

**DELTA COLLEGE DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
APPROVED MINUTES
TUESDAY, MAY 8, 2007
DELTA COLLEGE BOARD ROOM – 7:00 P.M.**

- MEMBERS PRESENT** K. Higgs, T. Lane, J. MacKenzie, R. Stafford, E. Wacksman
- MEMBERS ABSENT** R. Emrich, K. Houston-Philpot, K. Lawrence-Webster, R. E. Selby
- OTHERS PRESENT** J. Goodnow, B. Allen, C. Atwood, P. Clark, C. Curtis, P. Graves, T. Grunow, D. Halog, d. knox, G. Luczak, D. Lutz, K. MacArthur, J. Miller, S. Montesi, C. Morley, M. Mosqueda, L. Myles-Sanders, R. Pfeiffer, L. Priebe, L. Ramseyer, P. Seidel, K. Treadway, L. Vanden Bosch, B. Webb, K. Wilson, M. Wood, P. Brandt from the Bay City Times, N. Smith from the Midland Daily News, and J. Hall from WSGW
- CALL TO ORDER** Board Vice Chair MacKenzie called the meeting to order at 7:10 p.m.
- PUBLIC COMMENTS** Board Vice Chair MacKenzie called for any comments from the audience. K. Higgs said that he had received a call from a constituent who had tried to register for a community education class and was asked for his Social Security number. When he refused to give his Social Security number for security reasons, he was told he could not register. T. Kubatzke will look into the matter. K. Higgs will give the name of the student to J. Goodnow for further contact.
- ACCEPTANCE OF MINUTES** Board Vice Chair MacKenzie called for additions or corrections to the minutes of the Board Dinner and Regular Meeting of April 10, 2007. The minutes were accepted as submitted.
- TREASURER'S REPORT** D. Lutz informed the Board that the College is in a good cash position at the end of April. Tuition and fees have exceeded budget. Enrollment is about 3,000 credit hours higher than budgeted and investment income is also higher than expected. The expenditures are coming in as planned. Absent Executive Order cuts, the College is doing well. The Treasurer's Report was accepted as presented.
- PERSONNEL ACTION BA4605** It is the recommendation of the Administration that the Board of Trustees approve the appointment of Bernadette Soo

Harkness as Instructor of Chemistry in the Science Division for the 2007-08 academic year. This is a tenure-track appointment commencing August 15, 2007, and ending on June 30, 2008. T. Lane moved for approval of the recommendation with support from R. Stafford. Motion passed unanimously.

**FINANCE ACTION
BA4606**

It is the recommendation of the Administration that the Board of Trustees approve the FY 2007-2008 Tuition and Fee Schedule (Attachment 1). K. Higgs moved for approval of the recommendation with support from T. Lane. Motion passed unanimously.

**FINANCE ACTION
BA4607**

It is the recommendation of the Administration that the Board of Trustees Act to "opt out" of the proposed Thomas Township Downtown Development Authority pursuant to the Downtown Development Authority Act; Act No. 197, Public Acts of 1975, as amended, and in accordance with the 60 day window from the date of the public hearing on this matter which was March 12, 2007 thereby exempting its taxes from capture. K. Higgs moved for approval of the recommendation with support from T. Lane. Motion passed unanimously.

**FINANCE ACTION
BA4608**

It is the recommendation of the Administration that the Board of Trustees act to "opt out" of the Tittabawassee Township Downtown Development Authority proposed boundary amendment and expansion pursuant to the Downtown Development Authority Act; Act No. 197, Public Acts of 1975, as amended, and in accordance with the 60 day window from the date of the public hearing on this matter which was April 10, 2007 thereby exempting its taxes from capture within these expanded boundaries. R. Stafford moved for approval of the recommendation with support from K. Higgs. Motion passed unanimously.

**FINANCE ACTION
BA4609**

It is the recommendation of the Administration that the Board of Trustees approve the attached project budget of \$587,000 and authorize the Facilities Department and administration to secure bids and award contracts to complete the Mackinaw Drive Street Improvements as detailed in the 2003 Campus Master Plan completed by JJR, LLC and the current project plans designed by JJR, LLC; Parsons Brinkerhoff Quade & Douglas, Inc.; and MacMillan Associates, Inc. K. Higgs moved for approval of the recommendation with support from R. Stafford. K. Higgs asked what the project involved. L. Ramseyer replied that it includes upgrading and repaving of

the roads from Mackinaw to the intersection of North Campus and West Campus Roads. It will revise the intersection with turn lanes. There will also be new street lighting and a traffic signal will be put at the Mackinaw entrance. Motion passed unanimously.

**FINANCE ACTION
BA4610**

It is the recommendation of the Administration that the Board of Trustees approve the purchase of one hundred and fifty-nine (159) computer systems and peripherals at a cost of \$255,393 to Dell Corporation. T. Lane moved for approval of the recommendation with support from R. Stafford. K Higgs asked what models the College purchases and B. Webb replied that they buy Dell Precision computers. R. Stafford asked if the College purchases or leases computers, and B. Webb replied that the College purchases computers because it would cost more to lease them than to purchase them. D. Wacksman asked if the College makes much money on the Asset Sales that are held periodically. B. Webb replied that the College does not make much revenue from these sales because most of the computers are nine or ten years old by the time they get into an asset sale. The sales help the College to avoid the environmental fees that are charged to get rid of them. Motion passed unanimously.

**FINANCE ACTION
BA4611**

It is the recommendation of the Administration that the Board of Trustees approve Romanow Building Services, Saginaw, Michigan, for general cleaning services at the Planetarium and Learning Center and Midland Center through June 30, 2012, for the base amount of \$73,494 in year one and remaining year's price increases tied to the Consumer Price Index. K. Higgs moved for approval of the recommendation with support from J. MacKenzie. R. Stafford asked if Romanow is presently employed by the College in this capacity. B. Webb replied that this was the case. Motion passed unanimously.

**FINANCE ACTION
BA4612**

It is the recommendation of the Administration that the Board of Trustees approve the purchase of training development and services from BEI Consulting, as part of the Corporate Services contract with Teachers Credit Union, not to exceed \$218,550, plus reimbursable travel expenses. K. Higgs moved for approval of the recommendation with support from T. Lane. B. Stafford asked about the nature of the training. B. Webb replied that Teachers Credit Union needed training in conjunction with their purchase of new software. Corporate Services will be providing the training. Motion

passed unanimously.

**COMMITTEE OF THE
WHOLE ACTION
BA4613**

It is the recommendation of the Administration that the Board of Trustees approve the Faculty Salary Agreement for the fiscal years 2007-2010 which was ratified by faculty on April 11, 2007 and includes salary schedule increases of 2.75%, 2.25%, and 2.0% respectively, increases in prescription drug co-pays and office visit co-pays, increases in medical insurance contributions, and increases to the annual Professional Development Allowance. K. Higgs moved for approval of the recommendation with support from T. Lane. Motion passed unanimously.

**COMMITTEE OF THE
WHOLE ACTION
BA4614**

It is the recommendation of the Administration that the Board of Trustees approve revision of Senate Policy 2.005 – Equal Opportunity. K. Higgs moved for approval of the recommendation with support from R. Stafford.

Senate Policy 2.005 – Equal Opportunity

- I. Delta College promotes equal opportunity. Delta College does not discriminate in employment, education, public accommodation or public service on the basis of religion, race, color, national origin, age, sex, marital status, sexual orientation, gender identity, height, weight, arrest record, veteran status, disability, or other classifications as required by applicable U.S. federal, state, or local law.
- II. Furthermore, the College will take action to expand equality of opportunity in employment. The College will develop and maintain educational programs and services that are sensitive to the emerging needs of members of minority groups, women, and persons with disabilities. And finally, the College will initiate programs that will increase, on the part of all personnel, a sensitivity to the interests and needs of those who have historically be discriminated against.
- III. All employees of the College have access to a Grievance Procedure for Equal Opportunity/Equity Concerns for any case involving possible discrimination. Copies of the policy are available from the Human Resources Office. All members of the Senate Assembly also have access to the Senate Grievance Procedure. They may file under either policy but not both. Procedure guidelines for the Senate Grievance Procedure are included in this

handbook.

Motion passed unanimously.

**ADMINISTRATIVE
REPORTS --
PRESIDENT'S
REPORT – GIFTS TO
THE COLLEGE**

Dr. Goodnow reported the following contributions to the College for April 2007: the Delta College Foundation received \$165,447; Delta Public Broadcasting received \$79,115; for a monthly combined total of \$244,562. Total fiscal year gifts at the end of April are \$2,769,418.

**PRESIDENT'S
ANNOUNCEMENTS**

Delta Broadcasting received seven national awards in broadcasting competitions for local productions. They received 5 Telly Awards for 2006 – “A Conversation with Bob Dole and George McGovern,” “Sawdust and Shanty Boys,” “Somos Hispanos,” “Soul Issue,” and “Saginaw Bay Symphony Orchestra.” They received 2 Aurora Awards for “Sawdust and Shanty Boys” and “Saginaw Bay Symphony Orchestra.”

Cynthia Peck, Associate Professor of Chemistry, is being honored with the “Outstanding Achievement in College Chemistry Teaching Award” from the Midland Section of the American Chemical society.

Delta College students raised the restored steeple of the 160 year-old Ogaucawning Indian Mission Church in Bangor Township. The restoration began in 1998 when architecture and construction students removed the top of the church's bell tower and the cast-iron 1,000 pound bell. The Herbert H. and Grace A. Dow Foundation donated funds to complete the restoration work. A blanket was received as a gift from the tribe in celebration of raising the restored steeple.

Spring/Summer registration is at 112.61% of projection. As of May 8, 5,264 students have registered for classes.

Earl Selby, Bob Stafford, Dee Dee Wacksman, Tom Lane and Jean Goodnow attended a meeting at SVSU on May 8 with local legislators, area superintendents and their board members. The purpose of the meeting was to discuss state funding for education.

Jean Goodnow shared a copy of a letter she will be sending to the legislators who represent Delta encouraging support of the Governor's budget recommendation to increase funding for community colleges. She also shared a letter from David Baime, a Legislative Liaison at AACC, on education tax

credits.

The MCCA Summer Workshop will be held August 2-4 at Northwestern Michigan College and the Grand Traverse Resort for Board members and their spouses.

J. MacKenzie asked if more students are attending Delta using financial aid and if they are accepted as readily? S. Montesi replied that 60% of students are receiving some form of financial aid and are encouraged to use grants before taking out loans.

D. Wacksman thanked the President for the letter in the Delta Collegiate congratulating the graduating Delta students.

K. Higgs said that he would like an update on the Kochville DDA. L. Myles-Sanders responded that she would be sure all the Board members received an update before the next meeting.

ADJOURNMENT

At 8:10 p.m., Board Vice Chair MacKenzie adjourned the meeting.

Respectfully submitted,

Leslie Myles-Sanders, Board Secretary

Lorraine Priebe, Recording Secretary