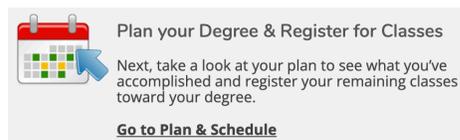


REGISTER FOR A CLASS

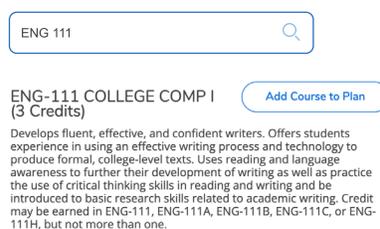
1 Visit **Inside Delta** and locate **Tools** in the upper right corner. Select **Student Self Service**. This brings you to your self service home page. Click **Student Planning**. To add and remove courses, select **Go to Plan & Schedule**.



2 Use the **arrows** to determine what semester you wish to register for. You can register for an entire academic year at one time. For example, in March you can register for Fall, Winter and Spring.



3 Using the **search bar** in the upper right, you can search courses you wish to take. Once found, courses can be added using the **Add Course to Plan** button. Be sure to select the semester you wish to add it to.

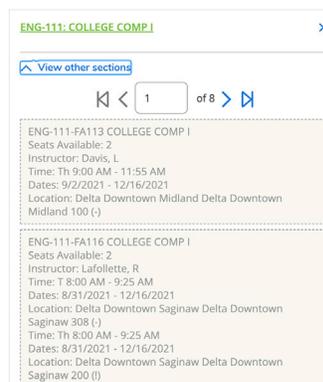


4 Once you have added all courses to your plan, click **Back to Planning & Schedule**. Ensure you are in the correct semester. Open **View Other Sections** located under each course to open available time options.

Search for Courses and Course Sections

< [Back to Plan & Schedule](#)

5 Click the course and **Add Section** one you find a section that works with your schedule. Keep in mind there can be multiple pages of options. After you have finalized all courses, select **Register Now** in the upper right corner to finish the registration process.



KEEP IN MIND

When you add courses to your plan, you are not registering. You need to click the **Register Now** button to finalize the registration process. All registered courses will show up in **green** and will say **Registered** under the course title.

FOR MORE INFO

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