

**DELTA COLLEGE DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING  
APPROVED MINUTES  
TUESDAY, APRIL 10, 2007  
DELTA COLLEGE BOARD ROOM – 7:00 P.M.**

**MEMBERS PRESENT** K. Higgs, K. Houston-Philpot, T. Lane, K. Lawrence-Webster, J. MacKenzie, R. E. Selby, R. Stafford, E. Wacksman

**MEMBERS ABSENT** R. Emrich

**OTHERS PRESENT** J. Goodnow, C. Atwood, B. Baker, P. Clark, M. Cooper, T. Cross, C. Curtis, A. Glaza, P. Graves, T. Grunow, D. Halog, d. knox, D. Lutz, K. MacArthur, J. Miller, S. Montesi, M. Mosqueda, L. Myles-Sanders, R. Pfeiffer, L. Priebe, L. Ramseyer, B. Rickey, P. Seidel, J. Stahl, K. Treadway, L. Vanden Bosch, B. Webb, K. Wilson, M. Wood, P. Brandt from the Bay City Times, and J. Hall from WSGW

**CALL TO ORDER** Board Chair Selby called the meeting to order at 7:15 p.m.

**PUBLIC COMMENTS** Board Chair Selby called for any comments from the audience. There were none.

**ACCEPTANCE OF MINUTES** Board Chair Selby called for additions or corrections to the minutes of the Board Dinner and Regular Meeting of March 13, 2007. The minutes were accepted as submitted.

**TREASURER'S REPORT** D. Lutz informed the Board that the College is in a healthy and positive cash position at the end of March. Revenues are meeting or exceeding budget and expenditures are at or below budget. There is nothing unusual to report as compared to last year at this time. Unless there are surprises from the State, the College should close the year in good fiscal shape.

E. Selby inquired about the status of State funding. D. Lutz replied that an Executive Order had been approved cutting \$1.4 million from this year's budget. There are two components to the cut. The first component is a delay of the final State payment in the amount of \$605,000. The State has promised to make this payment to the College by October 15, 2007. By using the vacancies that have not been filled and under spending in accounts, the College is hoping to be able to absorb this amount. The second component is to artificially lower the contribution rate for

MPERS at the start of the state's next fiscal year in the amount of approximately \$800,000. R. Stafford asked if the recent terminations of some employees would be used in helping to balance the budget next year. D. Lutz replied that there would be a balancing plan with different components including not filling some vacancies or positions that have had retirements and some positions eliminated. However, there will be no reduction in services or impact to students. The Treasurer's Report was accepted as presented.

**PERSONNEL ACTION  
BA4596**

It is the recommendation of the Administration that the Board of Trustees approve the list of individuals submitted for promotion and tenure, as designated, effective with the 2007-2008 academic year.

Promotion from Instructor to Assistant Professor:

English – Janet Alexander

Science Division – Cynthia Drake, Michael Faleski, and Audra Swarthout

Social Science – Bonnie Good and Gregory Teter

Business and Information Technology – Heidi Helgren

Humanities – Maria Sablo-Yates

Promotion from Assistant Professor to Associate Professor:

Social Science – Christopher Curtis and Morag Walls

Science – Kevin Dehne

Business and Information Technology – Cynthia Drouse and Felicia Peters

Health and Wellness – Carla Murphy

Mathematics and Computer Science – Randall Nichols

Promotion from Associate Professor to Full Professor:

Humanities – Judyth Gonzalez

Mathematics and Computer Science – Timothy Klingler

Tenure:

Social Science – Thomas Boudrot, Laura Dull, Gregory Teter, Connie Watson

Science – Michael Faleski

Health and Wellness – Timothy Heinz and Mary Jo Miller

Mathematics and Computer Science – Mary Roberson

R. Stafford moved for approval of the recommendation with support from K. Houston-Philpot. Motion passed unanimously.

**PERSONNEL ACTION  
BA4597**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Crystal Starkey as English Instructor in the English Division for the 2007-2008 academic year. This is a tenure track appointment commencing August 15, 2007 and ending June 30, 2008. T. Lane moved for approval of the recommendation with support from R. Stafford. Crystal is a Delta graduate and at one time was in charge of the Possible Dream Program. Motion passed unanimously.

**PERSONNEL ACTION  
BA4598**

It is the recommendation of the Academic Administration that the Board of Trustees approve the appointment of Bret Cone as Radiography Instructor in the Health and Wellness Division beginning in the Fall semester. This is a tenure-track appointment commencing August 15, 2007 and ending on June 30, 2008. K. Houston-Philpot moved for approval of the recommendation with support from K. Higgs. Motion passed unanimously.

**PERSONNEL ACTION  
BA4599**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Cindy Kramer Reszke as Radiography Instructor in the Health and Wellness Division beginning in the Fall semester. This is a tenure-track appointment commencing August 15, 2007 and ending on June 30, 2008. K. Higgs moved for approval of the recommendation with support from D. Wacksman. R. Stafford asked if these were two new positions in Radiography. K. Wilson replied that there are two persons in radiography that are retiring at the same time. J. MacKenzie asked if both of the employees that are retiring let the College

know this ahead of time. K. Wilson replied that they had let the College know well ahead of time. J. Goodnow noted that the Board-approved early notice policy had been followed which allowed the College time to gather a pool of applicants. Motion passed unanimously.

**FINANCE ACTION  
BA4600**

The Delta College Foundation Office is hosting the annual President's Circle Dinner on main campus, Founders Hall, on Thursday, June 14, 2007. It is the recommendation of the Administration that the Board of Trustees approve the following:

RESOLVED: The Delta College, through its duly authorized officers, makes application to the Liquor Control Commission for a Special License for the sale of beer and wine, for consumption on the premises to be in effect from 7:00 a.m., Thursday, June 14, 2007, and ending no later than 1:00 a.m. on Friday, June 15, 2007, at the location and address that follows:

Delta College  
Founders Hall  
1961 Delta Road  
University Center, MI 48710

FURTHERMORE, That:

The Board of Trustees authorized Barbara R. Webb, Director of Business Services, to make this application for Delta College.

K. Higgs moved for approval of the recommendation with support from R. Stafford. R. Stafford asked if application had been made for liability insurance for this occasion. B. Webb replied that she applied to the Risk Management Authority for special coverage as required by the State. Motion passed.

**FINANCE ACTION  
BA4601**

It is the recommendation of the Administration that the Board of Trustees approve the purchase of the community marketing study at a cost of \$93,207, plus expenses not to exceed \$3,600 to Clarus Corporation. K. Higgs moved for approval of the recommendation with support from K. Lawrence-Webster. E. Selby asked to have this recommendation summarized. Barb Webb said this study meets the direction of the Strategic Initiative to identify, understand and respond to our communities' needs and

perceptions. This will show the College how it is perceived in the community. It will test the image of the College and provide data back to the College on areas that may need improvement or new development. E. Selby asked what the timeframe is for getting back to the College with a report. S. Montesi has collected much of the data needed to initiate the study. She has the survey ready to go to high school employees before the end of the school year and hopes to have a report back incorporating results from all the identified stakeholders by mid to late June. T. Lane asked who designs the survey. B. Webb replied that the company designs the survey with input from the College. Michael Wood from Institutional Research is involved with the study. J. Goodnow stated that Clarus is an excellent firm to work with and this directly relates to the Strategic Plan. Motion passed unanimously.

**FINANCE ACTION  
BA4602**

It is the recommendation of the Administration that the Board of Trustees approve the selection of Streng Construction of Chesaning to furnish all labor and materials to complete roofing trades work for the B-Wing and West Concourse Roof Replacement project, based on their bid of \$254,000. K. Higgs moved for approval of the recommendation with support from D. Wacksman. D. Wacksman asked if the roofs at Delta have some pitch to them. L. Ramseyer replied that all the roofs have some pitch for drainage. B. Stafford asked about the large bid range. L. Ramseyer replied that in this case it was felt that the high bid was a courtesy bid and usually the best bid is a mid-range bid. He feels that the company selected is a smaller company and has a good reputation. Motion passed unanimously.

**FINANCE ACTION  
BA4603**

It is the recommendation of the Administration that the Board of Trustees approve the selection of Tri-City Acoustical of Saginaw to furnish all labor and materials to complete plaster repair work associated with the B-Wing and West Concourse Roof Replacement project, based on their bid of \$141,310. K. Higgs moved for approval of the recommendation with support from R. Stafford. Motion passed unanimously.

**COMMITTEE OF THE  
WHOLE ACTION  
BA4604**

It is the recommendation of the Administration that the Board of Trustees reappoint Pat Graves, Director of Sponsored Programs, as Delta's Representative to the Educational Advisory Board (EAG). The EAG advises the regional Michigan Works! Workforce Development Board on educational topics. Ms. Graves meets the requirement of a

“higher level employee,” defined by Michigan Works! as “Professionally senior people who have authority to speak for their institutions and who have a clear understanding of the role and capabilities of other educational institutions and organizations in the region.” The term for this appointment will end June 30, 2009. K. Lawrence-Webster moved for approval of the recommendation with support from K. Houston-Philpot. K. Lawrence-Webster said that she did not understand the whole concept of Workforce Development. P. Graves replied that she will put information together for Karen. Motion passed unanimously.

E. Selby said that he, Pat Graves, and a student attended a legislative panel at Mid-Michigan Community College on the benefits of attending a community college. T. Stitt arranged for the student to attend. E. Selby said that the student did an outstanding job of explaining that he had been home schooled and had some developmental issues, but was now attending Delta College and hopes to become a veterinarian. Earl felt this student’s story help the legislators understand the importance of community colleges.

**ADMINISTRATIVE  
REPORTS --  
PRESIDENT’S  
REPORT – GIFTS TO  
THE COLLEGE**

Dr. Goodnow reported the following contributions to the College for March 2007: the Delta College Foundation received \$121,478; Delta Public Broadcasting received \$114,038; for a monthly combined total of \$235,516. Total fiscal year gifts at the end of March are \$2,524,856.

**PRESIDENT’S  
ANNOUNCEMENTS**

The top 10 tech-savvy colleges for 2007 have been named by the Center for Digital Education and the AACCC. Two hundred community colleges across the country participated in the survey. Delta received the 10<sup>th</sup> place ranking for large community colleges.

Delta College is one of six colleges in Michigan to receive a 2007 Venture Grant from Michigan Campus Compact in the amount of \$2,500. The grant will enable 10 faculty members across the disciplines develop and implement service learning courses and modules.

The 17<sup>th</sup> Annual Equity Conference was held at Northern Michigan University in March. Linda Holoman, Earl Selby, and Betty Jones from Delta, Willie McKether from the University of Toledo and Delta, and Leola Wilson from the Saginaw Branch of the NAACP made a presentation entitled “Pass it On: Telling Our Stories, Sharing Our Truths.”

The Delta women's volleyball team was named as one of the 2006-07 NJCAA Fall Academic Teams of the Year. The team has an average GPA of 3.19.

Delta will hold its first Summer Arts and Science Camps for 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> graders from July 16-27. Classes will include forensic science, food science, biochemistry, literature, etc. Kirk Wolf, Assistant Professor of Philosophy, is the director.

On March 27, Don Halog and Jay Anderson participated in a signing ceremony with Western Michigan University, Jackson Community College, Lansing Community College, and Northwestern Michigan College for the aviation education program.

The Finance Office has received the Distinguished Budget Presentation Award for the current fiscal year from the Government Finance Officers Association. Delta has received this award for the past 14 years.

Karen Wilson was quoted in an article in the Community College Times on increasing diversity recruitment through the President's Scholars Program at Delta.

The pledge drive for Delta's Public Radio Station held in early April exceeded its goal by approximately \$8,000.

The Delta College Music Department will hold a Spring Choral Concert on April 21<sup>st</sup> at Resurrection Lutheran Church.

Congratulations to Dee Dee Wacksman on receiving the ATHENA Award from the Bay Area Chamber of Commerce.

Each Board member received a copy of the Evergreen brochure done by Linda Petee in the Facilities Office.

Upcoming events: The Employee Awards Banquet is April 20 at Apple Mountain, the Renee Rookard Luncheon is April 21, and Commencement is April 27.

## **CLOSED SESSION**

K. Higgs made a motion with support from T. Lane to go into closed session for the purpose of discussion of faculty salary negotiations. E. Selby asked Board Secretary Leslie Myles-Sanders to conduct a roll call vote on the motion, with results

as follows:

Mr. Kim Higgs	Yes
Ms. Kim Houston-Philpot	Yes
Dr. Tom Lane	Yes
Ms. Karen Lawrence-Webster	Yes
Mr. Jack MacKenzie	Yes
Mr. Earl Selby	Yes
Mr. Robert Stafford	Yes
Ms. Dee Dee Wacksman	Yes

There being no further business, Board Chair E. Selby adjourned the regular meeting at 7:55 p.m.

The Board came out of closed session by unanimous vote at 9:45 p.m.

At 9:45 p.m., the Board Chair E. Selby adjourned the closed session.

Respectfully submitted,

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Leslie Myles-Sanders, Board Secretary

## **ADJOURNMENT**

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Lorraine Priebe, Recording Secretary