

**DELTA COLLEGE DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
DELTA COLLEGE MIDLAND CENTER
TUESDAY, JUNE 9, 2009
7:00 p.m.**

- MEMBERS PRESENT** R. Emrich, K. Higgs, K. Houston-Philpot, T. Lane, K. Lawrence-Webster, J. MacKenzie, R. E. Selby, R. Stafford, E. Wacksman
- OTHERS PRESENT** J. Goodnow, B. Baker, T. Caylor, P. Clark, T. Grunow, D. Halog, D. Harris, E. Heil, A. Hill, M. Ibanez, D. Lutz, F. Kindel, J. Knochel, T. Kubatzke, G. Luczak, J. Miller, S. Montesi, M. Mosqueda, L. Myles-Sanders, J. Perz, K. Randolph, L. Ramseyer, S. Romer, P. Seidel, T. Stitt, A. Ursuy, K. Wilson, S. Whitney
- PRESS PRESENT** C. Heng (Saginaw News)
- CALL TO ORDER** Board Chair K. Houston-Philpot called the meeting to order at 7:24 p.m.
- PUBLIC COMMENTS** Board Chair K. Houston-Philpot called for comments from the public.
- ACCEPTANCE OF MINUTES** Board Chair K. Houston-Philpot called for additions or corrections to the minutes of the Board Dinner Meeting and Regular Meeting of May 12, 2009. R. Emrich made a motion to accept to the minutes. K. Lawrence-Webster seconded the motion. Minutes were accepted as submitted.
- TREASURER'S REPORT** D. Lutz informed the Board that at the end of May, the College remains in a healthy financial position. Due to increased enrollments, College revenues are exceeding projections. She added that there are no other new major variances to report at this time. D. Lutz said that the auditor's scope letter to the Board was included in packets. K. Lawrence-Webster said that this would be a good time to address with the auditors any concerns that had been brought up over the last year. K. Houston-Philpot suggested that the Administration review minutes from the past year to make sure that any concerns that had come up were addressed.
- PERSONNEL
BA4772** It is the recommendation of the Administration that the Board of Trustees approve the appointment of Wendy Szafranski as Nursing Instructor in the Health and Wellness Division for the 2009-2010 academic year. This is a tenure-track appointment (commencing July 1, 2009, and ending June 30, 2010). K. Higgs made a motion to approve the recommendation with support from R. Stafford. Motion passed unanimously.
- PERSONNEL
BA4773** It is the recommendation of the Administration that the Board of Trustees approve the appointment of Michael McCoy as Mathematics Instructor in the Mathematics and Computer Science Division for the 2009-2010 academic year. This is a tenure-track appointment (commencing August 19, 2009 and ending June 30, 2010). K. Higgs made a motion to approve the recommendation with support from T. Lane. Motion passed unanimously.
- PERSONNEL
BA4774** It is the recommendation of the Administration that the Board of Trustees approve the appointment of Sol Smith as English Instructor in the English Division for the 2009-2010

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academic year. This is a one-year renewable appointment (commencing August 19, 2009 and ending June 30, 2010). K. Higgs made a motion to approve the recommendation with support from R. Stafford. Motion passed unanimously.

**FINANCE
BA4775**

It is the recommendation of the administration that the Board of Trustees approve the following 2009-2010 Budget and Tax Levy Resolution:

WHEREAS, the Board of Trustees has carefully examined the financial circumstances of the College District for the 2009-2010 fiscal year, including the following:

(a) Estimated General Fund expenditures - \$62,804,441

(b) Estimated General Fund revenues from state appropriation - \$13,702,200

(c) Estimated General Fund from other revenue sources exclusive of local and State taxation - \$25,265,329

(d) Estimated revenues from local taxation – Operational - \$23,841,037

A total levy of 2.0427 mills, consisting of 1.5563 charter mills, and .4864 extra voted mills on the taxable value of all taxable property within the district necessary for the sound management and operation of the College District for such fiscal year; and

WHEREAS, the Board of Trustees has complete authority to direct a 2009 tax levy of 2.0427 mills for operating purposes for fiscal year 2009-2010 from within its authorized millage rate in order to raise approximately \$23,841,037 by taxation;

NOW, THEREFORE, BE IT RESOLVED THAT:

For the year 2009, the sum of \$23,841,037 be raised by taxation which shall require a total millage rate of 2.0427 mills to be levied against the taxable value of all taxable property located within the College District for community college purposes, that appropriate notification of such tax levy be sent to all taxing authorities within the College District with instructions that the taxes so collected should be turned over to the College Treasurer as required by law and

FURTHERMORE, THAT:

The 2009-2010 operating budget be adopted for the entire College in the amount of \$109,471,473 which includes the General Fund budget of \$62,804,441 as contained in the attached budget document.

BE IT FURTHER RESOLVED that the administration be authorized to effect modifications and additions to the budgets where such modifications and/or additions are in keeping with sound business and fiscal practices.

DELTA COLLEGE BOARD OF TRUSTEES

BY: _____ Leslie Myles-Sanders
Secretary, Board of Trustees

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E. Selby made a motion to approve the recommendation with support from R. Emrich. Motion passed with a vote of 8 in favor and 1 against. K. Higgs voted against the motion.

**COMMITTEE-OF-THE-WHOLE
BA4776**

It is the recommendation of the Administration that the Board of Trustees approve an increase of 2.00% in the Administrative/Professional and Support Staff salary structure, to be granted to individual staff in accordance with the performance management system and increase the employee contribution to medical insurance premium to 10% effective July 1, 2009. T. Lane made a motion to approve the recommendation with support from E. Selby. Motion passed with a vote of 8 in favor and 1 against. K. Higgs voted against the motion.

**COMMITTEE-OF-THE-WHOLE
BA4777**

K. Houston-Philpot said that each year, member colleges of MCCA are required to certify board members who will serve as MCCA Trustee Directors. K. Houston-Philpot recommended that she serve as MCCA Trustee Director and R. Earl Selby serve as MCCA Alternate Trustee Director. K. Lawrence-Webster made a motion to approve the recommendation with support from R. Stafford. Motion passed unanimously.

**ADMINISTRATIVE
REPORTS --PRESIDENT'S
REPORT – GIFTS TO THE
COLLEGE**

Dr. Goodnow reported the following contributions for May 2009: the Foundation received \$56,812.00; Delta Public Broadcasting received \$102,562.00; for a monthly combined total of \$159,374.00.

**PRESIDENT'S
ANNOUNCEMENTS**

- Registration for Fall Semester is underway. As of June 9, 8,752 students have registered (3,605 have enrolled in 12 or more credits, 5,147 have enrolled in 11 credits or less).
- Earlier in the day, Delta College hosted eight trustees of the Frank N. Andersen Foundation on campus for a luncheon. During this luncheon, Barry Baker, General Manager of Communications Technology, Pam Clark, Executive Director of the Delta College Foundation, and Dr. Goodnow made a presentation to them seeking funds to renovate the Q-TV production studio. The area proposed for renovation is about 3,600 square feet. The Andersen Foundation Board has had a very positive association with Quality Public Broadcasting since its initial \$1 million contribution to the Q-TV digital capital campaign back in 2002. Because of that relationship, members made a verbal commitment to grant the College's request. Delta will be bringing forward a recommendation to the Board of Trustees in the near future to approve a proposed naming opportunity as a part of this substantial gift. With today's tough economic conditions, this gift marks a substantial pledge, and the College is grateful for the Andersen Foundation's generosity.
- Delta College's Q-TV will broadcast in digital exclusively as it shuts off the analog transmitter that has served the station since 1964 on Friday, June 12. This is the final action in the broadcasting industry's conversion to digital broadcast as mandated by the federal government. Residents have been communicated with, almost daily for many months, about the change and how to be prepared for it. Delta College has been broadcasting in digital since 2003 – one of the first television stations in the country to make the conversion.
- The College pro-actively created a free half-day seminar to help residents of the Great Lakes Bay Region explore new careers. A brochure on the seminar, titled "Retool Your Career", was placed in your packets. The seminar took place on Thursday, June 4, on the main

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campus, and was attended by 78 people. Scott Walker of Midland Tomorrow discussed the job outlook for the region. There were breakout sessions on re-thinking career paths and preparing for success in college, and also a number of workshops on small business ownership, Michigan Works!, joining the Delta College team, becoming an adjunct faculty member, financial aid and accelerated job training courses. Dr. Goodnow thanked the Office of Marketing and Public Information, Human Resources, the Academic Office, Corporate Services and Student Services for putting together this important event. Comments from those attending the event included: "The career center did a fantastic job; opening session was really informative." "I wish I could have attended more." "Had fun and very happy - thanks!"

- On May 22, Dr. Goodnow traveled with a group of Delta employees, students and community members on a study tour to Kenya, East Africa. The trip was very enlightening and increased her understanding of the realities that the people of Kenya are facing. The trip also made her realize the positive impact that the College's partnerships with colleges in Kenya have on students. One of the reasons for making the journey was to renew and strengthen Delta's partnership with both the Rift Valley Institute of Science and Technology and with Tracom College. There is a newly-signed partnership agreement. It includes a commitment on the part of Delta College and the Rift Valley Institute of Science and Technology to renew the International Alliance for Education Collaboration and Exchange, to pursue a new shared vision for the coming decade, and to achieve mutual benefits for students, faculty, staff and community at both institutions and in collaboration with Tracom College.

TRUSTEE COMMENTS

E. Wacksman said that she received a certificate designating Delta College as a "Lincoln Legacy School."

CHAIR COMMENTS

Board Chair Houston-Philpot noted that all Trustees received a memo from Dr. Goodnow in their packets requesting that her evaluation be conducted in a closed session on June 19, 2009.

Board Chair Houston-Philpot said that materials for the June 19 Special Meeting of the Board could be found in Board folders. She asked the Trustees to read Good to Great and to review the materials in the folders in preparation for the meeting.

Ms. Houston-Philpot noted that actions taken by the Board during this meeting regarding salary increases are in recognition of the employees of the College and the good work that they do. She addressed the employees in the audience stating, "we want to support you in your endeavors as you move forward." She thanked the Trustees for their thoughtful discussion and comments on this topic.

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ADJOURNMENT

There being no further business, Board Chair Houston-Philpot adjourned the meeting at 8:20p.m.

Respectfully submitted,

Leslie Myles-Sanders, Board Secretary

Andrea Ursuy, Recording Secretary

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