

ENG 195/LIB 195 WN 310 - Library Research Skills
Winter 2012 Room A121 W 2:00 p.m. – 4:00 p.m.

Tina Kaczmarek
tmgwizda@delta.edu

Office Hours: By Appointment

(be sure to put LIB195 class in your subject field)
989 – 686 – 9013

Course Prerequisites:

Reading Level 3: C or better in ENG 098; B or better in ENG 090. Develops information literacy for success with college-level academic research. Credit may be earned in LIB 195W or ENG 195W but not in both.

Outcomes and Objectives:

Note: Course objectives say nothing about learning to use the Delta College Library. While we may use many of the resources of the Delta College Library as examples, this class is designed to teach the concepts of research and how to analyze library research materials.

Upon successful completion of this course, the student will be able to:

Outcome 1: Access information effectively to help solve a particular problem, make a decision, or answer a specific question.

Objectives:

- A. Access and utilize a variety of print and electronic resources.
- B. Develop search strategies for a range of information sources.

Outcome 2: Analyze and evaluate information effectively using appropriate means.

Objectives:

- A. Identify information needs and determine if the information source is appropriate for meeting information needs.
- B. Analyze information for use in solving problems, making decisions, answering questions, and writing for an academic audience.
- C. Evaluate information resources for credibility and bias.

Outcome 3: Learn to use information in a variety of settings.

Objectives:

- A. Begin research for reports or other projects in a discipline.
- B. Understand the ethics of acting upon information (i.e., plagiarism, copyright).
- C. Write bibliographic citations using a consistent standard reference style.

Outcome 4: Participate in "writing to learn" activities

Objectives:

- A. Perform writing tasks to promote learning.
- B. Write effectively for a specific audience and purpose.
- C. Demonstrate the learning of concepts through writing.

Course Requirements:

- Handouts distributed in class.
- Three ring binder with dividers for your final project.

Grading Scale:

A = 94- 100+%
A- = 90-93%
B+ = 87-89%
B = 84-86%
B- = 80-83%
C+ = 77-79%
C = 74-76%

C- = 70-73%
D+ = 67-69%
D = 64-66%
F = 0-63%
*Delta College does not designate a D-
grade*

Academic Honesty:

Failure to maintain academic honesty will result in a minimum of failure of assignment and maximum of failure of the class. Please read the “**Student’s Rights, Responsibilities, and Conduct**” section located in the Delta College Catalog.

Attendance:

Many of the points for your final grade will be offered only during class time. If you wish to miss class, do so at the risk of your grade. Any information covered in class during your absence is your responsibility. This course should be viewed like a job; if you are going to be really late to class or if you are going to be absent for any reason - you must call or email me prior to start of class to have an excused absence. Contact me if you have any concerns.

Dropped from the class:

If you are absent for more than two days, you may be dropped from the class. If you have concerns, please contact me ASAP. This is an English Division Policy.

Withdrawals:

Official withdrawal/drops are allowed through four-fifths of the course. If you do not officially withdraw/drop, I will assign a final letter grade in relation to the work completed.

Late Work:

If issues arise, please contact me.

Electronic Gadgets:

Turn off all phones/pagers while in class unless you have made prior arrangements with me to receive emergency phone calls. All others (iPods, cell phones, palm pilots, laptop computers, tape recorders, digital imaging equipment, etc.) may not be used unless approved by me in advance.

Food and Beverages:

Since A121 is part of the computer lab and the library, no food or beverages will be allowed.

Disabilities:

If you have a documented disability which affects your academic performance, and need academic accommodation, please contact the Office of Disability Services in D102 or call (686 – 9322). Mike Cooper - Director.

Librarians at the Delta College Library:

Mark Ewing, Reference Librarian meewing@delta.edu

Jennean Kabat, Reference Librarian, Archivist jlkabat@delta.edu

Tina Kaczmarek, ILL/Evening/Weekend Coordinator tmgwizda@delta.edu

Carol Whittaker, Part-Time Reference Librarian carolwhittaker@delta.edu

Anne Wooden, Reference Librarian, Government Documents annewooden@delta.edu

Jack Wood, LLIC Director, Reference Librarian jackwood@delta.edu

Calendar of Events

(Note – this calendar of events is subject to change at any point during the semester)

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|---------------|--|
| Week 1 | January 11, 2012
Welcome
Syllabus
Buddy System
Delta College LLIC Homepage
Library Terms
Desire2Learn Overview
Assessment Week 1 |
| Week 2 | January 18, 2012
Overview of TLC Services
Library Tour
Final Project Instructions
Research Ice Breaker Exercise
Research Process/Order/Complications Part 1
Assessment Week 2 |

- Week 3** **January 25, 2012**
Research Process/Order/Complications Part 2
Copyright, Plagiarism, Intellectual Property, Trademarks, Patents
Homework
Assessment Week 3
- Week 4** **February 1, 2012**
MLA
Homework
- Week 5** **February 8, 2012**
APA
Homework
Assessment Week 4 & 5
- Week 6** **February 15, 2012**
Library Terms Quiz
Web Evaluation
Limiting Web Searching
In Class Web Evaluation Exercise
Homework
Assessment Week 6
- Week 7** **February 22, 2012**
Hand Out Government Document Homework
ILL Lecture
Types of Periodicals
Types of Databases
Homework
Assessment Week 7
- Week 8** **February 29, 2012**
WilsonWeb Database
InfoTrac Database
Homework
Assessment Week 8
- Week 9** **March 7, 2012 – Spring Break No Class**
- Week 10** **March 14, 2012**
Anne Wooden – Government Documents
Government Document Homework Due
Assessment Week 10
- Week 11** **March 21, 2012**
Midterm

- Week 12** **March 28, 2012**
Call Numbers
In-Class Call Number Exercise
Homework
Assessment Week 12
- Week 13** **April 4, 2012**
ValCat
Boolean Searching
Homework
Assessment Week 13
- Week 14** **April 11, 2012**
Reference Sources
In Class Reference Exercise
Assessment Week 14
- Week 15** **April 18, 2012**
Final Projects Due
Final Project Class Presentations
College Assessment
Assessment Week 15
- Week 16** **April 25, 2012**
In-Class Final

Grades Due: Tuesday, May 1st by 2:00 p.m.

