

**Saginaw Valley Tech Prep Partnership
Management Team Meeting Minutes
December 3, 2008**

Present:

Roger Anderson	Standish-Sterling High School
Kathy Bate	Meridian High School
Suzanne Brown	Bridgeport Alternative
Sue Bruno	St. Charles High School
Emily Clement	Delta College
Charlotte Davis	Birch Run Schools
Carol Emrich	Saginaw Career Complex
Linda Engelhardt	Bay Arenac ISD/Career Center
Heather Essex	Freeland High School
Mary Ann Flaminio	Bullock Creek High School
Donna Fryer	Heritage High School
Lori Flippin	Essexville Garber High School
Mitchell Jarosz	Delta College
Tamara Ley	Frankenmuth High School
Tara Mager	Merrill High School
Diane Middleton	Midland Area Chamber of Commerce
Penny Miller Nelson	Midland Public Schools
Diane Oberlies	Western High School
Mary Pitchford	Coleman High School
Aaron Shippert	Saginaw ISD
Amy Sholtz	Chesaning High School
Jo Ellen Strieter	Bay Area Chamber of Commerce
Shelley Titsworth	Carrollton High School
Cindy VanSumeren	Bay Arenac Community High School
Mike Vondette	Hemlock High School
Linda Wascher	Delta College
Cathy Wildes	Midland ESA
Penny Young	Coleman High School
Loren Partlo - Guest	US Navy Educational Specialist
NCC Waddle - Guest	Zone 5 Supervisor
NCC Barber - Guest	Zone 6 Supervisor

L. Engelhardt opened the meeting at 8:35. Introductions were made.

The Tech Prep minutes from the October 1, 2008 Management Team meeting were reviewed. C. Wildes noted a correction. The minutes should have read that the Locating Information test will be offered again to seniors in our region January 1st through February 11, 2009. Tests need to be returned to ACT by February 20th. Results should be distributed to local districts by the first of May. R. Anderson made a motion to accept the minutes. K. Bate seconded the motion. Motion passed.

County Updates/Information Sharing:

Arenac County:

R. Anderson reported that the Building Trades Program had a late start. They are building a smaller home this year. He also reported that several students will be attending the Detroit Auto Show. Students are beginning to update their EDPs.

Bay County:

D. Oberlies reported that Western is moving from Dream Explorer to Career Cruising. L. Engelhardt reported that adult and continuing education registration is starting. She also reported that they are looking at developing an alternative energy curriculum. She went on to report that the Counselors Luncheon Update is scheduled for December 11th. Student clubs are getting students prepared for competition.

Midland:

C. Wildes reported that the Chamber, MITECH+ and the Midland County ESA have partnered to conduct a CTE Survey in Midland County. From the survey, they hope to get a better picture of where Midland County will go in providing CTE opportunities. K. Bate reported that Meridian High School has made enhancements to their computer lab, science, art and band rooms. The Career Center has been moved to the main hall for easy access.

Saginaw:

D. Fryer reported that Heritage is working with students on their EDPs. C. Emrich reported that the Saginaw Career Center has expanded their food program. Ninety students are on the waiting list. There is a great interest in this program with excellent job opportunities.

Delta:

E. Clement reported that it will soon be time for articulation renewals both formal and informal. She asked that if anyone has any questions to please contact her or Ceil Wazny.

National Career Pathways Network 2008 Annual Conference in Cincinnati, Ohio:

Four representatives attended the conference in Cincinnati. The representatives shared their experiences with the group.

M. Jarosz focused his sessions on Technical Writing. He recommends that anyone who would like to include writing in their writing or academic classroom should consult the website www.teachingtothefuture.com. Consider this a very useable approach to contextual learning.

J. Strieter reported that it was a great experience. The only negative to the conference was that many sessions did not have handouts. She gave a brief summary of the sessions she attended. The sessions included Engaging Business in Education; Got Skills? Connecting Parents, Students, and Community through Effective Marketing Strategies; Fundamentals of Successful Grant Writing; 8th Grade Career Expo Program-An Academic/Career Transition Intervention; Building the Future Talent Pipeline; and Job Ready Internship Program. Summaries of each session can be found at www.delta.edu/techprep/

E. Clement attended the following sessions: Networking through CCTI to Improve Student Transitions and Success, Rigorous Programs of Study through Statewide Articulation Agreements, It's Alive! Articulation by Joint Assessment, Bringing Partners Together to Achieve Excellence in Education and Lifelong Learning, Achieve Texas and Texas Tech Prep: A True Partnership, Maximizing Tech Prep High School and Postsecondary Articulation of CTE Programs, Jump Starting Student Achievement-Partnerships for Successful Postsecondary, and Developing Regional Industry Education Partnership and Positive Transitions. Useful information for each session can be found at www.delta.edu/techprep/

L. Flippin's sessions included Writing Circuits: Brain-Compatible Learning; Championing Career Pathways: Developing Career Academics, Articulation Agreements and Industry Certifications; Fundamentals of Successful Grant Writing; Inquiry-based Learning: It really works; Project Based Learning: This really, really works; 9th Grade Academy; and Math Machines. Summaries are posted to the Tech Prep website.

The 2009 conference will be held in Atlanta, Georgia.

2009 Summer Institute:

P. Graves announced that the theme of the 2009 Summer Institute will be "Choices – Transforming the Future." We hope to weave economic shifts and recovery into the Institute. The dates of the Institute will be Tuesday, June 23rd through Friday, June 26th. For participants taking the Institute for 3 credit hours, two additional days are required. They are Monday, June 29th and Tuesday, June 30th. P. Graves asked if anyone had any suggestions for agenda items for the Institute to please contact a committee member. She also reminded the group that we are always looking for new committee members.

2008-2009 Tech Prep Grant:

P. Graves reported the changes in the 2008-2009 Tech Prep grant regarding budgets. Each individual site will have a budget that will be submitted in MEGS. Only the activities that are listed in the budget can be submitted for reimbursement. If there is a change, the budget must be revised and resubmitted in MEGS for approval. She reminded members to submit their reimbursements as soon as the event occurs. If all the money is not used, the budget can be revised and the unused funds can be reallocated. One reimbursement form must be used for each activity. It is important to indicate in the narrative whether the participant is an instructor or non-instructor in the categories of teacher, counselor, or administrator.

Data Presentation/Information:

Handouts of articulated 2003 high school students enrolled Fall 2003 were distributed to individual schools. This data tracked Tech Prep students through college. P. Graves briefly explained the spreadsheet to members. She asked if anyone was interested in being a pilot school to track their 2009 graduates. Volunteers were L. Engelhardt at the Bay Arenac ISD/Career Center, S. Bruno at St. Charles High School, and D. Oberlies at Western High School. They will need to submit names of their 2009 graduates.

P. Graves announced that the 2009-2010 Tech Prep grant application is due April 1, 2009. Letters of participation are due January 7, 2009. Members were asked to let us know if they do not want to participate.

Loren Partlo-US Navy Educational Specialist:

L. Partlo shared the new ideas of the Navy with the membership. He was accompanied by NCC Waddle and NCC Barber. They presented a powerpoint presentation highlighting all the opportunities offered by the Navy. The U.S. Government is the largest employer in the U.S. They offer retirement at 20 years, full benefits for self and family, and career opportunities both skilled and unskilled. An Educator Orientation visit is scheduled August 3-7, 2009 in San Diego.

2009 Michigan Career Education Conference:

The 2009 Michigan Career Education Conference will be held February 8-10, 2009 at the Detroit Marriott at the Renaissance Center. The theme for this year is "Career and Technical Education: Mapping to College and Careers". Members were encouraged to attend. Information can be found on our website. www.delta.edu/techprep

The next Tech Prep meeting is scheduled for Wednesday, February 18, 2009 at 8:30-10:30 at Delta College in Room N-7.

Meeting adjourned at 10:35 a.m.

Pat Buczek, Delta College