

Financial Aid Probation Second Appeal Form

In order to receive most forms of financial aid, students must maintain Standards of Academic Progress for Financial Aid Recipients with regard to grade point average, completion rate, and program length. Students denied Federal financial aid for this reason have the right to submit an appeal requesting reinstatement of future financial aid, if documentable circumstances can be shown to have adversely impacted their academic success. If an initial appeal request is denied by the Standards of Academic Progress Appeals Committee, a student may submit a second appeal request. Second appeal requests are reviewed during the first week of each month by the Director of Financial Aid.

For future financial aid consideration, complete the form below and attach required statements and documentation. **Note that students are responsible for completing all portions of the appeal request themselves. A Delta faculty or staff member may not do so on your behalf.**

STEP ONE:

Name: _____ Student ID #: _____

Street Address: _____

City, State, Zip Code: _____

Phone #: _____

STEP TWO:

Attach your typed responses to both of the following:

1. What circumstances do you believe caused you to be unable to meet standards of academic progress with regard to grade point average, completion rate, and/or program length? How does this response differ from the information provided initially to the Standards of Academic Progress Appeals Committee?
2. Have you made any additional changes to ensure your future academic success following the denial of your initial financial aid probation appeal? If so, please provide a detailed account of these changes.

STEP THREE:

I am attaching copies of the following supporting documentation as part of my second appeal request:

___ Legal Documentation ___ Medical Documentation ___ Letters of Support

___ Death Notice or Certificate ___ Other: _____

___ I am unable to provide documentation for the following reason: _____

OVER

STEP FOUR:

I understand that:

- Incomplete second financial aid probation appeals will be denied.
- I will receive notification regarding the Director of Financial Aid’s decision via my Delta email account.
- If my second financial aid probation appeal is denied, I must provide evidence of my academic improvement before a subsequent appeal request will be considered.
- If my second financial aid probation appeal is approved, I will be responsible to meet certain conditions associated with my financial aid probation. I will be restricted to enrolling in the courses listed on my academic plan and will be required to successfully complete all courses I attempt with a “C” grade or better. No withdrawals (W or WI), Incompletes (I), or No Credit (NC) grades will be acceptable. Failure to meet appeal conditions may negatively impact my future eligibility for financial aid.

Signature: _____ Date: _____

Return this form and all required written statements and documentation to:

Delta College
Financial Aid Office, D101
1961 Delta Road
University Center, MI 48710

FOR OFFICE USE ONLY	
2nd Financial Aid Probation Appeal Considered For: <input type="checkbox"/> Fall 20____ <input type="checkbox"/> Winter 20____ <input type="checkbox"/> Spring 20____	Financial Aid Probation Decision: <input type="checkbox"/> Approved <input type="checkbox"/> Denied
Approval Rationale: <input type="checkbox"/> Good Academic Improvement <input type="checkbox"/> Documentation Supports Appeal <input type="checkbox"/> PL _____ <input type="checkbox"/> Other _____ _____	
Denial Rationale: <input type="checkbox"/> No Documentation <input type="checkbox"/> Documentation Doesn’t Support Appeal <input type="checkbox"/> Did Not Meet Original Appeal Conditions <input type="checkbox"/> Erratic/Poor Academic Record # of Semesters _____ <input type="checkbox"/> Other _____ _____	
Director of Financial Aid Signature: _____ Date of Decision: _____	