

Tech Prep Meeting Notes and Updates

October 26, 2010

1. Welcome and Introductions:

Penny Miller Nelson, the new Chair, opened the meeting with a welcome to the new school year and introductions by the members.

2. Management Team Meeting Overview from May 11, 2010:

Minutes for the May 11, 2010 meeting were approved. Motion by Kathy Conklin and seconded by Diane Oberlies to accept the minutes.

3. Directory Update:

The Tech Prep Management Directory was circulated among members to be updated.

4. County Updates/Information Sharing/Initiatives:

- **Arenac/Bay:**

Pinconning - Bridge Building competition

Bay Chamber – Business & Education Partnership Forum, Youth Leadership Program, Counselor Employer Breakfast with Michigan Works speakers

- **Midland:**

Bullock Creek –Looking at Career Day

Midland Public Schools –English/Language Arts integrated into CTE programs

Coleman/Meridian- Push to do video mock interviews, trying to keep kids local by getting into programs in the area

- **Saginaw:**

Saginaw Career Complex/Saginaw City Schools – Articulation with nursing programs at SVSU, overwhelmed with TRAC

Saginaw Business & Education Partnership – Great Lakes Bay Region Middle College housed at SVSU with students taking classes at Delta, SVSU, and Davenport; possibility of a sustainability grant across curriculum

- **Delta:**

With over 11,000 students it keeps us busy developing new programs and retraining; Delta now has certificates for writing and film; alternative energy programs have been developed because employers are going that way; programs are in place for dislocated workers in areas of solar, chemical process, and very soon, battery; employers are hiring 300 to 800 people in these areas; Delta is taking a look at rolling these into Associate programs in 2011; more employer based program options will focus on wind, solar, and

battery; Career Pathway is expected host 1,800 students talking to representatives about careers and futures

5. National Tech Prep Conference:

Attendees took advantage of the exhibits and found them very worthwhile. The conference exemplified entrepreneurship. Sessions included ways to recruit non-traditional students and program of study, state wide articulation, career coaches who help students discover things they don't know about, and maintain accountability and assessment measures. Next year's conference will be held in Orlando.

6. Articulation Update:

E. Clement reported on the teacher to teacher articulation meeting. There is a need to focus on more teacher/faculty conversations. New this year is an award for teamwork in articulation. Tom Coates was chosen from Delta this year because of his contact with all the schools. Mike Kaiser from the Huron Tech Center was also chosen because of his hard work promoting articulation in their area. A reminder was given that articulation agreements are due before Thanksgiving.

7. Tech Prep State Update:

P. Graves reported that we have Tech Prep core indicators that we are responsible for in our region. They are due every year in the fall and we have turned them in. We are meeting most of those indicators which we are very pleased. Every spring we will need a list of June graduates. We need this list for two reasons 1. You will be given feedback as we track the June 2010 graduates. We will continue to track those grads even if they receive a Bachelors degree from another institute so you will know the outcome of the students. 2. Federal Government is increasing accountability. Additional piece we will need with the 2011 June graduates is to identify who are your Tech Prep students. Not all graduates are Tech Prep students. Tech Prep students can be identified if they are in CTE programs at a Career Center or high school or are in a program that articulates with Delta.

Community colleges have always been known for open access. Our goal is to take you where you need to be. Our struggle is with new federal requirements called completers. They want funding based around completers. Right now we only define completers as those with Associate degrees. Delta runs a short term Fast Start program with a 90% placement rate. It is a successful program that gets people back to work. These students do not count as completers. It is unfair. There is an increased scrutiny to increase our percent of graduates within 5 years. Many transfer out before they finish a degree. We need that counted. We need to lobby heavily for job placement, transfer to a four year

institution, or the Military to be counted as completers. We need to keep the lines of communication open.

8. 2010-2011 Tech Prep Update – Amount award is \$156,631

The State struggles with the site grant concept and are encouraging us to do more regional activities such as integration of academics in CTE, Summer Institute, and the National Tech Prep Conference.

This past year we had a significant problem. We submitted a revised budget February 3rd so sites could do their projects. We did not get approval from the State until May 6th. It was a three month drag on the approval. What happened was that anything that anybody asked for during this timeframe could not be done because we didn't have approval. At the end of the year we kicked back to the State about \$20,000 to \$30,000. To hopefully remedy this problem, we would like to have a revised budget back into the State in November so that if there is any drag time, we have enough time to get things done. Members were asked to review their site budgets and let us know if there are any changes by November 12th. Members were reminded that if they would like to do something different, to please think about giving the State enough time to do their work. If a new activity is planned, members were asked to plan it for between January 1st and June 30th. Members were reminded to be realistic in what they think they can spend by June 30th. Our business, site partners, Chamber partners, and other four year schools who want to use the regional money were encouraged to come up with projects and ideas where the money can be spent. We don't want to send anything back to the State.

Another important change this is we can no longer pay for student transportation. Staff mileage is allowable. The State feels it is the district's responsibility to move the students around.

9. Budget

- a. \$3,000 has been allocated for each site grant. Budget revisions are due by November 12, 2010.
- b. \$3,000 for each county for employer related organizations in Bay, Midland, and Saginaw Counties
- c. \$15,000 for the 2011 Summer Institute – J. Strieter gave a brief report on the 2010 Summer Institute which was based on energy. The comments showed the Institute was well received. The Institute has several new businesses to visit. The groups were also smaller than our past Institutes. Highlights were the solar car race and the electric car demonstration. A small committee is planning the 2011 Institute. The

committee needs a teacher perspective as to what is most relevant so we can weave it in. If anyone is interested in being a part of the planning committee, please notify Pat Graves or Pat Buczek.

10. TRAC Information/Updates

P. Miller-Nelson reported that our five-year audit cycle is upon us and we are being review on 2009-10. Desk audit materials must be in Lansing by November 8, 2010. The on-site visit is schedule for December 7th and 8th. This has been a long, time consuming project.

11. Additional information Sharing

The Michigan Career Education Conference is being held January 30, 31 and February 1, 2011 in Grand Rapids. Members were encouraged to attend.

The Management Team is in need of a new vice chair. Members were asked to give it some thought and contact Pat Graves or Pat Buczek if interested.

12. Next Meeting

The next Management Team meeting is scheduled for Wednesday, January 19, 2011 at Delta College.

A motion to adjourn was made by D. Oberlies and seconded by M/Vondette, Motion passed unanimously.

Pat Buczek