

**DELTA COLLEGE
BOARD OF TRUSTEES
DINNER MEETING
June 14, 2011
Delta College Main Campus Room N 7**

Board Present: K. Ellison, R. Emrich, K. Higgs, E. Selby, R. Stafford, D. Wacksman

Board Absent: K. Houston-Philpot, K. Lawrence-Webster, J. MacKenzie

Others Present: D. Bailey, B. Baker, P. Clark, C. Curtis, S. Enriquez, J. Gleason, J. Goodnow, L. Govitz, T. Grunow, A. Hill, G. Hoffman, J. Knochel, T. Kubatzke, T. Lane, C. Lusk, D. Lutz, J. Miller, S. Montesi, M. Mosqueda, L. Myles-Sanders, F. Peters, G. Przygocki, L. Ramseyer, P. Randall, J. Stahl, T. Stitt, A. Ursuy, S. Whitney, M. Wiltse, M. Wood

Press Present: B. Howell, Bay City Times

Board Chair Robert Emrich called the meeting to order at 6:00 p.m. He called on President Goodnow, who discussed the strategic planning foundation on which the college budget is built, as described in the Draft Strategic Planning and Budget book distributed to Board members with their agenda packets. She noted factors identified by the college's environmental scanning process, including declines in the regional population and in high school censuses in the region. In planning for 2011-2012 and beyond, enrollment management in the strategic plan focuses on increasing online offerings, dual enrollment, sustainability and methods to improve retention and graduation rates.

Mr. Selby asked whether a targeted 5% increase in dual enrollment is sufficient. Tom Lane, Trevor Kubatzke and Dr. Goodnow responded discussing outreach efforts, relationship building with local high schools, the pilots and benchmarking in the plan, and Compass testing of students in the high schools. Dr. Ellison commented on the financial impact on the K12 schools. Dr. Emrich questioned whether A/P examination results are equivalent to college credits and Dr. Goodnow and Dr. Kubatzke clarified that they are not, and that students can transfer their Delta College credits anywhere.

The AQIP Strategy Forum Team (David Bailey, Kathy Ellison, Jean Goodnow, Tamie Grunow, Trevor Kubatzke, Tom Lane, Pat Randall and Michael Wood) spoke about the relationship of the AQIP (Academic Quality Improvement Program) processes to strategic planning and to accreditation as well as to related activities such as Achieving the Dream. They explained the requirements for a regularly updated Systems Portfolio and Action Plans and the continuous quality improvement produced by the PDCA (Plan, Do, Check, Act) cycle, providing all employees with a clear line of sight showing how what they do helps the college achieve its strategic goals. Dr. Emrich suggested a line of sight session for the Board. Mr. Selby inquired about benchmarking, wishing to see more of the assessment component of AQIP.

Debra Lutz presented the draft budget for 2011-12, crediting the Budget Cabinet including board member Kathy Ellison, the Executive Council, the diligence of all the departments, and the work of others including Ellen Gasta and Shelly Whitney. She reviewed the budget assumptions, which have been discussed multiple times and in detail both with the Budget Cabinet and with Executive Council, and were reviewed in the budget discussion with the Board of Trustees in May. She showed the history of enrollment, property tax and state appropriations.

Ms. Lutz then reviewed the expense side of the budget, again as she had done in the May Dinner Meeting. Retirement costs are the largest driver of increases, with MPSERS to increase to 24.46% September 30, 2011 plus 7.65% Social Security, and a projected MPSERS increase to 27% the following Fall. Medical insurance is also significant and the College has made many changes designed to influence behavior and costs. Delta has already taken steps toward co-payment, which most others have not. The College is anticipating passage of the proposal that all governmental units pay no more than 80% of total costs including dental and vision.

She reviewed the key sections of the Strategic Planning and Budget Book, covering the General Fund, Designated Fund, Restricted Fund, Auxiliary Fund, and Plant Fund, and the capital projects and priorities.

There being no further business, the dinner meeting was adjourned at 7:10 p.m.

Respectfully submitted,

Leslie Myles-Sanders, Board Secretary