

# International Student Contract

Maintaining your F-1 status

F-1 visa status is granted for the purpose of being a full-time student. All international students are required to abide by strict regulations from the United States Department of Homeland Security. Penalties for violations of Immigration Law can be severe, therefore, it is extremely important for students to understand and comply with all regulations. Check [www.USCIS.gov](http://www.USCIS.gov) and [www.ICE.gov](http://www.ICE.gov) for more information. Designated School Officials (DSO) are located at Delta College in Offices D-101 & D-102.

## F-1 STATUS STUDENTS MUST:

- A. **Maintain full-time enrollment** which is defined as a minimum of 12 credit hours each Fall and each Winter Semester. Register early for classes each semester because courses fill quickly. Failure to maintain full-time enrollment will place you in violation of Immigration Law.
- B. **Not withdraw/drop** courses, apply for a Pass (P), No Credit (NC), or Audit (X) grade or repeat any Delta College course before consulting with a DSO to determine how these actions affect your immigration status. **Only one fully "on-line" course each semester is allowed.**
- C. **Attend class.** Many instructors calculate absences into a final grade. Instructors can drop you from a course for non-attendance. You must achieve passing grades (usually "C" or better). A cumulative GPA of 2.0 is required to achieve satisfactory academic progress.
- D. **Maintain sufficient funds** for tuition, fees, books, and living expenses. Tuition/fees are due in full each semester by payment deadline and every day thereafter. F-1 status students are not eligible for in-district or in-state tuition or student financial aid, scholarships or loans.
- E. **Accept only part-time employment**, on-campus while school is in session. Part-time is defined as up to 20 hours per week. Employment is not guaranteed. DO NOT accept unauthorized employment.
- F. **Notify a DSO immediately of any change of:** enrollment status (credit hours), address, telephone number, major area of study, transfer to another college or university, or a permanent return to your home country. Delta College reports all information to USCIS.
- G. **Purchase and maintain health insurance** throughout your enrollment. Proof of insurance is required.
- H. **Keep your passport, visa, and I-20 valid** at all times. If your I-20 expires prior to completion of your academic program, contact a DSO before expiration.
- I. **Not leave the United States** to any destination without having your I-20 signed by a DSO. If you plan to travel to Canada, you may need to obtain a special visa. Check the [USCIS.gov](http://USCIS.gov) website before traveling outside the U.S.
- J. **File a federal tax form** each year. You may be required to file a State of Michigan income tax form if you have earned income during the year. Check <http://www.irs.gov> and <http://www.michigan.gov/treasury> for procedural information.
- K. **Report any changes** in your student status. The [USCIS.gov](http://USCIS.gov) website provides all forms for printing. Prepare all documentation and speak with a DSO to complete the College's portion of the form.
- L. Enroll in other dual degree coursework to maintain full-time enrollment status while on a "wait list" for any clinical program. Enrollment in the clinical portions of **Nursing and other Allied Health programs** of study is extremely limited and normally requires a lengthy waiting period.
- M. **Check your Delta email account** for communications relevant to your student status.
- N. **Contact a DSO** if you have any questions about the above information. DSOs, however, are not immigration experts and it is your responsibility to consult with USCIS or an attorney to remedy difficulties.

## AGREEMENT:

By signing here, I certify that I have read and understand this information. I certify that I take full responsibility for all of the above criteria and that failure to comply with any of these regulations or rules may result in delay, denial, or withdrawal of admission or continued attendance/enrollment. I also understand that non-compliance will result in a violation of USCIS law which can lead to a loss of my F-1 student status. I recognize that this contract is in effect from the time of initial admission to Delta College and throughout each semester of enrollment.

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Applicant's Signature

Printed Name

Date (month/day/year)