuals currently employed and in good standing of approximately 1% of annualized earnings and to the following and in the following employee classifications: Faculty (excluding supplemental pay which was already increased in FY 2011), Adjunct Instructors, Administrative/Professional and Support Staff, including part time, and Corporate Services. E. Selby made a motion to approve the substitute recommendation with support from K. Higgs.

Motion passed unanimously (BA4885).

It is the recommendation of the Administration that the Board of Trustees approve for fiscal year 2011-2012, an increase of 1% in the Administrative/Professional and Support Staff salary schedule to be granted to individual staff in accordance with the performance management system and increase the employee contribution to medical insurance premiums to 12.5% effective July 1, 2011. K. Higgs made a motion to approve the recommendation with support from R. Stafford.

Motion passed unanimously (BA4886).

R. Emrich made a recommendation that the Board of Trustees approve a one-time lump sum payment not added to the base payable on the last payroll of fiscal year 2011 of approximately 1% of annualized earnings to College President, Jean Goodnow. R. E. Selby made a motion to approve the recommendation with support from K. Higgs.

Motion passed unanimously (BA4887).

R. Emrich made a recommendation that the Board of Trustees approve for fiscal year 2011-2012, an increase of 1% of base salary of the President of the College and that the President increase her employee contribution to medical insurance premium from 10% to 12.5% effective July 1, 2011. K. Higgs made a motion in to approve the recommendation with support from R. Stafford.

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Motion passed unanimously (BA4888).

**ADMINISTRATIVE
REPORTS –**

STUDENT SUCCESS

T. Kubatzke, M. Mosqueda, and J. Miller reported on two pilot programs designed to improved student success.

The Passport Program provides guidance to students who have had issues with financial aid and makes them aware of the conditions that they must meet to be successful.

Moving Up is a program that helps students who have already taken the COMPASS test improve their scores and “move up” by providing one-on -one guidance in math and science.

PRESIDENT’S REPORT

Gifts to the College for the month of May 2011

Delta College Foundation – \$50,347.00
Delta Public Broadcasting - \$76,458.00
Monthly combined total – \$126,805.00

Personnel Report

Welcome and congratulations to the following new faculty members who have been appointed effective August 15, 2011.

- Connie Barber, CST Instructor in the Business and Information Technology Division
- Meredith Bladecki, Nursing Instructor in the Health and Wellness Division
- Christine Diaz, Spanish Instructor in the Humanities Division
- Ronald Schlaak, Physics Instructor in the Science Division
- Karol Syring, OAT Instructor in the Business and Information Technology Division

A complete report of hires and separations for the month of May is also included in packets this evening.

Enrollment Report

Spring/summer semester began on May 7. As of today, 5,932 students are enrolled (682FT/5,250PT).

Registration for fall semester began on March 29. As of today, 9,565 students are enrolled (3,596FT/5,969PT).

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Newsworthy

The Michigan Small Business & Technology Development Center (MI-SBTDC) will recognize Great Lakes Bay Region host Delta College Corporate Services as the program's 2010 Outstanding Host this evening in Traverse City. Pat Graves is in Traverse City to accept the honor on behalf of Delta College Corporate Services.

The Recognition of Excellence-Leadership Award is presented annually to celebrate program partners and network personnel. As the Great Lakes Bay regional host, Delta College Corporate

Services (DCCS) has embraced and supported the MI-SBTDC team in its effort to assist entrepreneurs in the seven county area that includes: Arenac, Bay, Huron, Midland, Saginaw, Sanilac and Tuscola Counties.

The Michigan Developmental Education Consortium (MDEC) has named Mary Beth Looby its Developmental Educator of the Year. Looby, of Saginaw, is an English Professor and Director of Developmental Education at Delta College.

The Developmental Educator of the Year Award is given to an outstanding individual for their significant contribution to the field of developmental education. The award was presented at the 2011 MDEC Spring Conference at Macomb Community College, which drew developmental education faculty and staff from around the state. Congratulations, Mary Beth!

Announcements

Trustees who have not gotten back to Andrea regarding plans to attend the MCCA Summer Workshop should do so as soon as possible. This year's Summer Workshop will take place July 21 – 22.

TRUSTEE COMMENTS

K. Higgs made a comment regarding the update that the Board received from Legal Counsel. He said that the Board should have been consulted before a settlement offer was accepted. L. Myles-Sanders said that the Bylaws have delegated this ability to the President. R. Emrich said that the Bylaws committee should work to set parameters for the administration regarding settlement of lawsuits.

E. Wacksman said that she would like to thank David Bledsoe and his students for their work on two community service building projects that they have worked on in the past couple of months.

K. Houston-Philpot noted that Dr. Goodnow included a memo to the Board in this evening's packet requesting that her evaluation be conducted in closed session. She asked that Board to complete the electronic evaluation of Dr. Goodnow by Wednesday, June 22. R. Emrich asked A. Ursuy to send the Board a message regarding the scheduling of a special meeting to conduct the evaluation.

K. Houston-Philpot commended those who worked on the Passport and Moving

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Up programs. She said that they are innovative programs that are proving to be successful in attacking the challenges that our students face.

R. Stafford thanked the Budget Cabinet for their hard work and congratulated Deb Lutz and her staff on winning the Distinguished Budget Presentation Award again this year. He also said that it was a pleasure to attend the President's Circle Dinner.

R. Emrich said that he appreciated the collaborative way in which the Board worked together this evening to find a solution.

ADJOURNMENT

There being no further business, Board Chair R. Emrich adjourned the meeting at 9:01 p.m.

Respectfully submitted,

Leslie Myles-Sanders, Board Secretary

Andrea Ursuy, Recording Secretary

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