Delta College

ONLINE PAYROLL ADVICE
OPT-OUT FORM

Name _____

Employee ID _____

I choose to opt out from receiving my payroll direct deposit advice delivered to me online via MyDelta. I would like to continue to receive a printed direct deposit advice each pay period. I understand that I may choose to reverse this option by contacting the Delta College Payroll office in writing.

_____

Signature Date

Return completed form to:

Delta College Payroll Office B-118
1961 Delta Road
University Center, MI 48710