

ENG-112-WN164
T Th 12:30PM - 01:55PM
S Wing Room S037
Credit Hours: 3 credits
Department Chair: Raymond Lacina, raymondlacina@delta.edu, office S011

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Welcome to English 112! Please review the policies below. I will inform you of revisions to the syllabus, and it is your responsibility to keep track of any changes.

Outcomes and Objectives

Write effective college compositions.

Objectives:

- A. Consider audience and purpose.
- B. Plan writing processes, using effective strategies and techniques.
- C. Include a clear articulation of the important ideas.
- D. Select organize, and present details to support a main idea.
- E. Demonstrate the ability to move between generalization and detail.
- F. Write effective introductions and conclusions.
- G. Employ the appropriate writing conventions.

Use writing tasks that involve both reading and writing.

Objectives:

- A. Demonstrate the ability to derive meaning from a piece of writing.
- B. Demonstrate the ability to distinguish between the meaning one makes of a text and the author's intended meaning.
- C. Interpret reading and writing task in such a way as to invest them with personal significance, thereby creating ways to make reading and writing vital activities in a lifetime of learning.
- D. Demonstrate critical thinking skills.
- E. Understand the relationship among language, knowledge, and power.

Work with others, both in and out of the classroom.

Objectives:

- A. Reflect upon and assess one's own work as well as the work of others.
- B. Show willingness to work with others, seeking help where necessary and offering help where it is sought.

Write an academic research composition.

Objectives:

- A. Locate information using a variety of search tools and methods, including library sources.
- B. Select source material appropriate to the writing context.
- C. Integrate their own opinions with various source points of view.
- D. Quote, paraphrase, and summarize accurately.
- E. Document sources in conventional style with parenthetical references in text.

Instructor Initiated Drop for Lack of Attendance

Your English Division instructor reserves the right to drop any student who misses the first class meeting.

Your English Division instructor may drop you from this course if you miss, for any reason, in excess of 2/15 of your classes for this course. For this particular course this semester (or term) that means in excess of **two** class periods. This is an English Division policy.

Disabilities

If you have a documented disability which affects your academic performance, and need an academic accommodation, please contact the Office of Disability Services in D102. The telephone number is 686-9330. Mike Cooper, Disability Services Director, D-WING, D102, 989-686-9322.

Integrity of Academic Work (From the Delta College Catalog)

I. Statement of Values

The principles of truth and honesty are fundamental to a community of learners. All members of the Delta College Community are expected to honor these principles and are responsible for maintaining the integrity of academic work at the College.

Plagiarism or any misrepresentation of work, unsanctioned collaboration, use of prohibited materials, and participation in any form of dishonesty all constitute violation of this policy.

Violations of this policy will result in the actions and consequences specified within this policy.

II. Faculty determine standards of integrity for academic coursework.

Examples of academic dishonesty that would constitute violations of this policy include, but are not limited to, the following:

- A. Plagiarism*
- B. Cheating on tests, quizzes, or any assignments
- C. Fabrication
- D. Aiding and abetting dishonesty
- E. Falsification of records and official documents

*Plagiarism is defined as, “the false assumption of authorship; the wrongful act of taking the product of another person’s mind and presenting it as one’s own.” As developed by Alexander Lindey in “Plagiarism and Originality” (N.Y.: Harper,1952)

III. Faculty and Staff Responsibilities.

Faculty should do the following, where applicable and when appropriate:

- A. Provide clarification about the nature of academic dishonesty.
- B. Clarify expectations for homework, assignments, collaborative student efforts, research papers, exams, etc.
- C. Identify any specific style/format requirements for assignments.
- D. Communicate ethical and professional standards associated with courses and programs.
- E. Honor principles of truth and honesty and in so doing protect the validity of college grades.

IV. Student Responsibilities and Rights

Delta College Students are responsible for understanding/following

- A. All provisions of this policy including, but not limited to, examples under I and II above.
- B. Specific course policies for academic work.
- C. Other College policies as specified in the current Delta College Catalog.
- D. Commonly understood principles of personal honesty and integrity.

The student may appeal, through the Disputed Final Grades policy, any grade affected by a charge of academic dishonesty.

V. Process for Policy Violations by Students

- A. Faculty may use their discretion and judgment in any suspected violation of this policy, including limiting action to a warning. If the faculty member determines that this policy has been violated, then the process outlined below will be followed.
 - 1. If the faculty member decides that a violation of this policy will not affect the student’s assignment or course grade, the faculty member will explain the violation to the student and warn the student of future consequences for similar behavior.

2. If a faculty member decides that a violation of this policy will affect the student's grade in the course, then the faculty member will explain the decision in writing to the student within a reasonable time frame. The faculty member will then send copies of the written explanation to the appropriate Division Chair, Academic Dean, and the Chief Academic Officer of the College.

Both the Division Office and Academic Office will maintain permanent records of these violations.

- B. When a violation is reported to the Academic Office, the Chief Academic Officer of the College will determine appropriate consequences beyond the course grade for the student, including, particularly in the case of a repeated violation of this policy, possible dismissal from the College.

Disruptive Students (From the Delta College Catalog)

Disruptive conduct taints the educational atmosphere and may endanger the safety of students and staff. Accordingly, when student conduct on campus creates a serious enough disruption such that the only reasonable solution is removal of the student, a faculty/staff member may temporarily suspend or permanently expel that student from class/campus.

This policy and accompanying procedures assumes that the faculty/staff has made every attempt to resolve this issue with the student through such informal methods as individual conferences and/or written messages. If these informal methods have not met with success, the following formal procedures will be implemented.

1. The student will be verbally warned by the faculty or staff member the student's behavior is considered to be disruptive (describe the behavior to which the faculty/staff member is referring) and that if the student continues the behavior, s/he will be asked to leave the class/building.
2. If the student persists with the disruptive behavior, the faculty/staff member can then ask the student to leave the class or campus. At this time the faculty/staff must warn the student that failure to leave may result in police intervention. The faculty/staff must indicate whether the suspension is just for that day or if the student must appeal to the appropriate Division Chair to reenter the class. In other words, clarify for the student whether the suspension is temporary or permanent.
3. If after the previous verbal warnings the student continues to demonstrate disruptive behavior, the faculty/staff will summon the appropriate police agency who will have the option of arresting the student for criminal trespass, if necessary. The faculty/staff member's request for the student to leave provides the police agency with sufficient probable cause to effect an arrest.
4. If as a result of faculty/staff member's request for expulsion the student leaves the classroom/campus, the faculty/staff will notify their Division Chair or immediate supervisor

in writing within 24 hours of the incident. The written report must include the student's identity and the behavior that was considered to be disruptive. Sufficient detail must be provided to allow the Chair/Supervisor to assess whether or not the policy was followed. Please note that the written report is only necessary when considering expulsion. Temporary suspension is handled informally by the faculty/staff member.

5. The Division Chair/Supervisor must immediately contact the student by phone, with a follow-up through registered mail, notifying them of the opportunity to explain the incident from the student's point of view. In addition, this notice will include the date by which the student must respond back to the Division Chair (or designee) or else forfeit their right to appeal the expulsion. Generally, the student will be given three class* days to respond in person, by phone, or mail (postmarked). Within 24 hours of the conclusion of the meeting to review the suspension, the Chair/Supervisor will decide if the removal was justified or if the student should be reinstated. The Chair/Supervisor may find it necessary to consult with other College employees, students, or records for additional information upon which to base their decision. The Chair/Supervisor may support or deny the removal, or make other arrangements for the student.
6. The decision of the Chair/Supervisor will be conveyed to the student and the faculty/staff member who caused the removal as soon as possible, either in person or by phone. A written confirmation of the decision will be sent to both the staff member and the student within three class days. Within three class days of the receipt of the written decision, the student or the staff member may appeal in person, by phone, or in writing the decision to the appropriate Dean/Supervisor (identified in the written decision by the Chair); whose decision will be final.
7. It is important to emphasize that each step of the process should proceed as quickly as possible, while maintaining fairness and objectivity.

*For the purpose of this policy, class days include only Monday-Friday when Delta College classes are in session.

Schedule (tentative)		
Week 1	Jan 10	Introduction & Syllabus
	Jan 12	MLA Handbook 66-78. Punctuation, MLA style, composing essays.
Week 2	Jan 17	Marlowe, Raleigh, Donne. MLA Handbook 41-50. Quiz
	Jan 19	Brief essay presentations. Essay 1 DUE How to critique an essay (Handout and sample essay)
Week 3	Jan 24	Ethos, pathos, logos. Commercials & images. Review quiz.
	Jan 26	Commercials & images cont'd Short assignments due
Week 4	Jan 31	Common argument fallacies (Handout) Short assignments due
	Feb 2	Essay workshop & free write exercise. Essay 2 drafts DUE
Week 5	Feb 7	Common argument fallacies cont'd Short assignments due
	Feb 9	Peer Review Essay 2 drafts DUE
Week 6	Feb 14	Conferences—no regular class Drafts returned by me
	Feb 16	Conferences—no regular class
Week 7	Feb 21	Poe: The Raven. Short assignments due
	Feb 23	Poe: Murders in the Rue Morgue Essay 2 DUE
Week 8	Feb 28	Poe & Doyle. Evidence/sources + handouts. MLA Handbook pgs 3-30
	Mar 1	Peer Review Essay 3 rough drafts DUE
Week 9	Mar 6	Break—No Class
	Mar 8	Break—No Class
Week 10	Mar 13	<i>Readings TBA</i> Drafts returned by me
	Mar 15	Library resources
Week 11	Mar 20	Reading critically— <i>assigned readings TBA.</i> Essay 3 DUE
	Mar 22	Topic proposal discussions.
Week 12	Mar 27	Topic proposal discussions cont'd.
	Mar 29	Deadline for final paper topic approval
Week 13	Apr 3	Exploring Ideologies exercise <i>April 4 Last Day to Drop with "W"</i>
	Apr 5	Peer Review Rough drafts DUE
Week 14	Apr 10	
	Apr 12	Optional conferences—no regular class.
Week 15	Apr 17	
	Apr 19	Final paper presentations
Week 16	Apr 24	Final paper presentations
	Apr 26	Final paper presentations. Last Day of Class Final papers DUE

Required Materials

MLA Handbook for Writers of Research Papers ISBN 1-60329-024-9

Coursepack

Access to email and a word processor

Classroom Policies

The use of cell phones and similar electronic devices is prohibited during class. Please turn your devices to silent before entering the classroom. If I see you on your phone during class, you risk losing participation points for the day. You may bring laptops to class, but I strongly suggest you not use them. Any use of laptops in class is restricted to class-related websites, documents, and applications.

Please check your Delta email regularly. Important announcements will be sent to you via email. In the event of class cancellation due to severe weather or illness, I will do my best to email you one hour in advance of our regular class time.

Essays

Essays should be typed, double-spaced, in 12-point font, with 1-inch margins. Pages should be numbered. You must include a title on the first page, as well as your name, the course number and semester, instructor name, and the date it is due. Citations should be in MLA format. You must include a Works Cited page at the end of each essay.

All essays must be submitted both in electronic format and in hard copy. Hard copies are to be turned in at the beginning of class on the day they are due. Electronic copies must be submitted to me by midnight on the day they are due. I will not grade your essay without an electronic copy. Acceptable formats are .doc, .docx, and .pdf. Late essays will lose **one letter grade** each day they are late.

Rough drafts are meant to reflect your best work. They must fulfill the page requirement of the essay. Print out **four copies** of each rough draft; one copy will be turned in to me at the beginning of class, and the other three will be given to your peer review group. Your final paper grades will include the rough drafts. I will not grade your essays without rough drafts.

You will have the option to re-write one essay after receiving a final grade. This re-write is due on the last day of class. If you would like to save this re-write for your final paper, you must turn in your final paper to me **2 weeks** before it is due. I will grade and return it to you one week after this, and your re-write is due on the last day of class.

Short Assignments

Short assignments will be explained one class period before they are due. They will generally be turned in at the end of class; exceptions will be announced to you. These assignments are your

chance to guide class discussions to topics that are of interest to you. I expect you to have these finished before entering the classroom, as they will be drawn upon during class.

Some assignments are announced on the syllabus, but not all of them. It is your responsibility to make sure you are aware of all the assignments due. If you miss class and do not contact me or a classmate for the assignment you missed, you will **not** have the option to turn in the assignment late.

Readings

All readings should be completed **before** the class period for which they are listed on the syllabus. Additional readings will be announced during class or via email.

Grading

Your final grade will be calculated according to the following criteria:

Participation	15%
Essay 1	15%
Essay 2	20%
Essay 3	20%
Essay 4	25%
Quiz	5%

Participation includes attendance and short assignments. Your grade for Essay 4 includes your in-class presentation.

Percent scale:

100-95	A	76-74	C
94-90	A-	73-70	C-
89-87	B+	69-67	D+
86-84	B	66-64	D
83-80	B-	63-59	D-
79-77	C+	58/below	F

Presentations

This will be more fully explained to you during class. Attendance is mandatory during presentation days. You will be given a peer-review form to fill out for each presentation you view, and your final paper will not receive a grade if **any** of these forms are missing. Forms must be filled out in the time given to you during class, must be turned in at the end of each class period, and will **not** be accepted late.

This document is not a contract, and the instructor reserves the right to modify aspects of the syllabus, schedule, and assignments in order to meet the course objectives. The College recognizes the right of the faculty teaching the course to use professional judgment in making such adjustments.