

**DELTA COLLEGE DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
DELTA COLLEGE BOARD ROOM
TUESDAY, APRIL 13, 2010
7:00 p.m.**

- MEMBERS PRESENT** R. Emrich, K. Higgs, K. Houston-Philpot, K. Lawrence-Webster, J. MacKenzie, R. E. Selby, R. Stafford, E. Wacksman
- OTHERS PRESENT** J. Goodnow, E. Beckman, P. Clark, D. Colenbrander, C. Curtis, J. Dykhuizen, L. Govitz, T. Grunow, S. Hartshorn, R. Holtman, L. Holoman, T. Kienbaum, T. Kubatzke, G. Luczak, D. Lutz, P. Lutz, R. McGaw, J. Miller, S. Montesi, M. Mosqueda, L. Myles-Sanders, T. Noah, D. Peruski, L. Ramseyer, S. Rice, S. Romer, S. Rosin, P. Seidel, T. Stitt, A. Ursuy, C. Watson, J. Williams, S. Witzke, M. Wood
- PRESS PRESENT** A. Dodson (Bay City Times), J. Hall (WSGW)
- CALL TO ORDER** Board Chair K. Houston-Philpot called the meeting to order at 7:15 p.m.
- APPROVAL OF AGENDA** K. Lawrence-Webster made a motion to approve the agenda with support from R. Stafford. Motion passed unanimously.
- PUBLIC COMMENTS** Board Chair K. Houston-Philpot called for comments from the public.
- Tarrah Noah, a Saginaw County Resident and Delta College Student, said that he would like the Trustees to consider moving the Teaching/Learning Center to a more quiet area in the library.
- TREASURER’S REPORT** D. Lutz informed the Board that at the end of March, the College remains in a solid cash financial position. Enrollments continue to exceed budget. As a result, tuition and fees are exceeding budget as well. There are no other significant variances to report at this time.
- CONSENT AGENDA** Board Chair K. Houston-Philpot called for approval of the consent agenda. K. Higgs made a motion to approve the consent agenda with support from E. Wacksman. Motion passed unanimously, approving the Minutes of the Board Dinner Meeting March 16, and the Board Regular Meeting March 16, 2010, as well as the purchase of classroom furniture and medical simulation equipment. The Q-TV Studio Renovation Project, North and East Campus Roads Improvement Project, new degree programs (Electrical Utility/Substation Worker & Global Peace Studies), and 2013 academic calendar were also approved as a part of the consent agenda.
- Trustee Higgs asked that the heading “committee-of-the whole” be removed from the items that the Board would be taking action on (bylaws amendment and operating parameters amendment) for clarification purposes.
- COMMITTEE-OF-THE-WHOLE
BYLAWS AMENDMENT,
ARTICLE IX** It is the recommendation of the Board Chairperson (K. Houston-Philpot) that the Bylaws be amended at Article IX – RULES OF ORDER, to read as follows:
- All business of the board shall be conducted in accordance with the most recent version of

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BA4813

Robert’s Rules of Order Revised (“Rules”), as modified by its provisions relating to procedure for small boards, except that motions must be seconded. Each trustee shall be provided a copy of the Rules.

K. Lawrence-Webster made a motion to approve the recommendation. K. Houston-Philpot clarified that this amends only the provisions relating to procedure for small boards. Motion passed with a vote of 7 in favor, 1 opposed (K. Higgs).

**COMMITTEE-OF-THE-WHOLE
OPERATING
PARAMETERS
AMENDMENT**

It is the recommendation of the Board Chairperson (K. Houston-Philpot) that the Operating Parameters be amended at Section XI. Memberships and Board Development Activities so that the last paragraph reads in its entirety as follows:

Utilizing input from the College President and Vice Chairperson of the Board, and at his or her discretion requesting input from other Board members or from the Board as a whole, the Chairperson of the Board will provide guidance, make decisions, and set direction regarding board development activities.

BA4814

R. Emrich made a motion to approve the recommendation. Following discussion, the motion failed with a vote of 1 in favor (E. Selby), remainder opposed.

R. Emrich made a motion that the Board Chair, Vice Chair, College President, and, at the discretion of the Board Chair, one other Trustee, be selected to prepare a plan for how the Delta College Board of Trustees will participate in professional development activities and Board related organizations. K. Lawrence-Webster seconded the motion. Motion passed with a vote of 1 opposed (Selby), remainder in favor.

**ADMINISTRATIVE
REPORTS –**

- Gifts to the College for the month of March 2010: Delta College Foundation – \$181,086.00; Delta College Quality Public Broadcasting - \$108,186.00; monthly combined total – \$289,272.00

**PRESIDENT’S REPORT –
GIFTS TO THE COLLEGE**

**PRESIDENT’S REPORT –
PERSONNEL REPORT**

Dr. Goodnow announced that Dr. Gail Hoffman-Johnson has been appointed Interim Dean of Teaching and Learning. Gail’s appointment is effective for one year beginning on May 1, 2010.

Gail began her career at Delta College as an instructor of office administration and technology in 1980. Since that time she has attained the rank of full professor, served as Senate President, and directed the post-secondary articulation program. Gail is currently serving as the Chair of the Business and Information Technology Division. She is the Chair of Curriculum Sub Council and works regularly with our resource development team to develop grant applications.

Gail brings a history of academic leadership and a wealth of knowledge to the position of Interim Dean of Teaching and Learning.

Congratulations also go to the faculty members who have successfully achieved promotion and/or tenure this year. A complete listing by rank is available in Board Packets.

In addition, the report of hires/separations for the month of March can be found in packets.

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**PRESIDENT'S
ANNOUNCEMENTS**

▪ **Enrollment Report**

Spring/summer semester registration began on Tuesday, March 16. As of today, 6530 students have registered (886 part-time, 5644 full-time). This is an increase of 7.8% from last year. The payment deadline for spring is today.

▪ **Follow-up from last month**

At last month's Board meeting, Trustee Lawrence-Webster asked the Administration to provide specific information on candidate pools and the hiring process. Before moving forward with the rest of my announcements, I would like to check in with Trustee Lawrence-Webster and make sure that the information that was sent to her and the rest of the Board satisfied her request.

▪ **Newsworthy**

Delta College was notified today that it has been selected to participate in *Achieving the Dream* for two years, starting this Spring. This national initiative began in 2004 by the Lumina Foundation to improve student success at the nation's community colleges, particularly for students of color and low-income students. The program now comprises more than 100 participating institutions in 22 states.

Achieving the Dream's student-centered vision is focused on creating a *culture of evidence* on community college campuses in which data and evidence drive broad-based institutional efforts to improve student outcomes. The first year will be a planning year during which we will examine our student data, identify achievement gaps between groups of students, identify interventions to address the gaps, and create a plan to improve student outcomes. During the two years, colleges will build internal and external stakeholder commitment to a long-term student success agenda and implement policies and practices that address problems uncovered during the planning year.

Health Information Technology Grant - Led by Cuyahoga Community College, Delta College will be partnering with 17 community colleges (including 6 League schools) in 10 mid-western states to provide education, training, and retraining in health information technology. The College will integrate electronic medical records information into existing academic classes in the nursing, allied health, and medical secretary programs, provide short-term training through the LifeLong Learning Division, and upgrade the skills of incumbent workers employed at hospitals and physician's offices. This will provide healthcare employees with the skills required to implement the recently signed healthcare reform legislation.

The College will receive \$791,706 over two years to conduct outreach, student recruitment, assessment, job placement, and education/instruction for 300 students. The College's healthcare partners are MidMichigan Health-Midland and Bay Regional Medical Center. The grant is also in collaboration with the Great Lakes Bay Region Michigan Works!

*Wendy Kraynak, Manager of Recruitment and Employment, is currently attending the
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College and University Professional Association for Human Resources' Midwest Region Conference. Wendy was invited to co-present with Dr. Christopher D. Lee. In a letter to Wendy, Dr. Lee notes that he selected Wendy as a co-presenter because he feels that Delta College is an "expert model" in the areas of recruitment and hiring.

Congratulations to *Howard Sharper*, Manager of Programming and Production for Delta College's Q-90.1 Radio. Howard has been elected Vice President of the Michigan Public Radio Network. New officers will serve for the 2010-2011 program year.

The Thirteenth Annual Delta College *Middle School Mathematics Competition* entitled, Math Keeps You Ahead of the Game! was held on Saturday, March 20th. The competition hosted approximately 550 middle school students from 31 area schools, across the counties of Bay, Midland, Saginaw, Isabella, Gratiot, Shiawassee, Genesee, Tuscola, Lapeer, St. Clair, Huron and Clare. Members of the Delta College Mathematics Division and over 150 volunteers from the classroom and community were on hand to make the day a huge success.

Events

Donna Brazile will be speaking at Delta College on Monday, April 19. Her speech, titled "*The Shifting American Political Landscape*," will take place in the Lecture Theater at 2:00 p.m.

This coming Saturday evening, April 17, our Delta College Planetarium will be a partner with the Midland Symphony Orchestra for their performance of "To the Planets and Beyond" at 8:00 pm at the Midland Center for the Arts. Our planetarium is providing the celestial images from the Hubble Telescope and other visuals that will accompany the orchestra along with the Central Michigan University Concert Choir.

The Delta College *50+...Just Like Gold Program* is partnering with the four major hospitals in our Great Lakes Bay Region to sponsor on Saturday, May 8th from 9:00 am to 1:00 pm at Delta College the 50+ Health for Life Expo. This is the first time all four hospitals have worked together on an event. There will be educational seminars on a wide range of health topics, interactive activities, demonstrations and many exhibits by over a wide variety of vendors showcasing health care products and services which focus on the 50+ population. The event will be FREE to the public and a very large crowd is expected to attend.

April 27 is the Annual Student Awards Ceremony. The event will begin at 4:00 p.m. in the Lecture Theater.

April 30 is Commencement. Dinner will take place at 5:30 p.m. in the Board Room. The Commencement Ceremony will begin at 7:00 p.m.

TRUSTEE COMMENTS

K. Higgs said that he has a petition signed by 41 students who are interested in starting a student government at Delta College. J. Goodnow said that there are guidelines in place and

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channels that the students can go through to start a new organization on campus.

K. Higgs said that he believes that the process that is being used to fill the Board vacancy violates the open meetings act. L. Myles-Sanders provided the Board with case law and analysis demonstrating that the process complies with the OMA.

R. E. Selby gave an overview of the MCCA Spring Board of Directors Meeting that he attended at Mott CC on March 26 – 27. He focused on the strategic assumption that were discussed during the meeting:

ASSUMPTION #1: There will be a continuing call for accountability, particularly on student success and our ability to manage costs/financial efficiency.

ASSUMPTION #2: The compact of the community college mission is under question - whether a community college education is a public or private good (is the comprehensive mission even sustainable).

ASSUMPTION #3: Due to fiscal and political realities, there will be increasing legislative and regulatory threats to institutions and local control.

ASSUMPTION #4: Community colleges will be operating in a declining enrollment environment in the long-term (the current spike in enrollment is an aberration, with demographics indicating a long-term enrollment pattern of the declining traditional college-age population).

ASSUMPTION #5: Because of the changing economic, political and operational dynamics, community colleges will be increasingly called into discussion for the “next level of partnering” (significant alignment and integration) with K-12, universities and adult education.

ASSUMPTION #6: As the State works to diversify and transform the economy, community colleges will be called to play a bigger role in economic and workforce development.

ASSUMPTION #7: The rapid pace of globalization will increasingly call for the re-definition of the fundamental value proposition – credentialing – as new competition emerges.

K. Lawrence-Webster asked that the footnote regarding Martin Luther King Jr.’s Birthday be removed from the 2013 calendar. S. Romer said that she would remove the footnote.

CHAIR COMMENTS

BA4815

Board Chair Houston-Philpot asked the Trustees reaffirm the creation of a committee of the Board to fill vacancies on the Board consisting of four members, two from the county represented and one from each of the other two counties. R. E. Selby made a motion to reaffirm the creation of the committee with support with support from R. Emrich.

Motion passed with a vote of 7 in favor, 1 opposed (Higgs).

K. Houston-Philpot appointed the following committee members:

- Kimberly Houston-Philpot (Midland)
- Robert Stafford (Midland)
- Earl Selby (Saginaw)
- Dee Dee Wacksman (Bay City)

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In closing, K. Houston-Philpot said that it is important to remember that the mission of Delta College is about students. It is about their ability to access a quality education and to be successful in reaching their educational goals.

ADJOURNMENT

There being no further business, Board Chair K. Houston-Philpot adjourned the meeting at 8:09 p.m.

Respectfully submitted,

Leslie Myles-Sanders, Board Secretary

Andrea Ursuy, Recording Secretary

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