

**DELTA COLLEGE DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING  
DELTA COLLEGE BOARD ROOM  
TUESDAY, MARCH 16, 2010  
7:00 p.m.**

- MEMBERS PRESENT** R. Emrich, K. Higgs, K. Houston-Philpot, T. Lane, K. Lawrence-Webster, J. MacKenzie, R. E. Selby, R. Stafford, E. Wacksman
- OTHERS PRESENT** J. Goodnow, D. Bailey, B. Baker, D. Baker, T. Caylor, C. Curtis, D. Lutz, P. Clark, L. Myles-Sanders, A. Hill, P. Graves, T. Grunow, S. Hartshorn, G. Hoffman-Johnson, B. Kemmer, J. Knochel, G. Luczak, P. Lutz, G. McGowan, S. Montesi, C. Morley, M. Mosqueda, F. Pantoja, L. Ramseyer, K. Randolph, S. Rice, S. Romer, S. Rosin, J. Stahl, T. Stitt, A. Ursuy, R. Weedman, J. Williams, K. Wilson, M. Wood
- PRESS PRESENT** M. Barth (Delta College Collegiate), A. Dodson (Bay City Times), J. Hall (WSGW)
- CALL TO ORDER** Board Chair K. Houston-Philpot called the meeting to order at 7:24 p.m.
- APPROVAL OF AGENDA** K. Higgs made a motion to add an item to the agenda regarding the Board determining the definition of directory information as it relates to FERPA.
- The motion carried with a vote of 7 in favor. R.E. Selby and E. Wacksman voted against the motion.
- K. Higgs made a motion to add an item to the agenda to discuss the formulation of a student government at Delta College.
- The motion failed with a vote of 1 in favor (K. Higgs), remainder opposed.
- The amended agenda was approved unanimously.
- PUBLIC COMMENTS** Board Chair K. Houston-Philpot called for comments from the public.
- TREASURER'S REPORT** D. Lutz informed the Board that at the end of February, the College remains in a solid cash financial position. Enrollments are exceeding budget. As a result, tuition and fees are exceeding budget as well. There are no other significant variances to report at this time.
- Ms. Lutz provided the Board with an overview of the budget situation in the State as well as proposed changes to Michigan's Public School Employees Retirement System (MPSERS).
- CONSENT AGENDA** Board Chair K. Houston-Philpot called for approval of the consent agenda. R. Emrich made a motion to approve the consent agenda with support from R. Stafford. Motion passed unanimously, approving the Minutes of the Board Dinner Meeting February 16, the Board Regular Meeting February 16, 2010, and the Special Board Meeting February 27, 2010, as well as the purchase of computer systems from the Dell Corporation. A new Advanced Certificate in Laboratory Science (effective fall semester 2010) was also approved as a part of the consent

*Approved by the Board of Trustees at the April 2010  
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agenda.

**COMMITTEE-OF-THE-WHOLE  
POLICY GOVERNANCE  
DISCUSSION**

K. Houston-Philpot reported that she has asked President Goodnow to do some research regarding policy governance. President Goodnow will be seeking information from other League for Innovation Colleges. When the information has been collected, the Board will move forward with discussions on policy governance.

**COMMITTEE-OF-THE-WHOLE  
3.020 II POLICY UPDATE**

S. Romer, Senate President, gave an update on revisions to Senate Policy 3.020 II. One of the proposed changes will be to separate the policy from 3.020 and name it 3.021. Scanlon said that the committee has met with outside counsel to gather input for the policy revisions and is making significant progress on completion. The goal to complete the revisions is spring 2010.

**COMMITTEE-OF-THE-WHOLE  
3.020 III FINANCIAL  
EXIGENCY POLICY  
UPDATE**

K. Wilson said that she is chairing the committee that is working on Senate Policy 3.020 III, Financial Exigency. The committee just met for the first time. The meeting included outside counsel. The attorney provided valuable advice that the committee will take into account as they meet on a weekly basis to work on the policy over the next couple of months.

**COMMITTEE-OF-THE-WHOLE  
FERPA DIRECTORY  
INFORMATION**

K. Higgs made a motion that the Board adopt a policy defining directory information as it relates to FERPA at Delta College. After some discussion, K. Higgs amended the motion asking the Board to approve the (verbatim) adoption of FERPA directory information as provided in US Code.

The motion failed with a vote of 1 in favor (K. Higgs), remainder opposed.

**COMMITTEE-OF-THE-WHOLE  
BYLAWS AMENDMENT,  
ARTICLE IX**

It is the recommendation of the Board Chairperson (K. Houston-Philpot) that the Bylaws be amended at Article IX – RULES OF ORDER, to read as follows:

All business of the board shall be conducted in accordance with the most recent version of Robert’s Rules of Order Revised (“Rules”), as modified by its provisions relating to procedure for small boards, except that motions must be seconded. Each trustee shall be provided a copy of the Rules.

*This is a first reading of a proposed change to the Board of Trustees Bylaws with action to be taken on this matter at the April 2010 Regular Board Meeting.*

**COMMITTEE-OF-THE-WHOLE  
OPERATING  
PARAMETERS  
AMENDMENT**

It is the recommendation of the Board Chairperson (K. Houston-Philpot) that the Operating Parameters be amended at Section XI. Memberships and Board Development Activities so that the last paragraph reads in its entirety as follows:

Utilizing input from the College President and Vice Chairperson of the Board, and at his or her discretion requesting input from other Board members or from the Board as a whole, the Chairperson of the Board will provide guidance, make decisions, and set direction regarding board development activities.

*This is a first reading of a proposed change to the Operating Parameters of the Board of Trustees with action to be taken on this matter at the April 2010 Regular Board Meeting.*

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**COMMITTEE-OF-THE-WHOLE  
BA4812  
SENATE POLICY 2.060**

It is the recommendation of the Administration that the Board of Trustees return the proposed policy, 2.060 – Grievance, to the Senate requesting that the Senate incorporate the suggestions of legal counsel that were outlined in the memo sent to Trustees. R. E. Selby made a motion to approve the recommendation with support from R. Stafford. Motion passed unanimously.

**ADMINISTRATIVE  
REPORTS –**

**PRESIDENT’S REPORT –  
GIFTS TO THE COLLEGE**

- Gifts to the College for the month of February 2010: Delta College Foundation – \$41,840; Delta College Quality Public Broadcasting - \$22,842; monthly combined total – \$64,682

**PRESIDENT’S REPORT –  
PERSONNEL REPORT**

- Brigit Dyer has been hired as the new Director of Retention. Funded by Title III, the Director of Retention will develop, implement and evaluate college-wide initiatives to promote the successful persistence of students toward meaningful educational goals including, but not limited to, transfer, certificate/degree attainment, etc. Additionally, the Director will work to foster and enhance efforts to assist potentially at-risk students and assess how such efforts align with specific College goals and values.
- Spring Schafer has been appointed as a tenure-track psychology instructor, while Sol Smith has been appointed as a tenure-track English instructor.

**PRESIDENT’S  
ANNOUNCEMENTS**

- A number of one-year renewable and non-tenured, tenure-track faculty reappointments for the 2010-2011 academic year have taken place. Board members were provided a list, along with a complete list of hires and separations for the month of February.
- The search for the Interim Dean of Teaching and Learning is underway. It is expected that the new interim dean will be selected by the end of March. The candidate who is selected will begin work on May 1, 2010.
- The College is conducting a national search for the next Vice President of Instruction and Learning Services. The posting is on Delta’s website and is being advertised nationally through several mediums.
- As of Delta’s official count day (January 9, 2010), 11,766 students are enrolled for the winter semester. Spring/summer semester registration began today. Registration for fall 2010 begins on Tuesday, March 30.
- Delta College has been named to the 2009 President’s Higher Education Community Service Honor Roll, the highest federal recognition a college or university can receive for its commitment to volunteering, service-learning and civic engagement. In fact, Delta was of only 115 schools named to the Distinction List. The Corporation for National and Community Service, which administers the annual Honor Roll award, recognized more than 700 colleges and universities for their impact on issues from poverty and homelessness to environmental justice.

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- Delta College Quality Public Broadcasting received ten Broadcast Excellence Awards at the annual Michigan Association of Broadcasters event that was held in Lansing on Wednesday, March 3. "Breaking New Ground: Women of the Saginaw Valley" received Best in the News Special or Documentary category. Q-90.1 FM received two "best" awards – one for the best in the special interest and cultural programming category (for FM Forum) and one for the best membership appeal.
- State Appropriations: The community college appropriations bill (SB 1151) was reported from the Senate subcommittee last week. It is scheduled for consideration by the full Appropriations Committee this week. No major changes to the Subcommittee recommendation are anticipated. The Senate's goal is to send the all budget bills to the House by April 1. The bill as reported contains a 3.1% operations reduction across the board.
- The American Graduation Initiative (AGI) has been removed from the Student Aid and Fiscal Responsibility Act of 2009. If the AGI were to be funded, it would mean an investment of more than \$12 billion in the nation's community colleges during the next 10 years. The AGI calls for five million more two-year graduates by 2020.
- Matt Eyre, Assistant Professor of Mechanical Technology & Design, was recently selected to receive a RUBY Award (Recognizing the Upward, Bright and Young), presented by 1<sup>st</sup> State Bank. The honor recognizes Matt's expertise in developing new programs to train workers in alternative energy areas.

## TRUSTEE COMMENTS

E. Wacksman said that this year's Women's History Month program was outstanding. She thanked the committee for their hard work in putting the program together.

R. Stafford said that the ACCT Legislative Summit was impressive. He noted that it was a great opportunity to learn from colleagues and talk with our legislators about the importance of community colleges.

K. Higgs said that he thinks that the College should have a student government. J. Goodnow responded that we have a different model here and our students are represented in our College Senate. In addition, J. Goodnow said in the 5 years that she has worked at the College, no student has come forward to request a student government.

K. Lawrence-Webster inquired about a document that she received regarding 59 College hires since July 1, 2009. She asked if the document is accurate. K. Lawrence-Webster said that she would like to review the following data:

- search committee members – not by name, but by the pre-determined definition of diversity: discipline, ethnicity, gender
- pool – demographics
- phone interview – demographics

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- campus interview – demographics
- meeting with the president

K. Lawrence-Webster also asked if there is a document on how we hire non-faculty.

**CHAIR COMMENTS**

Board Chair, K. Houston-Philpot, thanked Trustees who attended the ACCT Legislative Summit (R. Emrich and R. Stafford) and the ACCT Leadership and Governance Workshop (K. Higgs and R.E. Selby). She also thanked Trustees for attending the Special Board Meeting to discuss Policy Governance on February 27, 2010. The session was video-taped for those who would like to view it.

**ADJOURNMENT**

There being no further business, Board Chair K. Houston-Philpot adjourned the meeting at 9:12 p.m.

Respectfully submitted,

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Leslie Myles-Sanders, Board Secretary

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Andrea Ursuy, Recording Secretary

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Regular Meeting.*