

**DELTA COLLEGE DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
DELTA COLLEGE BOARD ROOM
TUESDAY, DECEMBER 8, 2009
7:00 p.m.**

- MEMBERS PRESENT** R. Emrich, K. Higgs, K. Houston-Philpot, T. Lane, K. Lawrence-Webster, J. MacKenzie, R. E. Selby, E. Wacksman
- MEMBERS ABSENT** R. Stafford
- OTHERS PRESENT** J. Goodnow, B. Baker, T. Brown, P. Clark, C. Drouse, L. Govitz, P. Graves, T. Grunow, S. Hartshorn, J. Knochel, T. Kubatzke, D. Lutz, S. Montesi, M. Mosqueda, J. Miller, L. Myles-Sanders, L. Ramseyer, K. Randolph, D. Redman, D. Salinas, P. Seidel, S. VanderLaan, B. Webb, K. Wilson
- PRESS PRESENT** A. Dodson (Bay City Times), D. Ferrier (Delta College Collegiate), J. Hall (WSGW), M. Tobias (Delta College Collegiate)
- CALL TO ORDER** Board Chair K. Houston-Philpot called the meeting to order at 7:12 p.m.
- APPROVAL OF AGENDA** Board Chair K. Houston-Philpot said that J. Goodnow requested the removal of items 5. C. 1. Sabbatical Leave Recommendations and 5. C. 2. Preliminary Approval of the Board of Trustees 2010 Regular Meeting Calendar, from the consent agenda. They would be moved under item 6. Board Action and Discussion Items. K. Higgs requested that item 5. B. 1. Approval of revisions to the Delta College Endowment Fund Investment & Distribution Policy be removed from the consent agenda. K. Houston-Philpot then called for approval of the agenda as amended. E. Wacksman made a motion to approve the agenda. T. Lane seconded the motion. Motion passed unanimously.
- PUBLIC COMMENTS** Board Chair K. Houston-Philpot called for comments from the public. K. Randolph, Chair of Faculty Executive Committee, spoke on behalf of herself and T. Boudrot, Budget Cabinet Chair, about the Board discussion on a tuition freeze for 2010-11. She noted that she hopes that the Board will take no action on this issue and let shared governance play itself out. K. Randolph said that she hopes that the Board will allow Budget Cabinet to do their work as charged.
- TREASURER'S REPORT** D. Lutz informed the Board that at the end of November, the College remains in a solid cash financial position. At this time there are no additional variances to report.
- CONSENT AGENDA** Board Chair K. Houston-Philpot called for approval of the consent agenda. K. Lawrence-Webster made a motion to approve the consent agenda as amended. K. Higgs seconded the motion. Motion passed unanimously.
- FINANCE
BA4801** It is the recommendation of the Administration that the Board of Trustees approve up to a five (5) year agreement to Desire 2 Learn, Kitchener, Ontario Canada, for the college's learning management system, at a cost of \$113,769 and annual recurring costs estimated at \$81, 111. R. E. Selby moved for approval of the recommendation with support from K. Lawrence-Webster.

*Approved by the Board of Trustees at the January 2010
Regular Meeting.*

Motion passed unanimously.

**FINANCE
BA4802**

It is the recommendation of the Administration that the Board of Trustees approve the following resolution:

NOW THEREFORE, BE IT RESOLVED:

1. That the Governing Body for Delta College, of the State of Michigan, hereby designates Barbara R. Webb, Director of Business Services, who is the authorized coordinator as the person responsible for accepting Federal Surplus Property, with the power and full authority to sign for such surplus property.
2. The coordinator named above is to be held responsible for the accountability and will maintain the necessary records for all surplus property obtained for public purposes until relieved from accountability by State and/or Federal authorities.
3. That money is available to pay service charges for surplus property obtained.
4. That the coordinator is further hereby authorized to direct payment of service charges for surplus property to complete all transactions.

K. Lawrence-Webster moved for approval of the recommendation with support from E. Wacksman. Motion passed unanimously.

**FINANCE
BA4803**

It is the recommendation of the Administration that the Board of Trustees adopt the Delta College Endowment Fund Investment and Distribution Policy as revised and recommended by the Investment Advisory Committee. R. Emrich moved for approval of the recommendation with support from T. Lane. The motion passed with a vote of 7 in favor, K. Higgs opposed.

**COMMITTEE-OF-THE-
WHOLE
BA4804**

It is the recommendation of the Administration that the Board of Trustees approve the Sabbatical Leave for Jacob VanHouten as submitted. R. E. Selby moved for approval of the recommendation with support from E. Wacksman. Motion passed unanimously.

**COMMITTEE-OF-THE-
WHOLE
BA4805**

It is the recommendation of the Administration that the Board of Trustees approve a preliminary schedule of the Regular Board Meeting Calendar for 2010 as submitted. R. Emrich made a motion to approve the recommendation with support from T. Lane. J. Goodnow stated that the August 10, meeting scheduled to meet at the Planetarium will be moved to the main campus and that the October 12, meeting will be at the Planetarium instead of main campus. The actual calendar will be approved at the January Board Meeting. Motion passed unanimously.

DISCUSSION ITEM

The Board had a discussion on a tuition freeze for the 2010-11 year.

K. Higgs made a motion to have the Budget Cabinet present a recommendation for the budget in May with three scenarios. The first scenario would be with no tuition increase and no salary increase. He suggested that the other two scenarios be discussed by the Board and then provide to the Budget Cabinet. The motion received no support. The motion failed with a vote of 1 in favor, K. Higgs, 7 opposed.

J. MacKenzie made a motion to have the budget information presented in May so that Board members can review it before it is voted on in June, with support from E. Wacksman. The motion passed with a vote of 6 in favor, R.E. Selby and K. Lawrence-Webster opposed.

K. Higgs made a motion to have the budget policy discussed as a dinner meeting topic within the
*Approved by the Board of Trustees at the January 2010
Regular Meeting.*

next two months. The motion passed with a vote of 7 in favor, R. E. Selby opposed.

ADMINISTRATIVE

REPORTS --

PRESIDENT'S REPORT – GIFTS TO THE COLLEGE

Gifts to the College for the month of November 2009

Delta College Foundation – \$77,097.00
Delta Public Broadcasting - \$73,747.00
Monthly combined total – \$150,844.00

PRESIDENT'S ANNOUNCEMENTS

- Registration for the winter semester began on Monday, October 26. Payment deadline is today. As of today, 11,616 students have registered.
- The Carnegie Foundation for the Advancement of Teaching and the Council for Advancement and Support of Education have named Mary Beth Looby the 2009 Michigan Professor of the Year. Mary Beth was selected from more than 300 top professors in the United States.

She is an English Professor and has been with Delta College since 1988. Always having an interest in developmental education, Mary Beth was appointed Director of Developmental Education in 2007.

CASE and the Carnegie Foundation have been partners in offering the U.S. Professors of the Year awards program since 1981. This year, there are 38 state winners. CASE assembled two preliminary panels of judges to select finalists. The Carnegie Foundation then convened the third and final panel, which selected four national winners. CASE and Carnegie select state winners from top entries resulting from the judging process.

- Congratulations to Tom Coats, Automotive Instructor, who recently received the GM ASEP Instructor Award of Merit. To be eligible for this award, the individual must:
 - ✓ Be a current GM ASEP Technical Instructor, with a minimum of (2) years teaching with the GM ASEP program.
 - ✓ Demonstrate progress towards meeting standards set by GM.
 - ✓ Excel in relationships with students, other faculty, GM dealerships and GM regional personnel.
- Wendy Kraynak, Manager of Recruitment and Employment, has been asked to present information on Delta College's recruitment practices with Dr. Christopher Lee. Wendy and Dr. Lee will present at the College and University Personnel Association Midwest Region Conference in April of 2010. This is quite an honor for Wendy and for the College. Dr. Lee is a human resources practitioner, lecturer, researcher, and author.
- One of the goals of the President is to increase gifts to the College. With that in mind, Dr. Goodnow announced that The Harvey Randall Wickes Foundation has made a sizeable gift, in the amount of \$757,619.00, to the College. The confirmation letter that the College received from the Wickes Foundation said:

The Harvey Randall Wickes Foundation has great respect for Delta College and the role that it plays in our community. Our current grant to Delta College is being made with a focus on
Approved by the Board of Trustees at the January 2010
Regular Meeting.

assisting curriculums which have expanding need and high job training and retraining opportunities. Healthcare and alternative energy are growing programs at Delta, which are responsive to the needs of our region's local employers. There are excellent prospects for future jobs in these areas.

The gift from the Harvey Randall Wickes Foundation will fund:

Medical Simulation Expansion (\$215,759)

Due to the delay in the renovation of the Allied Health Building, Delta sought funding to purchase four additional simulated manikins and upgrade another for use in its health teaching classrooms. At Delta College, more than 23 percent of the College's 11,299 total students are enrolled in health related or health science programs, and nearly 600 students will be directly affected per semester.

Wind Turbine Engine (\$200,000)

Delta College has a new Associate Degree in Applied Science: Alternative Energy Solutions, which was launched in fall 2009. The first track (in what will become a multi-track degree) is designed to prepare students for entry level employment as a Wind Turbine Technician. One of the key elements of this new training area would be the installation of an industrial wind turbine and other elements of cross functional training. Delta College proposed finding "damaged" wind turbine and pay to have it shipped to Delta. Acquiring and installing this training equipment for the Wind Turbine Technology program will not only enhance learning for our current 56 students in the program, but also the approximately 50 additional interested students that are on a waiting list.

Alternative Energy, Integrated Systems Center (\$341,860)

Delta College also proposed repurposing an open, flexible space within its Technical, Trades & Manufacturing wing on main campus to build an Alternative Energy "Integrated Systems Center." One of the key elements of this new training area would be the installation of an industrial wind turbine, engine repair, safety climb wall, and other elements of cross-functional training. Much of the training equipment being proposed is portable and modular to allow for creative and innovative curriculum delivery. Approximately 600-700 students would be impacted by reallocating current space for this new use.

- The College applied for Perkins Program of Study Grants for \$7,500 each. Delta received funding for four programs of study (for a total of \$30,000) in the areas of Welding Engineering Technology, Management, Network Technology, and Automotive Service Technology. The project coordinators are Steve Rosin (Welding and Auto) and Gail Hoffman-Johnson (Network and Management).

Each project will review high school state standards, curriculum standards, and assessment to Delta College's entry-level requirements, competencies, and pre-requisites. The result should be a more aligned curriculum from the high school to Delta College to four-year institutions.

- Board Members were given information on special projects that the college is working to accomplish.

*Approved by the Board of Trustees at the January 2010
Regular Meeting.*

- The first is the sculpture garden and walking tour project. The goal is to build an outdoor sculpture garden and walking tour on campus.
- The second is the University Center Trail Project which would connect the campus of Delta College with the campus of Saginaw Valley State University. This project is part of an ongoing effort in Michigan to develop and interconnected statewide system of trails.
- Finally, after almost 50 years in existence, the Delta College Courtyard is in need of some restoration. Nearly 50 years of use and growth have brought great cause for concern. Representatives from the College's Facilities Management Department and Delta administrators have determined the following problems, issues and needs:
 - o The fountain has structural cracks in need of repair, and an inadequate recirculation system that continues to be a very frustrating maintenance issue.
 - o The irrigation system is nearly 50 years old and needs replacement.
 - o The size of the trees and their proximity to the building are causing significant maintenance issues.
 - o "Competition" among the plants and their roots – in such a limited space – is compromising the overall health and vitality of the plants. Plants are dying because of a lack of water.
 - o Numerous cracks in sidewalks have caused trip hazards and forced the College to look at additional liability issues.
 - o If these issues are not addressed, more costly repairs are anticipated in the future.

Copies of the Bylaws and Operating Parameters as well as information on Delta's Winter 2010 "Success" Campaign were distributed to the Board of Trustees.

Dr. Goodnow also announced that Trustee Wacksman is featured in a November 26, 2009, Midland Daily News article entitled: *Breaking New Ground: Woman of the Saginaw Valley*.

TRUSTEE COMMENTS

T. Lane said that in addition to 2011 being the College's 50th Anniversary, the United Nations has also designated it the International Year of Chemistry. T. Lane has had the opportunity to visit several community colleges over the past few months and received great accolades for Delta College from each. He also recently had the opportunity to speak with President Obama on community colleges.

R. E. Selby said that he had the honor of interviewing Mary Beth Looby for Dateline Delta. He invited everyone to tune in on Wednesday, December 23, to hear the interview and information on developmental education.

K. Lawrence-Webster reported on the ACCT 40th Annual Leadership Meeting that she recently attended. She attended sessions on the following topics: Effective Board Governance, Policy Governance, Traditional Models and Adaptations; Budget Strategies and Sustainable Financial Planning; Remedial Education: Scope, Strategies and Success; and To Plan or How to Plan, That is the Question. The remedial Education session featured a YouTube Video titled, A Vision of K12 Students Today, which K. Lawrence-Webster recommended everyone watch on You Tube.

K. Higgs noted that in regards to the sculpture garden he hopes that the college would contact
*Approved by the Board of Trustees at the January 2010
 Regular Meeting.*

Charles Breed from Midland. He is a former Delta College Art Instructor and has won some national awards. P. Clark said that she has already contacted Mr. Breed. P. Clark also said there is a planning committee for this project and E. Wacksman is the Board Representative.

CHAIR COMMENTS

Board Chair K. Houston-Philpot re-appointed R. Stafford to the Budget Cabinet.

Board Chair Houston-Philpot said that she will attend the ACCT Legislative Conference in February along with Vice Chair Emrich and Trustee Stafford.

J. Goodnow, Chair K. Houston-Philpot, and Vice Chair R. Emrich have had discussions regarding a possible special Board meeting to discuss policy governance. With the 2010 Calendar they would also like to identify where specific policies might come forward for review, strengthening, and identification of policy gaps.

K. Higgs asked about receiving a copy of Robert's Rules of Order. R. Emrich noted that based on the new bylaws a copy is to be provided to each board member. J. Goodnow noted that she would make sure that everyone receives a copy.

K. Houston-Philpot reminded everyone to be mindful of the state of change and transition that the College is currently in. It is important to ask what it is that we don't want to change.

ADJOURNMENT

There being no further business, Board Chair K. Houston-Philpot adjourned the meeting at 9:04 p.m.

Respectfully submitted,

Leslie Myles-Sanders, Board Secretary

Talisa Brown, Recording Secretary

*Approved by the Board of Trustees at the January 2010
Regular Meeting.*