

**DELTA COLLEGE DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
DELTA COLLEGE BOARD
TUESDAY, NOVEMBER 9, 2010
7:00 p.m.**

- MEMBERS PRESENT** R. Emrich, K. Ellison, K. Higgs, K. Houston-Philpot, K. Lawrence-Webster, R. E. Selby, R. Stafford, E. Wacksman
- MEMBERS ABSENT** J. MacKenzie
- OTHERS PRESENT** J. Goodnow, D. Baker, C. Curtis, L. Govitz, P. Graves, T. Grunow, S. Hartshorn, A. Hill, G. Hoffman, J. Knochel, J. Miller, S. Montesi, M. Mosqueda, G. Przygocki, L. Ramseyer, K. Randolph, S. Romer, J. Stahl, T. Stitt, A. Ursuy, B. Webb, S. Whitney, M. Wood
- PRESS PRESENT** M. Barth (Delta Collegiate), J. Hall (WSGW)
- CALL TO ORDER** Board Chair K. Houston-Philpot called the meeting to order at 7:16 p.m.
- APPROVAL OF AGENDA** K. Higgs made a motion to approve the agenda with support from R. Stafford. Motion passed unanimously.
- PUBLIC COMMENTS** Board Chair K. Houston-Philpot called for comments from the public.
- TREASURER’S REPORT** D. Lutz said that she has reviewed the financial statements ending October 31, 2010, and has no variances to report at this time. She said that the College remains in good cash standing and good cash position.
- CONSENT AGENDA** Board Chair K. Houston-Philpot called for approval of the consent agenda.
- K. Higgs asked that item A(3), Minutes of the Special Board Meeting, October 26, 2010, be removed from the consent agenda.
- K. Higgs made a motion to approve the amended consent agenda with support from R. Stafford. Motion passed unanimously, approving the Minutes of the Board Dinner and Regular Meetings that were held on October 5, 2010. The Delta College Five-Year Capital Outlay Master Plan (BA4849) was approved and the Annual Financial Statements and Audit for FY2009-10 were accepted (BA4850). In addition, a new Pre-Medical Laboratory Science Advanced Certificate (BA4851) was approved as part of the consent agenda.
- BA4852
Special Board Meeting
Minutes – October 26,
2010** K. Higgs made a motion to amend the minutes of the October 26, 2010, Special Board Meeting. The minutes should be amended to reflect that Karen Lawrence-Webster was the Trustee who requested, in writing, that the closed session take place.
- R. Stafford supported the motion. Motion passed unanimously.
- BA4853
Dorm Demolition** It is the recommendation of the Administration that the Board of Trustees approve the demolition of the North and South Dormitories and approve a project budget of \$250,000, authorizing the Facilities Department and administration to secure bids and award contracts to

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complete the Hazardous Materials Abatement and Building Demolition. A motion was made by R. Stafford in to approve the recommendation with support from R. Emrich.

The motion passed unanimously.

**BA4854
Board Self Evaluation**

It is the recommendation of the Board Chair and Vice-Chair to use the attached evaluation instrument for self evaluation of the Board. A motion was made by R. Stafford to approve the recommendation with support from R. Emrich. Motion passed unanimously.

**ADMINISTRATIVE
REPORTS –**

Gifts to the College for the Month of October 2010

Delta College Foundation – \$91,155.00

**PRESIDENT’S REPORT –
GIFTS TO THE COLLEGE**

Delta Public Broadcasting - \$77,465.00

Monthly combined total – \$168,620.00

**PRESIDENT’S REPORT –
PERSONNEL REPORT**

Ray Lacina has been appointed Chair of the English Division. Ray will complete a three-year term. He will begin as Chair on May 1, 2011 and his term will end on April 30, 2013.

Welcome to new employees filling new positions on campus. Gwen Surbus has been hired as the Audience Services Coordinator in the Communications Technology/Broadcasting Department. Lisa Martens has been hired as a Financial Aid Advisor/Technologist in Student and Educational Services, and Claudia Howery has been hired as the new eLearning Instructional Coordinator in eLearning.

More information about these appointments, as well as a complete report of hires and separations, can be found in your Board packet.

▪ **Enrollment Report**

**PRESIDENT’S
ANNOUNCEMENTS**

Registration for the winter 2011 semester began on October 26. As of today, 10,327 students have registered (3791FT, 6536PT). Payment deadline for the winter semester is Tuesday, December 7.

▪ **Newsworthy**

Thank you to everyone who purchased tickets to A Chocolate Affair, and to the Board members that attended last Thursday evening! About 625 people attended the event out of the 725 tickets that were sold. There were 45 local companies that provided sponsorship dollars and 30 volunteers that supported the event. The net profits won't be known for another month or so, after we receive all of the bills, but all of the dollars are directed to Delta's Possible Dream Program.

Dr. Goodnow thanked Pam Clark and the Institutional Advancement Staff for organizing a wonderful event.

As a reminder, this Friday, November 12, is our *Achieving the Dream* Retreat at the Planetarium. Trustees who are interested in attending should contact Andrea Ursuy by Wednesday, November 10.

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TRUSTEE COMMENTS

E. Selby encouraged everyone to tune in for this month's Dateline Delta which features an interview with former Delta College President, Don Carlyon. He also provided a summary of the topics that were on the agenda at the fall MCCA Board of Directors Meeting. The meeting focused on entrepreneurship, collaboration, and innovation. One of the guest speakers was Doug Rothwell who will lead the Snyder transition team.

K. Ellison said that she had the opportunity to attend the Baccalaureate Summit in Lansing last week. The event was hosted by MCCA and explained the proposed legislation. It will allow community colleges to offer baccalaureate degrees on a very limited basis. Degrees offerings would be limited to 4 areas – culinary arts, maritime, nursing, and cement technology. They would only be offered in those communities in which programs are not accessible to students.

R. Stafford said that the Chocolate Affair continues to get better every year. He said that the first Budget Cabinet meeting of the year took place last Friday. He will provide regular updates on the progress of Budget Cabinet. He encouraged Trustees to provide Deb with any environmental scanning information that will be helpful in development of the budget.

K. Higgs said that he opposes going into closed session to discuss the conflict of interest matter because he has similar litigation in the courts right now. Until a decision is made, the Board should wait to take action. L. Myles-Sanders reminded K. Higgs that it is not appropriate to discuss his case without the Board's counsel present or without permission of counsel to do so.

CHAIR COMMENTS

Board Chair Houston-Philpot shared some of the information that she picked up at the ACCT Annual Congress in Toronto. Board Chair Houston-Philpot, President Goodnow, and Pat Graves presented at the conference. The presentation focused on the work that Delta College is doing to meet employer needs in educating the changing regional workforce.

She said that the Annual Congress focused on access and success. She provided information regarding the goals that have been set.

Board Chair Houston-Philpot announced that the ACCT Legislative Summit will take place in Washington DC February 13 – February 16, 2011.

The ACCT Annual Congress will take place in Dallas, Texas November 12 – November 15, 2011.

Board Chair Houston-Philpot appointed Trustee Selby and Trustee Wacksman to serve on the Board Nominating Committee.

Board Chair Houston-Philpot congratulated Trustee Ellison, Trustee Emrich, and Trustee Wacksman on their recent election victories. She also thanked Deb Lutz, Larry Ramseyer, and staff for their work on the audit and the capital outlay plan. In addition, she congratulated the staff in Institutional Advancement on the success of the Chocolate Affair.

CLOSED SESSION

R. Emrich made a motion to go into closed session for the purpose of discussing written opinion of legal counsel with support from E. Selby.

The results of the vote to go into closed session were 7 in favor, 1 opposed:

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K. Ellison – Yes
R. Emrich – Yes
K. Higgs – No
K. Houston-Philpot – Yes
K. Lawrence-Webster
J. MacKenzie – Absent
R. E. Selby – Yes
R. Stafford – Yes
E. Wacksman – Yes

Trustees went into closed session at 8:00 p.m.

BA4855

R. Emrich made a motion that the Board of Trustees offer an agreement as published between the Board and Karen Lawrence-Webster. If she accepts the agreement, then the matter is complete. R. Stafford seconded the motion.

Motion passed with 7 in favor. K. Higgs abstained from voting.

ADJOURNMENT

There being no further business, Board Chair K. Houston-Philpot adjourned the meeting at 8:35 p.m.

Respectfully submitted,

Leslie Myles-Sanders, Board Secretary

Andrea Ursuy, Recording Secretary

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