

Delta College Public Safety & Training
PLEASE POST THIS INFORMATION AND DISTRIBUTE TO SHIFT COMMANDERS

First Line Supervision

Course description. This course takes the position that the responsibility for quality-control enforcement in an organization depends on the loyalty and abilities of its first-line supervisors. Effective supervisors are those that know when to motivate, when to lead, when to discipline, when to be subordinate and when to just get out of the way. Attendees will be taught:

- The legal and fiduciary responsibilities of a first-line supervisor
- How to build the a positive Supervisory-to-Subordinate relationship
- How to use proven motivational, leadership and decision making principles that move subordinates in a desired direction
- How to establish accountability with the difficult employee
- Students will receive a model policy, class manual, handouts and certificate of training.

Course Dates: Feb 15, 2012
Course Time: 8am-4pm
Course Instructor: John Detchon
Course Location: Delta College room J-131
Course Fee: Non-Consortium: \$125.00
 Consortium Members: \$75.00

MCOLES Approved This course has been partially funded through a MCOLES 2012 Grant
Registration Deadline: Feb 8, 2012

<p style="text-align: center;">Cancellation Policy</p> <p>Class reservations may be cancelled up to 7 calendar days prior to the first day of class with 100% refund; less than 7 days, but prior to the first day of class with a 50% refund; on the first day of class with a 0% refund. All "no shows" will be charged full price.</p>	<p style="text-align: center;">For information regarding the Delta College Public Safety & Training seminars and other non-credit programs, please visit our website at www.delta.edu/crimjust or call Dawn Jurik at (989) 686-9176 E-mail: dawnjurik@delta.edu Fax: (989) 667-2211</p>	
Delta College Public Safety & Training Registration		
Registrant's Name (Please Print)	Home Phone	Daytime Phone
Home Address	E-MAIL	
City State ZIP Code	MCOLES # (if applicable)	Date of Birth
Department Name		
Department Street Address	Department City	Department ZIP Code
Course Name		
Upon registration, your agency will be invoiced.		

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